



UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II

INSTRUCTIONS FOR FILLING IN THE APPLICATION FORM

(STUDENTS ENROLLED IN BACHELOR,
MASTER DEGREE COURSES)

VISIT THE WEBPAGE MOBILITY.UNINA.IT

1 FROM THE **MENU** ON THE RIGHT, CLICK ON **LOGIN**

2 LOGIN USING **YOUR UNINA CREDENTIALS**
FILL THE **USERNAME** FIELD WITH **YOUR E-MAIL**
(E.G.: JOHN.DOE@STUDENTI.UNINA.IT)
THEN ENTER **YOUR ASSOCIATED PASSWORD** IN USE

3 **WAIT** FOR YOUR DATA TO BE PROCESSED

4 IF YOU HAVE **MULTIPLE CAREERS** (I.E. BACHELOR AND MASTER),
SELECT THE ACTIVE ONE BY CLICKING **ALTRE CARRIERE** IN THE
MENU

5 IN THE MENU ON YOU RIGHT SELECT **MOBILITÀ INTERNAZIONALE**
OUTGOING AND THEN **BANDI DI MOBILITÀ**

6 FROM THE LIST OF CALLS FOR APPLICATIONS SELECT YOUR **ERASMUS**
BANDO TRAINEESHIP BY CLICKING ON THE **AZIONI** ICON ON THE
RIGHT



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THE NEXT STEPS ARE:

FILL IN THE FORM

CLICK ON '**COMPILA IL QUESTIONARIO**' AND THEN ON '**COMPILA IL MODULO**'. TICK AND COMPLETE THE THREE MANDATORY FIELDS IN THE REQUIREMENTS SECTION (**TYPE AND NUMBER OF IDENTIFICATION DOCUMENT, IBAN CODE OF AN ACCOUNT IN YOUR NAME OR JOINTLY HELD, PRIVACY POLICY** → WRITE 'YES')."

FLAG THE CHECKBOX ON YOUR LEFT AND THEN **FILL IN THE BOXES** ON YOUR RIGHT

SELECT **NUMBER 1** FROM THE MENU **PREF 1**

CONFIRM YOUR APPLICATION BY CLICKING ON **ISCRIVI**

SELECT **CONFERMA ISCRIZIONE AL BANDO E STAMPA DEFINITIVA**, PRINT YOUR APPLICATION AND KEEP THE PDF.

ATTENTION: PRINT OF THE APPLICATION IS THE OFFICIAL CONFIRMATION. THE ERASMUS+ OFFICE WILL PROVIDE FURTHER INSTRUCTIONS CONCERNING THE FOLLOWING STEPS