



INSA ROUEN NORMANDIE

**FACT SHEET
2026-2027**

**Exchange students and dual
degree students**

INSTITUTIONAL INFORMATION

Full Legal Name	Institut National des Sciences Appliquées de Rouen Normandie (INSA ROUEN NORMANDIE)
Address	685 Avenue de l'Université BP 08 76801 Saint Etienne du Rouvray Cedex, FRANCE
Erasmus code	F ROUEN06
OID	E10206992
Website	https://www.insa-rouen.fr/en
Head of institution	Prof. Mourad Abdelkrim Boukhalfa (Director)

INTERNATIONAL RELATIONS OFFICE

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Head of the International Relations Office & Erasmus+ Institutional Coordinator	Sophie BINARD/ Tel: +33/2/32/95/66/93 sophie.binard@insa-rouen.fr		
General inquiries (agreements, visits etc)	international@insa-rouen.fr	Website	https://www.insa-rouen.fr/en/international
Student exchange administrative contacts	Incoming students: Dora GUERRA - incomingstudents@insa-rouen.fr Outgoing students: Shana FERNANDEZ - outgoingstudents@insa-rouen.fr		

GENERAL INFORMATION

Campus locations (city - field of study)	1. Le Havre – Civil Engineering (GCU) 2. Rouen (Saint-Etienne-du-Rouvray) – all other specialities
Academic calendar	The academic year is divided into two semesters: → Semester 1 (Autumn): Last week of August to December/January Department orientation days⁽¹⁾: Last week of Aug– mid Sept Exam period: Dec 14th 2026 – Jan 29th 2027⁽²⁾ → Semester 2 (Spring): January/February to July No department orientation days Exam period⁽³⁾: May – June 2027 Welcome Program for exchange students: 2 weeks from mid-August to the beginning of September.
Language(s) of instruction	French is the main language of instruction. We offer courses in specialty departments (years 3, 4 and 5) in English for non-French-speaking exchange students. All specialty departments (except GCU) offer 30 ECTS worth of courses in English during at least one semester.
Courses and research opportunity for exchange students	Students can take courses in the 3rd, 4th and 5th year. Courses from “premier cycle ingénieur/1st and 2nd year” are not available for exchange students. Full time study corresponds to 30 credits worth of classes for one semester. Please keep in mind that English courses are not always available all-year round. Students are advised to consult the English course catalogue to determine which semester offers more English courses in department that suits their field of study in their home institution. Research project opportunities are available for exchange students either part-time or full-time. For 5th year, second semester exchange students, research projects are the only option as there are no engineering courses available (end of study internship period). Students are <i>encouraged</i> to contact the academic advisor of the department in which they are interested for course selection guidance. Contacts of academic advisors by department available here: https://www.insa-rouen.fr/en/international/contacts
French as a foreign language	French courses are available to all exchange students during the year are free of charge ⁽⁴⁾ . 1.5h/week = 2 ECTS/semester. For exchange students in semesters 8 or 10, they must request it.

⁽¹⁾Department orientation days are mandatory. They usually take place on a single day.

⁽²⁾Please keep in mind that the dates refer to the general exam period. Actual exam dates depend on department and year of study. Students taking courses in the 5th year will most likely have exams in January.

⁽³⁾Second semester exams take place until June but mainly end of April and in May.

⁽⁴⁾French language courses are offered upon request for exchange students in the second semester of the 4th year or in the 5th year. They should include French language course on their learning agreement when applying.

APPLYING FOR AN EXCHANGE

Requirements	- Minimum 2 years of full-time study at home institution (<i>must have already completed 2 years at the start of the exchange period in host institution</i>) - French & English: level B1 (according to the CECR) is strongly recommended.
Nomination procedure	An e-mail is sent to partner institutions to announce our call for nominations. If you don't receive our e-mail, you can contact us at incomingstudents@insa-rouen.fr and we will send you the link to our online nomination form. <u>Nomination deadlines</u> Autumn Semester and Full year: April 4th Spring Semester: October 8th
Application procedure	Once nomination is accepted by the incoming mobility coordinator, students will receive an e-mail with a link to the online application form. Students will be asked to complete the online application and upload the following documents: - ID photo - Motivational letter - Recommendation letter(s) - Learning agreement (*) - Certificate of French and/or English proficiency (*) issued by the home university (or similar) or language center. OLS results cannot be used. - A copy of the passport (or European National identity card) - An official transcript of records in French or English listing all courses taken so far. Courses in progress should also be included. (*) Templates of these documents are available on our website here. <u>Application deadlines</u> Autumn Semester and Full year: April 27th Spring Semester: October 8th

INFORMATION FOR EXCHANGE STUDENTS

Student Housing	Saint Etienne du Rouvray Campus INSA Rouen Normandie provides on-campus accommodation for all exchange students: €357 to €397 per month. Le Havre Campus (Civil Engineering Department) INSA Rouen Normandie does not have student residences in Le Havre but we can help students to find accommodation (via agreements with CROUS and the Housing Association in Le Havre). To apply for student housing, students must tick the box on their online application form. Otherwise, students will need to look for housing on their own. More information : https://www.insa-rouen.fr/en/international/study-insa-rouen-normandie/about-campus-life
Insurances	Before arrival <u>Health Insurance</u> - Students from EU countries: European Health Insurance Card (EHIC) - Students from Québec: SE 401 Q 106 form - Students from non-EU countries: Non-UE Exchange students must take out a health and accident insurance policy prior to their arrival in France valid for the duration of their exchange. <i>All students participating in the Welcome Program must have their own health insurance covering them starting mid-August.</i> <u>Civil Liability Insurance</u> A civil liability insurance is mandatory to complete enrollment in higher education in France. It covers the damage that students might cause to others during their everyday student activities (internship, babysitting, outings, etc.). Upon arrival Students from non – EU countries: mandatory registration to the French Student Social Security (free of charge).

An international student guide is available on our website. It is reviewed each single year to provide students with the most up-to-date information (cost of living, French holidays etc) ! You can find it [here](#).



Entry Formalities in France	Citizens of the European Economic Area and Switzerland: - Valid national identity card or passport Other nationalities: - Passport valid for the duration of the stay + a visa Visa Application Procedure They are issued by the consular services of the French Embassy in your country of origin. Visit the official website for visa application to stay in France: https://france-visas.gouv.fr/en/web/france-visas/visa-wizard Find out if you need: - A "short stay" visa (stay less than 90 days) - A "long stay" visa (stay longer than 90 days) For the validation of "long stay" visa (VLS-TS), we help students validate it upon their arrival at INSA Rouen Normandie.
Student Integration	Welcom'INSA, a group of current French and international students, offers information regarding classes, accommodation, living in Rouen/ Le Havre, student organizations, events etc. Take a look at their social media:   Buddy System The BuddySystem is an online platform that brings together international students and local students in a mentoring programme. It is dedicated to international students who, through the platform, will have the opportunity to develop a relationship and interact with local students as well as enrich themselves through an intercultural experience. Exchange students are encouraged to sign up as soon as they receive their admission letter. Welcome Reception At the start of each semester, exchange students are invited to a welcome reception.

Check out our events for international students [page](#).

SHORT PROGRAM

Welcome Program

only one session available

We offer a welcome program in August before the start of classes. It includes: cultural adjustment sessions, information on health insurance, visas, banking, French language courses, cultural activities and help with administrative procedures.

Period: Mid-August to the beginning of September (2 week program), before the official start of the academic year

Participation fee: **80 euros**.

French intensive language courses are offered during the program (22,5h/week). Students are able to obtain 2 ECTS (credits) for the French language course taken during the two weeks.

Highly recommended ★★

To apply for the [Welcome Program](#), students just have to tick the box in the on-line application form. Otherwise, they can send an email to welcomprogram@insa-rouen.fr



INSA Rouen holds the highest level of recognition (3 stars) of the Bienvenue en France label, awarded to French higher education institutions offering services and infrastructure meant to facilitate the stay of international students.