

*This document cannot be used for legal purposes and it is only meant to provide information on in English on the call for applications. The Università degli Studi di Napoli Federico II has opened the call for the PhD programmes of the XL (40<sup>th</sup>) cycle (2024-2025).*

**PhD and Grants Office**

## **ARTICLE 1 (Institution)**

The **XL** cycle of research doctoral courses is established with administrative headquarters at the University of Naples *Federico II*, subject to accreditation and verification of maintenance of the accreditation requirements by the Italian Ministry of University and Research. Public competitions are announced for admission to the research doctoral courses<sup>1</sup> listed in Annex A), an integral part of this decree. In Annex A), for each doctorate the following are indicated:

- a) the selection methods;
- b) the number of places available;
- c) the number of scholarships;
- d) the number and type of any reserved places;
- e) the duration, any affiliated institutions, the department which is the administrative headquarters of the doctorate and the professor coordinating the course;
- f) the exams timetable;
- g) the address of the web page where the organization of the course, the research topics and the teaching activities are shown.

Places with scholarship financed pursuant to Ministerial Decree no. **629** of 24 April 2024 and Ministerial Decree no. **630** of 24 April 2024 are activated under the condition of approval of ministerial funding and within the bounds of the topics indicated in the aforementioned decrees as well as in compliance with the eligibility criteria referred to in articles 7, 8, 9 and 10 of Ministerial Decree no. **629** of 24 April 2024 and article 7 of Ministerial Decree no. **630** of 24 April 2024. The places referred to Ministerial Decree no. **630/2024**, moreover, will be activated subject to the signing of the agreement by the co-financing bodies.

The places covered by scholarships, entirely financed by external bodies on the basis of a letter of intent will be activated subject to the signing of the relevant agreement by the financing body within 31<sup>st</sup> August 2024.

The places covered by scholarships may be increased following funding from public or private entities. The authorization to sign the relevant agreement must take place on a date prior to the start of the examination tests related to the research doctorate for which the funding is intended. The agreement may provide for specific methods of the study and training program.

With a specific Rectoral Decree, which will be published on the University website at <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, information on the co-financing companies of the grants activated pursuant to Ministerial Decree 630 of 24 April 2024, present in Annex A) of the call, will be made known.

With a specific Rectoral Decree which will be published on the University website at <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, the possible activation of further positions with scholarships financed pursuant to Ministerial Decree no. 630 of 24 April 2024 will be authorized, and/or additional places with scholarships financed by external bodies.

---

<sup>1</sup> Pursuant to the MIUR Decree No. 226 of 14/12/2021, PhD programmes can start only after being accredited by the Ministry in accordance with the consistent opinion of ANVUR. Therefore, candidates will be able to enroll once the final ranking list is published, and only if the programme has been accredited for the 40<sup>th</sup> cycle.

The publication of the scheduled dates in this announcement represents official notification to interested parties. **Candidates for the competition will not receive any further written communication regarding the dates of the competition of the exam tests.**

**Any changes to the scheduled dates will be promptly announced on University website, at <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, that candidates are therefore required to consult constantly.**

## ARTICLE 2 (Requirements for admission)

Anyone who holds one of the following qualifications can participate in the competition, without age or citizenship limits:

- specialist or master's degree obtained pursuant to Ministerial Decree **509/1999** and subsequent amendments and/or additions;
- degree obtained pursuant to previous educational systems (whose legal course lasts at least four years);
- equivalent academic qualification obtained from foreign universities.

Furthermore, those who obtain the required degree by **31 October 2024** can participate in the competition, under penalty of forfeiture of admission to the course.

**All candidates are admitted to the competition procedure with reservations. The Administration may order at any time, with a reasoned provision, the exclusion for failure to meet the prescribed requirements; this provision will be communicated to the interested party by registered mail with return receipt.**

## ARTICLE 3 (Qualification obtained abroad)

The suitability of the qualification obtained in foreign universities is ascertained, solely for the purposes of admission to the selection, by the judging committee. In this case, the degree certificate must be presented, in the manner indicated in article 4 below, indicating the exams taken and the study plan followed as well as further documents deemed useful for assessing the suitability of the qualification. All documents must be translated, when not issued and uploaded in English for the application.

## ARTICLE 4 (Presentation of admission application and qualifications)

The application to participate in the competition must be submitted exclusively via the electronic procedure available at: <https://pica.cineca.it/unina/> **within 12:00 (p.m. Italian time) on 1<sup>st</sup> July 2024.**

To participate in the competition, candidates are required to pay, **under penalty of exclusion**, of a contribution of **€ 50,00** to be made exclusively with the methods indicated in the procedure. This contribution is valid exclusively for the PhD course for which the application is submitted. **The contribution paid for the organization of the competition will not be returned under any circumstances.**

**Applications submitted in breach of the provisions of this article will not be taken into consideration.**

**THE DOCUMENTATION CONCERNING THE QUALIFICATIONS (AND THE PROJECT, WHEN REQUIRED) MUST BE TRANSMITTED EXCLUSIVELY VIA UPLOAD DURING THE SUBMISSION OF THE APPLICATION.**

**For the purposes of EVALUATION OF QUALIFICATIONS (AND OF THE PROJECT, WHEN REQUIRED), candidates must submit the following documentation, following the instructions below:**

**1) Applicants who already have the Italian degree**

1. Degree mark and weighted average based on the ECTS of the marks of the exams taken relating to the specialist/master's degree and possibly other elements deemed suitable for evaluation (for example list of exams taken with the related grades). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
2. degree grade and weighted average based on the ECTS of the exam scores taken relating to the three-year degree and possibly other elements deemed suitable for evaluation (for example list of exams taken with the related grades). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
3. master's degree thesis and any publications accompanied by a self-declaration concerning conformity to the original;
4. any other qualifications (for example scholarships, further academic qualifications) through a self-declaration in lieu of certification, made pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments.
5. any letters of presentation from scholars, which must be submitted using the methods explained below.

**2) Applicants who are finishing the master's degrees in Italy**

1. Weighted average based on the ECTS of the marks of the exams taken relating to the specialist/master's degree and any other elements deemed suitable for evaluation (for example list of exams taken with the related marks). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
2. degree grade and weighted average based on the ECTS of the exam scores taken relating to the three-year degree and possibly other elements deemed suitable for evaluation (for example list of exams taken with the related grades). These qualifications must be presented by means of a declaration in lieu of certification, issued pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
3. any publications accompanied by a self-declaration concerning conformity to the original;
4. any other qualifications (for example scholarships, further academic qualifications) through a declaration in lieu of certification, made pursuant to article 46 of Presidential Decree no. 445/2000 and subsequent amendments;
5. any letters of presentation from scholars, which must be submitted using the methods explained below.

**3) Applicants with foreign academic degrees**

1. degree certificate, both first and second level, with indication of the exams taken and the study plan followed (*the certification has to be translated, when not issued and uploaded in English for the application*);
2. second level degree thesis and any publications accompanied by a self-declaration concerning conformity to the original
3. any other qualifications held (scholarships and certificates of attendance of post-graduate courses, qualifications).

**4) Applicants who are finishing the master's degrees abroad**

1. degree certificate, both first and second level, with indication of the exams taken and the study plan

followed (the certification has to be translated, when not issued and uploaded in English for the application);

2. second level degree thesis and any publications accompanied by a self-declaration concerning conformity to the original;
3. connected to carrying out research activities, scores reported in standardized tests used for the selection of access to university courses at an international or national level, etc.);
4. Any letters of presentation from scholars, which must be presented using the methods explained below;
5. curriculum vitae;

**The application must be printed, signed and uploaded into the procedure following the instructions described in the procedure itself, attaching a copy of a valid identity document. The lack of a signature and/or identity document is a reason for exclusion from the selection.**

After closing the application, the candidate can request letters of reference by filling in the appropriate section, within the deadline for submitting the application (1<sup>st</sup> July 2024 at 12.00 p.m. - Italian time). The notice of completion of the letter will be sent to the referee only after the definitive closure of the application. The referee will be automatically notified by the system and will have to personally fill out the reference letter template in the online procedure and send it within 3<sup>rd</sup> July 2024 at 12:00 p.m. (Italian time).

The Administration assumes no responsibility for failure to receive the documentation due to errors attributable to the candidate, or any misunderstandings attributable to third parties, fortuitous circumstances or force majeure.

For disabled candidates, who declare in the IT procedure that they need assistance, the procedure itself provides indications on how to complete the application, made pursuant to current legislation (Law no. 104/1992 as integrated and modified by the Laws no. 17/1999 and no. 53/2000 and subsequent amendments and additions), and the uploading of the relevant medical health certification.

## **ARTICLE 5 (Selection Procedure)**

The exam tests, only one for all the Thematic Areas into which the Doctorate Course is possibly divided, are aimed at ensuring an appropriate comparative evaluation of the candidates and at ascertaining the candidate's preparation and aptitude for scientific research.

The entrance exams are held according to one of the following methods:

- a) for qualifications and exams (written and oral test);**
- b) by qualifications and oral exam**
- c) by qualifications, research project and oral exam.**

In Attachment A), the selection methods are indicated for each doctorate.

Candidates must also demonstrate good knowledge of a foreign language, chosen from English, French, Spanish and German, with the exception of doctorates in "Cardiovascular Pathophysiology and Therapeutics" and "Physics", for which it is expected that the test of a foreign language must be compulsorily taken in English.

The exams may also be held in one of the languages previously listed.

The qualifications and topics covered by the tests must be relevant to the scientific-disciplinary sectors of reference of the doctoral course and can be differentiated by thematic areas.

The judging committee has a total of **one hundred points**.

If the entrance exams are carried out according to the methods referred to in paragraph 2, letter a) - qualifications and exams (written and oral test) - of this article, the score is divided as follows: 20 points for the qualifications, 30 points for the written test and 50 points for the oral test. The qualifications that can be

evaluated and the scores referring to them are:

- the entire university career, using as evaluation elements the degree mark or the weighted average based on the ECTS of the marks of the exams taken and, possibly, other elements deemed suitable by the Committee: up to a maximum of 15 points;
- scientific publications, master's thesis and other relevant qualifications (awards, patents, scholarships, etc.), to be evaluated also in light of any letters of presentation from scholars: up to a maximum of 5 points.

The candidate who has obtained a score of no less than 8/20 in the assessment of qualifications is admitted to the written test.

The written test consists in the preparation of a text on a topic chosen by the candidate from those (minimum three) indicated by the committee.

The candidate who has passed the written test with a score of no less than 18/30 is admitted to the oral test.

The oral test is considered passed only if the candidate obtains a score of at least 30/50.

If the entrance exams are carried out according to the method referred to in paragraph 2, letter b) - qualifications and oral test - of this article, the score is divided as follows: 30 points for the qualifications and 70 points for the oral test. The qualifications that can be evaluated and the scores referring to them are:

- the entire university career, using as evaluation elements the degree mark or the weighted average based on the ECTS of the marks of the exams taken and, possibly, other elements deemed suitable by the Committee: up to a maximum of 22 points;
- scientific publications, master's thesis and other relevant qualifications (awards, patents, scholarships, etc.), to be evaluated also in light of any letters of presentation from scholars: up to a maximum of 8 points.

The candidate who has obtained a score of no less than 12/30 in the assessment of qualifications is admitted to the oral test.

The oral test is considered passed only if the candidate obtains a score of at least 42/70.

If the entrance exams are carried out according to the method referred to in letter c) - qualifications, research project and oral exam - of this article, the score is divided as follows:

- 20 points for titles,
- 30 points for the research project,
- 50 points for the oral exam.

The qualifications that can be evaluated and the scores referring to them are:

- the entire university career, using as evaluation elements the degree mark or the weighted average based on the ECTS of the marks of the exams taken and, possibly, other elements deemed suitable by the Committee: up to a maximum of 15 points;
- scientific publications, master's thesis and other relevant qualifications (awards, patents, scholarships, etc.), to be evaluated also in light of any letters of presentation from scholars: up to a maximum of 5 points.

The candidate who has achieved a score of no less than 8/20 in the evaluation of qualifications and a score of no less than 18/30 in the evaluation of the research project is admitted to the oral test.

The oral test is considered passed only if the candidate obtains a score of at least 30/50.

The final score is given by the sum of the marks obtained in the evaluation of the qualifications and the project, if applicable, in the written test, if applicable, and in the oral test.

To take the competitive tests, candidates must show one of the following valid identification documents: identity card, passport, car license with photograph, gun licence, identification cards - with photograph and stamp or other marking equivalent - issued by a State Administration.

The candidate's absence on the day, place and time of one of the tests will be considered as a waiver of the test itself, whatever the cause.

For the oral test, at the discretion of the Committee, a remote method may be adopted, which guarantees identity recognition.

## **ARTICLE 6 (Selection committee and competition procedures)**

The committee, which will be published on the University portal at <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, is appointed by Rectoral Decree pursuant to article 13 of the University Regulations governing research doctorates.

At the first meeting, the examining committee establishes the criteria and methods of evaluation of the competition tests, to be formalized in the relevant minutes, in order to assign the scores and judgments attributed to the individual tests.

Before the start of the competition tests, the members of the Committee, having read the list of participants, sign the declaration that there are no situations of incompatibility between them and the competitors, pursuant to articles 51 and 52 of the civil procedure code.

For the completion of the written test, if applicable, the Committee prepares three tracks, each composed of at least three topics, one of which will be chosen by the candidate to carry out the test. The traces themselves are closed in as many sealed envelopes and signed externally on the closing flaps by the members of the same and by the secretary. The tracks are secret and disclosure is prohibited.

At the time established for the start of the test, the personal identity of the candidates is ascertained, which the Committee places so that they cannot communicate with each other. He then has one of the candidates verify the integrity of the closure of the three envelopes containing the themes and has the track to be completed drawn at random.

The papers must be written exclusively, under penalty of nullity, on paper bearing the official stamp and signature of a member of the examining committee.

Candidates may not bring writing paper, handwritten notes, books or publications of any kind. They can only consult legal texts that are not commented on and authorized in advance by the Committee and dictionaries. During the test, candidates are not allowed to communicate with each other verbally or in writing, or to interact with others, except with the members of the Committee in charge of the exam or with the supervisors.

Candidates are prohibited from using or even possessing mobile phones of any type (including equipment capable of sending photographs and images) and electronic instruments, including those of the "palm" type or portable personal computers of any type capable of connect outside the test rooms, via "wireless" connections or to the normal telephone network with UMTS, GPRS or GSM protocols, under penalty of exclusion from the competition itself.

Therefore, we ask you not to bring the mobile phones and other electronic devices described above with you. Otherwise, they must be delivered by each candidate who is in possession of them to the personnel responsible for identification, before entering the test venue.

Furthermore, candidates are prohibited from keeping bags, backpacks, writing paper, notes, books or publications with them during the test, under penalty of cancellation of the test.

Bags, backpacks, writing paper, notes, books or publications or other material will instead be left visible on the floor next to the desk where the candidate takes the test or in another place indicated by the President of the Committee or the Room Manager.

The competitor who contravenes the provisions of the previous paragraphs or in any case has copied the course of the track in whole or in part is excluded from the competition. In the event that it appears that one or more candidates have copied, in whole or in part, the exclusion is ordered against all the candidates involved.

In order to guarantee the anonymity of the written test, the Committee must give each candidate, before the start of the test, two envelopes of the same color, one large and one small containing a white card. The candidate, after having completed the outline, without signing or otherwise marking it, places the sheet or sheets in the large envelope. He writes his name, surname, date and place of birth on the card and closes it in the small envelope. He then also places the small envelope in the large envelope which he closes and delivers to the President of the Committee or whoever takes his place. The President of the Committee or whoever takes his place places his signature and the date of delivery transversally on the envelope, so that it includes the closing flap and the remaining part of the envelope itself. All the envelopes are subsequently

enclosed in a single package which will be opened in the presence of the examining committee when it must proceed with the evaluation of the papers.

The Committee will have to open the small envelopes for the matching of names only after the conclusion of the evaluation and judgment of all the competitors' entries. This pairing must also concern works assessed with a score lower than 18/30.

The oral tests must take place in a room open to the public, with a capacity suitable to ensure maximum participation.

The oral tests, both in person and electronically, must be carried out in such a way as to ensure maximum publicity and participation.

#### **ARTICLE 7 (Merit rankings)**

For doctorates that provide differentiated selection methods for reserved places, separate merit rankings will be drawn up: one for non-reserved places and one for reserved ones.

The rankings will be formulated according to the decreasing order of the overall score obtained by each candidate in the individual tests and approved by Rectoral Decree. In the event of a tie between two or more candidates, the youngest candidate will take precedence in the ranking.

Candidates will be declared winners according to the order of the ranking up to the number of places available for each doctorate.

If the places are reserved for candidates/graduates from foreign universities are not assigned, they will be made available for ordinary access procedures and vice versa.

In case of non-acceptance within the deadline referred to in the following article 8, 3rd paragraph, or of renunciation by the start date of the courses, the same number of candidates will take over according to the order of the ranking.

#### **ARTICLE 8 (Admission to the course)**

The Rectoral Decrees approving the rankings of the individual doctoral competitions will be published, starting from 27 August 2024, on the Official Noticeboard of the University, present on the University website and at the address <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>.

**This publication will represent official notification of the competition results, the winners will not receive any personal communication.**

**The winners, no later than 5 days from the publication of the aforementioned Rectoral Decrees** they must send - under penalty of forfeiture - the request to enroll in the course to the Doctorate and Scholarships Office, using the methods that will be published together with the Rectoral Decree.

Winners in possession of a qualification obtained from a foreign university, which has not already been declared equivalent to the Italian specialist/master's degree diploma, must also present or send the translated and legalized degree certificate with attached declaration of value on site by the Italian Representation competent for the territory in the country to which the institution that issued the qualification belongs. For further information in this regard, please refer to the website of the Ministry of University and Research at <https://www.studiare-in-italia.it/studenti stranieri/>

Enrollment requires payment of the regional contribution for the right to study (the payment methods can be found on the University portal at the address <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>).

**Registration cannot take place after the deadline indicated in the 3rd paragraph of this article.**

Once the deadline for registration referred to in the 3rd paragraph of this article has passed, any places that may be available will be made available to candidates classified as suitable.

To this end it will be published on the University portal at the address <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>, the list of names of suitable candidates, entitled to enrolment, for each doctoral course and the date by which they must enrol.

**This publication will represent official notification, candidates classified as suitable will not receive any personal communication.**

Those entitled who do not register within the deadline indicated in the notice published in the manner described above will be considered to have tacitly renounced and will definitively forfeit their right to registration.

Any aforementioned scrolls of the ranking list will be published until 31<sup>st</sup> October 2024, no later than that date.

## ARTICLE 9 (Student grants)

The scholarships will be awarded according to the order of the ranking up to the number of scholarships offered for each doctorate.

In the event of an equal score between two or more candidates, for the sole purpose of awarding the scholarship, priority in the ranking will be established through the evaluation of the economic situation of the competitors determined according to the provisions in force for the payment of student fees and contributions of this University.

The scholarships last one year and are renewed provided that the doctoral student has completed the program of activities planned for the previous year and has been admitted to the following course year.

The annual amount of the scholarship amounts to €16,243.00 (sixteen thousand two hundred and forty-three/00) including social security contributions to be paid by the recipient, as established by article 1 of Ministerial Decree no. 247 of 23.2.2022. The scholarship will be paid in deferred monthly installments and for its use the total annual personal income limit is set at €16,243.00 (sixteen thousand two hundred and forty-three/00) gross. It refers to the calendar year of greatest disbursement of the grant itself. Income of patrimonial origin as well as emoluments of any other nature of a recurring nature contribute to the determination of this income, with the exclusion of those of an occasional nature. Naturally, the amount of the scholarship is excluded from the calculation of this income.

The scholarship is increased by fifty percent for the period of research activity carried out abroad not exceeding, in total, twelve months. This period can be extended up to a total maximum of eighteen months for doctorates in co-supervision with foreign subjects or activated in associated form. This increase cannot be used in the doctoral student's country of origin or in the country where he or she resides.

The PhD student is required to repay, even in the event of withdrawal from the course, the scholarship installments already received, in the event that he exceeds the income limit referred to in the previous paragraph, or is in one of the cases of incompatibility referred to in the following article 11.

Also those who have already benefited from a scholarship for a PhD course for only half the duration of the course, they cannot use it a second time.

**Those who are recipients of grants of study financed under the PNRR for the XXXVIII cycle and the XXXIX cycle, have renounced them, they will not be able to be awarded a scholarship financed under the PNRR for the XL cycle.**

The scholarships cannot be cumulated with other scholarships awarded for any reason, except with those granted by national or foreign institutions useful for integrating, with stays abroad, the training or research activity of the scholarship holders.

The provision of the scholarship is linked to the periods of attendance and study and research activities actually carried out.

In addition to the scholarship, each doctoral student is guaranteed an annual budget for research activity in Italy and abroad equal to 10% of the annual amount of the scholarship itself.

Those who are entitled to the scholarship must present at the time of registration a presumptive declaration relating to the total gross personal income and the absence of causes of incompatibility. This declaration must be repeated at the beginning of each subsequent academic year of attendance of the course. The beneficiaries of the scholarships will also have to establish an INPS contribution position by enrolling in the "Separate Management" of the Institute itself. The registration methods and related forms can be found on the organisation's website at [www.inps.it](http://www.inps.it).

The tax breaks referred to in article 6, paragraph 6, of law 30.11.1989, n. apply to those enrolled in research doctorate courses who benefit from the scholarship. 389.

## ARTICLE 10 (Taxes)

Those admitted to PhD courses are required to pay the regional contribution for the right to study for each year of the course.

## ARTICLE 11 (Obligations, incompatibilities, suspensions)

The doctoral course requires an exclusive, full-time commitment, without prejudice to the provisions of the following paragraph 7 and of article 8, paragraph 2, letter b) of the University Regulations governing research doctorates. It is the responsibility of the Teaching Committee to authorize the doctoral student to carry out paid activities, verifying this compatibility with the fruitful carrying out of the training activities (teaching and research) relating to the course. In particular, it remains understood that, for doctoral students with scholarships, paid activities must be limited to those relating to the acquisition of skills relating to the educational field of the doctorate; for doctoral students without a scholarship, any incompatibility deriving from the work activity must in any case be concretely assessed without this leading to behavior that is detrimental to constitutionally protected rights, such as the right to study.

Doctoral students are obliged to attend and carry out all the planned activities, to present the oral or written reports requested and to comply with anything else established by the Doctorate Teaching Committee.

Recipients of scholarships financed pursuant to Ministerial Decree 629/2024 and Ministerial Decree 630/2024 are also required to observe the following obligations:

- a) for grants DM 630/2024 (art. 7): spend a period of study and research, even if not continuous over the three-year period, in a company, from a minimum of six (6) months to a maximum of eighteen (18) months, and abroad from a minimum of six (6) months to the maximum period provided for in the art. 9, paragraph 3, of Ministerial Decree no. 226/2021;
- b) for grants DM 629/2024 digital and environmental transitions (art. 7): spend a period of study and research, even if not continuous over the three-year period, in a company or research centre, for a minimum of six (6) months to a maximum of twelve (12) months, and abroad from a minimum of six (6) months to the maximum period provided for in the art. 9, paragraph 3, of Ministerial Decree no. 226/2021;
- c) for bags DM 629/2024 PNRR Research (art. 8): spend a period of study and research abroad, even if not continuously over the three-year period, from a minimum of six (6) months up to the maximum period provided for in the art. 9, paragraph 3, of Ministerial Decree no. 226/2021;
- d) for grants DM 629/2024 PNRR Public Administration (art. 9): spend a period of study and research, even if not continuous over the three-year period, in a Public Administration or a company or a research centre, to be a minimum of six (6) months to a maximum of twelve (12) months, and abroad from a minimum of six (6) months to the maximum period provided for in the art. 9, paragraph 3, of Ministerial Decree no. 226/2021;
- c) for bags for bags DM 629/2024 Cultural Heritage (art. 10): spend a period of study and research, even if not continuous over the three-year period, in Public Administrations, including museums, institutes and training institutions of the Ministry of Culture (e.g. Foundation for the School of Cultural Heritage and Activities and other higher education schools), archives, libraries, from a minimum of six (6) months to a maximum of twelve (12) months, and abroad from a minimum of six (6) months to the maximum period provided for in the art. 9, paragraph 3, of Ministerial Decree no. 226/2021;
- d) report the activity carried out, through the appropriate online platform (<http://dottorati.mur.gov.it>), with a six-monthly report, indicating the time commitment (divided into months in the company/institution, on site, abroad) and a summary of the main activities carried out, validated by the Coordinator of the doctoral course.

The study and research periods at institutions and abroad, where both are foreseen, are distinct and must be carried out with different subjects.

Recipients of scholarships financed by Extended Partnerships (PE), National Centers (CN) and Research Infrastructures (IR) are also required to complete the entire doctorate, training and research path, in line with the themes and objectives subject of the projects that finance the scholarship, in collaboration with the respective scientific representatives of Spoke and the project, will also have to report the research activities, as required by the doctoral path and the project, producing:

- a periodic summary of the main activities carried out, countersigned by the tutor and the scientific manager;

- suitable documentation certifying the activity carried out;
- a report indicating the time commitment.

Each doctoral student is ordinarily expected to carry out research and training activities, consistent with the doctoral project, at highly qualified institutions abroad.

By the end of each year of the course, the Teaching Board, on the basis of a detailed report on the activity and research carried out by each doctoral student, decides on admission to the following year or proposes exclusion from the course to the Rector.

At the end of the course, doctoral students are required to submit a report to the Teaching Board on the activities carried out during the doctorate and on any publications.

The Teaching Board, with a reasoned resolution, may also, at any time, propose to the Rector the exclusion of the doctoral student from the course.

Public employees admitted to a doctoral course benefit, for the normal duration of the course, from the leave provided for by collective bargaining or, if employed under public law, from extraordinary leave for study purposes, compatibly with the needs of the the administration, pursuant to article 2 of law 13 August 1984, n. 476, and subsequent amendments, with or without grants and unless there is an explicit act of renunciation, only if they are enrolled for the first time in a doctoral course, regardless of the disciplinary field. The right to the budget for the research activity carried out in Italy and abroad referred to in the previous article 9, paragraph 10 remains unchanged.

Simultaneous attendance of another doctoral course is prohibited.

Simultaneous attendance of the doctoral course and of a specialization school in the healthcare area with access reserved for doctors is incompatible in the case of assignment of a scholarship financed pursuant to Ministerial Decree 629/2024 and Ministerial Decree 630/2024, given their qualification as a scholarship inalienable (see Ministerial Decree 301/2022 par. 3.3 letter E) and consequent cumulation of the same with the equally inalienable financial treatment relating to the specialist training contract for doctors is prohibited.

Suspension of the doctoral course is permitted, upon request of the interested party, in the event of:

- a) compulsory maternity leave, pursuant to the provisions of Legislative Decree 26 March 2001, n.151. The provisions for the protection of maternity and paternity pursuant to the decree of the Minister of Labor and Social Security of 12 July 2007, published in the *Gazzetta Ufficiale* no., apply to doctoral students. 247 of 23 October 2007;
- b) civil service, for a maximum period of one year.

Doctoral students can also request suspension of the course, for a maximum duration of six months, for proven reasons established by law and for documented serious health reasons.

Suspension of more than thirty days for one of the reasons indicated above entails the obligation to fully recover the periods of interruption of activity and, for scholarship holders, the cessation of the disbursement of the scholarship itself or of other equivalent financing for the period of suspension. The entire duration of the doctoral course cannot be reduced due to the aforementioned suspensions and, therefore, it will be extended for a period corresponding to that of the interruption.

The suspension periods referred to in paragraph 10, and the extension periods referred to in article 22, paragraphs 1 and 2, of the University Regulations governing research doctorates, cannot overall exceed the duration of eighteen months, except in specific cases provided for by law.

The doctoral student carries out the activity abroad, subject to authorization from the Teaching Body, after consulting the supervisor. For periods not exceeding six months in total, the authorization of the course coordinator, after consulting the supervisor, is sufficient. In case of joint attendance of the doctorate course and the medical area specialization school course, it is possible to carry out activities abroad for a period equivalent to the sum of the maximum periods allowed.

The interventions provided for by the legislative decree of 29 March 2012, n. are extended to doctoral students, with the methods regulated therein. 68.

## **ARTICLE 12** **(PhD title and doctoral thesis)**

The title of research doctor, abbreviated to «Dott. Ric.» or «Ph.D.», is awarded following the positive evaluation of a research thesis that contributes to the advancement of knowledge or methodologies in the chosen field of investigation. The doctoral thesis is written in Italian or English, or in another language, subject to authorization from the teaching body and is accompanied by a summary, written in English.

The University, within thirty days of discussion and approval of the thesis, deposits a copy of the

same, in electronic format, in the national registry referred to in Article 14, paragraph 1, of Ministerial Decree 226/2021, in a specific open access section. Subject to authorization from the teaching body, parts of the thesis may be made unavailable, possibly also by setting a time limit, in relation to the use of data protected by industrial secrecy or in the case of publications in the submission phase, in accordance with current legislation on the matter. . The obligation to deposit the thesis at the central national libraries of Rome and Florence remains unchanged

Furthermore, the University archives and makes the complete text of the doctoral thesis available online through the open access institutional archive and takes care of the deposit of the thesis itself at the national libraries of Rome and Florence.

#### ARTICLE 13

##### **(Access, processing of personal data and responsible for the procedure)**

Candidates are guaranteed the right of access to the documentation relating to the competition proceedings, in compliance with current legislation.

The personal data of candidates will be processed in accordance with the provisions of Regulation (EU) 2016/679, of the Code regarding the protection of personal data, (Legislative Decree no. 196/2003 integrated and modified by Legislative Decree no. 101/2018 ), as well as the University Regulations on protection of Personal Data (issued with DR no. 2088/2019). The data collected will be processed for the purposes of this procedure for which they are released and will be used exclusively for this purpose and, in any case, within the scope of the institutional activities of the University of Naples Federico II. The interested party has the rights referred to in articles 15 – 22 of the EU Regulation.

The head of the Doctorate and Scholarship Office of the University of Naples Federico II is responsible for all obligations relating to this competition procedure that are not the responsibility of the judging committee.

#### ARTICLE 14

##### **(Publicity of the competition documents)**

This competition notice is advertised electronically on the University, European Euraxess and MUR websites, all documents connected to it will be made public exclusively through electronic publication on the Official Noticeboard of the University of Naples Federico II, present on the University website at the address [www.unina.it](http://www.unina.it).

The electronic publication on the Official Noticeboard of the University of Naples Federico II has the value of official notification in all respects and no personal communications will be forwarded to interested parties.

The duration of posting of this notice is established at 90 days, that of the documents connected to it at 15 days.

#### ARTICLE 15

##### **(Referral)**

For anything not covered by this announcement, please refer to the University Regulations governing research doctorates and the rules contained in Ministerial Decree no. 226/2021.

THE RECTOR  
Matteo Lorito

*Teaching Area and Student Services  
The Manager Dr. Maurizio Tafuto  
Organizational unit responsible for the  
procedure:  
Doctorate and Scholarship Office  
Responsible for the procedure:  
The Head of the Office Dr. Concetta Bernardo*