PROGETTO PRIN 2022, *finanziato dall'Unione europea – Next Generation EU*

Università degli **S**tudi di **N**apoli **F**ederico **II**
Dipartimento di Strutture per l'Ingegneria e l'Architettura
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D.D. n. 104/2022 "Bando PRIN 2022 -Piano Nazionale di Ripresa e Resilienza del Ministero dell'Università e della Ricerca, Misura 4 Componente 2 –Investimento 1.1 "Fondo per il Programma Nazionale Ricerca (PNR) e progetti di Ricerca di Rilevante Interesse Nazionale (PRIN)"

CALL FOR TENDERS FOR OCCASIONAL WORK CONTRACTS

PUBLIC NOTICE

Rif. Prin 2022 Attasub/ Losanno – P.O. 12/2025

DIRECTORIAL DECREE N. 639 OF 17.10.2025

HAVING SEEN the National Recovery and Resilience Plan (NRRP), submitted to the European Commission on 30 April 2021 pursuant to Article 18 of Regulation (EU) No. 2021/241 and approved by decision of the ECOFIN Council of 13 July 2021, notified to Italy by the General Secretariat of the Council with note LT161/21 of 14 July 2021;
SEEN Legislative Decree no. 77 of May 31, 2021, converted, with amendments, by Law no. 108 of July 29, 2021, containing "Governance of the National Recovery and Resilience Plan and initial measures to strengthen administrative structures and accelerate and streamline procedures";
HAVING SEEN Legislative Decree No. 36 of April 30, 2022, containing further urgent measures for the implementation of the National Recovery and Resilience Plan (NRRP), converted into Law No. 79 of June 29, 2022;
HAVING SEEN the cross-cutting principles set out in the PNRR, such as, among others, the principle of contributing to the climate and digital objectives (so-called tagging), the principle of gender equality, and the obligation to protect and enhance young people;
VIEWED the University Statute;
VIEWED art. 7, paragraphs 6 and 6bis, of Legislative Decree No. 165/01 and subsequent amendments; VIEWED the current Regulation for the assignment of self-employment contracts;
VIEWED Law No. 240 of 30/12/2010 and subsequent amendments, in particular, art. 18, paragraph 5, which has defined, in a mandatory manner, under letters a), b), c), d), e), and f), the subjects who can participate in research groups and projects of universities, regardless of the funding entity, and who can carry out research activities at universities;
VIEWED Law 6.11.2012, No. 190, and subsequent amendments containing provisions for the prevention and repression of corruption and illegality in Public Administration;
VIEWED respectively the National Code of Conduct, and the currently applicable Code of Conduct of the University;
HAVING SEEN the current P.I.A.O., approved by the Board of Directors resolution of 12/02/2025;
CONFIRMED by the university structure the existence of all legitimacy requirements as well as the

conditions required by the current regulations in this matter, and verified the absence within it of adequate human and professional resources for carrying out the activities subject to the assignment;
HAVING SEEN the resolution of 30.07.2025 with which the Department Council of Structures for Engineering and Architecture, for the reasons stated therein, authorized the issuance of a call for the initiation of a comparative evaluation procedure aimed at awarding 1 occasional employment contract for *Occasional employment for the construction of a prototype scale bridge to be tested under shaking table*;
CONSIDERING that, as stated in the aforementioned resolution of 30.07.2025, the coverage of the necessary expenses will be provided by the following funds registered under the PROJECT PRIN 2022 ATTASUB: Analytical Tools and Technical Assessment for large scale Seismic Upgrade of Bridges - PROGETTO: 202295ECMC CUP E53D23002870006, for which Professor Daniele Losanno is the scientific supervisor

Art.1

A comparative evaluation procedure is announced aimed at assigning, through the stipulation of a private law contract, n. 1 (one) occasional performance task. This comparative evaluation procedure will be made known for at least 10 working days through publication in the online section of the Official Register of the University, on the university website – www.unina.it and on the department's website www.dist.unina.it.

Art. 2

The object of the assignment is the activity of *Occasional employment for the construction of a prototype scale bridge to be tested under shaking table*;

Art.3

The service referred to in the previous article 2 will be carried out personally by the selected individual remotely.

Art.4

The assignment will have a maximum duration of **30** days starting from the signing of the contract, with a total gross compensation set at € **5000.00**.

The compensation, as determined above, will be paid in a single installment at the end of the activity, subject to a positive evaluation by the Manager of the structure of the activity performed.

Art. 5

To be admitted to the comparative evaluation procedure, the following requirements are needed, under penalty of exclusion:

• Master's Degree in Civil Engineering or equivalent qualifications

The equivalence will be established by the examining board. In any case, for admission to the selection, it is necessary to:

a) normally hold Italian citizenship or that of one of the member States of the European Union;

b) enjoy civil and political rights;

c) not have any criminal convictions and not be subject to measures concerning the application of preventive measures, civil decisions, and administrative provisions registered in the criminal record;

d) be aware that you are not subject to criminal proceedings.

Citizens of foreign states must certify:

1. the enjoyment of civil and political rights of their country of origin;

2. to possess, except for Italian citizenship, all other requirements prescribed for citizens of the Italian Republic;

3. in the case of regular non-EU citizenship, a residence permit that allows for self-employment in Italy (to be attached).

The prescribed requirements must be possessed by the deadline set in this notice for the submission of applications.

Candidates are admitted to the selection on a conditional basis, and the Administration may decide, with a motivated decision from the Commission, to exclude candidates at any stage of this selection procedure for failure to meet the required qualifications. The exclusion and the reason for it are communicated to the candidate by posting on the official online bulletin board of the University as well as on the University website.

Such communication constitutes an official notification.

Those who, at the deadline for submitting the application, have a degree of kinship or affinity, up to the fourth degree included, or of marriage, with a professor affiliated with the awarding university structure, or with the Rector, the General Director, or a member of the Board of Directors of the University of Naples Federico II, cannot participate in this comparative assessment procedure, in accordance with Article 18, paragraph 1, letters b) and c), of Law 240/2010 and subsequent amendments.

Art.6

This procedure consists of:

• a comparative evaluation of updated curricula. The maximum score that can be assigned to the curriculum vitae of each candidate, including the degree score, is **100/100**, distributed as follows:

-Degree score up to a maximum of **20** points

-Curriculum Vitae up to a maximum of **70** points

-Publications up to a maximum of **10** points

The comparative evaluation will be considered passed if the candidate achieves a score of at least **70**/100.

The qualifications indicated in the curriculum, under penalty of not being evaluated, must be held by the deadline for the submission of applications set forth in the following article 8 and must be documented or self-certified according to the methods indicated in the aforementioned article 8.

Art. 7

The submission of the application to participate in this comparative evaluation procedure constitutes full acceptance of the conditions stated herein, full awareness of the autonomous nature of the employment relationship, as well as knowledge and acceptance of the provisions set forth in the current University Regulations regarding the assignment of independent work contracts.

Art. 8

The application for participation, under penalty of exclusion, must be signed by the candidate, addressed to the Department of Structures for Engineering and Architecture, Via Claudio, 21 – Napoli, and must be sent, **no later than, under penalty of exclusion**, **by 12:00 PM on 31.10.2025**, by the following method:

- sending, in .pdf format, via certified email to the following address: dip.strutture-ing-arc@pec.unina.it indicating in the subject of the email the name and surname of the candidate and the Ref. of the competition (**Prin 2022 Attasub/ Losanno – P.O. 12/2025**) and the wording "Application for participation- occasional performance task."
- Or send, by email to the following address: dist@unina.it - indicating in the subject of the email the name and surname of the candidate and the Ref. of the competition (**Prin 2022 Attasub/ Losanno – P.O. 12/2025**) and the wording "**Application for participation- occasional performance task**."

In the application for participation (Annex 1), the candidate is required to declare, under their own responsibility, the following information:

A) surname, name, and fiscal code;

B) date;

C) date and place of birth;

D) possession of the requirements prescribed by art. 5.

The application must also indicate the contact details (specify street, house number, city, postal code, province, telephone number, email address and any certified email address) for any communication related to the selection procedure. The application must be accompanied by:

1) a curriculum vitae prepared in European format, updated, dated, and signed (on every single page) by the candidate.
2) a copy of a document of identification.
3) a copy of scientific publications.
4) a copy of master's degree thesis.

Applications for participation in the competition will not be considered valid and will consequently be excluded by the office if they:

a) are received after the deadline established by the announcement;

b) lack the candidate's signature;

c) are missing the requested documentation;

d) are missing a copy of a form of identification.

For the purposes of evaluating the updated curriculum vitae, it may be presented in one of the following ways:

A1) in the form of a self-declaration of certification and/or an affidavit, pursuant to articles 46 and 47 of the mentioned D.P.R. No. 445/2000 and amendments. This declaration must specifically contain the indication of every useful element (e.g.: nature, subject, duration of an assignment, awarding body, etc.) for the assessment of qualifications by the Commission. It is reminded that the self-declaration of certification and/or affidavit is not allowed for any printed publications, which must therefore be listed and documented according to the methods provided under letter A2)

Or

A2) duly proven, in the cases allowed by DPR No. 445/00 and amendments, by documentation produced according to one of the following methods:

1) in original;

2) in authentic copy, on plain paper;

3) a photocopy bearing at the bottom the substitute declaration of notoriety, made in accordance with Articles 19 and 47 of the D.P.R. No. 445/2000 and subsequent amendments, which certifies its conformity to the original;.

The Administration reserves the right to verify the truthfulness of the substitute declarations of certifications and/or of acts of notoriety made by the candidates at any stage of the procedure, in accordance with D.P.R. No. 445/2000 and subsequent amendments. To this end, the candidate is required to provide all necessary information for verification. It is also noted that false declarations and the production or use of false documents are punishable under the penal code and special laws on the matter.

Finally, it is reminded that, pursuant to Article 15, paragraph 1, of Law No. 183/2001, certificates issued by the public administration regarding personal statuses, qualities, and facts cannot be presented to another public administration and must be replaced with the declarations referred to in Articles 46 and 47 of Presidential Decree No. 445/00 and subsequent amendments, using Annex 3 of this selection announcement.

Art. 9

The examining Commission, composed of 3 experts, one of whom also serves as the recording secretary, is appointed by the head of the university structure or by the Rector for the projects managed by the offices of the Central Administration, in compliance with the provisions of Article 35bis of Legislative Decree No. 165/2001 and subsequent amendments, formulates the merit ranking based on the criteria indicated in the previous Article 6. The members of the aforementioned Commission are not entitled to any compensation for carrying out the task.

Art. 10

The Director of the Department of Structures for Engineering and Architecture, after verifying the regularity of the procedure, approves the acts and enters into the contract with the candidate who is favorably placed on the ranking. The person responsible for this competitive procedure is Dr.

Immacolata Diez immacolata.diez@unina.it – Head of Accounting Processes of the Department of Structures for Engineering and Architecture, email: dist@unina.it.

The aforementioned individual may assign in writing the responsibility for procedural compliance to another staff member of the aforementioned organizational unit.In case of a tie in total votes, the younger candidate prevails.

The measure approving the acts of the comparative evaluation procedure is published in the IT section of the Official University Register as well as on the university's website. From the date of publication in the Register, the deadlines for possible appeals commence. The head of the conferring university structure shall sign the contract with the individual effectively placed on the ranking. This individual, before signing the contract, will be required to provide a substitute declaration of certification and notoriety, pursuant to Articles 46 and 47 of D.P.R. No. 445/2000 and subsequent amendments, certifying:

1. the possession of the admission requirements prescribed by this announcement, as of the deadline for the submission of the application to participate in this comparative evaluation procedure.

2. the possible performance of assignments or the possible holding of positions in private law entities regulated or funded by public administration or the possible performance of professional activities;
3. to not find oneself, starting from the deadline for submitting the application for participation in this comparative evaluation procedure as well as on the date of signing the contract, in the situation of incompatibility referred to in art. 18, paragraph 1, letters b) and c) of law 240/2010.

Art. 11

Processing of personal data According to EU Regulation No. 679/2016, candidates are informed that the processing of personal data provided by them will be carried out, in paper or electronic form, solely for the purpose of this procedure and the potential establishment of an employment relationship and for purposes related to its management. The processing will be undertaken by the individuals in charge of the procedure, as well as by the assessing commission, using procedures that may include electronic means, in the ways and within the limits necessary to pursue the aforementioned purposes, including in the event of potential communication to third parties. Providing such data is necessary for evaluation, for verifying participation requirements and the actual possession of declared qualifications. Failure to indicate them may hinder these obligations and, in cases provided for in the announcement, may result in exclusion from the selection procedure.

Additional data may be requested from candidates solely for the above purpose. The collected data may be communicated to any entitled parties pursuant to Law No. 241/1990, Legislative Decree No. 33/2013 and their subsequent amendments and integrations. The data will be retained, in accordance with the current regulations, for a period not exceeding that necessary to achieve the purposes for which it is processed. Pursuant to GDPR 2016/679, the University of Naples Federico II may publish the curriculum vitae provided in attachment to the participation application of the winners on the University’s website for institutional purposes and in compliance with Legislative Decree No. 33 of March 14, 2013 (Transparency Decree) as modified by Legislative Decree No. 97 of 2016.

It is understood that, in addition to the complete Curriculum Vitae, it will be possible to provide a specific Curriculum Vitae, stripped of personal data, solely for the purpose of publication on the University’s website. Candidates are recognized the rights under Chapter Three of EU Regulation No. 679/2016, in particular, the right to access their personal data, to request rectification, updating,

and deletion if incomplete, incorrect, or collected in violation of the law, as well as to object to their processing for legitimate reasons. Further information and guidance on procedures for any complaints and data protection responsibilities are available on the dedicated website, address http://www.unina.it/ateneo/statuto-e-normativa/privacy.

Naples, 17/10/2025

The Director of the Department
Signed Prof. Eng. Emidio Nigro

Dipartimento di Strutture per l'Ingegneria e l'Architettura

Responsabile dei Processi Contabili
Capo Ufficio Contabilità- -Contratti, e Personale

Dott.ssa Immacolata DIEZ
Per chiarimenti 081-7693927

ATTACHMENT 1

Template to follow in filling out the application (to be submitted on plain paper) Evaluation procedure for the appointment of occasional work within the project Ref. **Prin 2022 Attasub/ Losanno – P.O. 12/2025**

To the Director of the Department of Structures for Engineering and Architecture

University of Naples Federico II

Via Claudio, 2180125 – NAPLES

The undersigned .....Born in ..... on .....Residing at .....Via .....

tax code no. ..... VAT number .....

I REQUEST

to be admitted to the selection in question.
The undersigned, aware of the criminal penalties provided for by Article 76 of Presidential Decree No. 445/2000 for cases of false documents and false statements, declares under their own responsibility:

DECLARES

1. to be born in _____ (province of _____) on _____;

2. to be residing in _____ (province of _____);

3. to hold citizenship _____;

4. to possess a Degree obtained from _____ on _____ with grades _____;

5. to possess the admission requirements specified in Article 5 of the public notice regarding this comparative evaluation procedure, as detailed in the attached curriculum vitae.

6. to not have entered into any other occasional service contracts with the Federico II University, or to have entered into an occasional service contract with the Federico II University, department of

_____, whose expiration date is _____

7. to NOT be an employee at another entity

8. to be employed at _____, therefore commits to provide authorization from their entity.

The undersigned attaches to this application, in simple paper:

• documents and titles deemed useful for the assessment;

• curriculum vitae;

• a list, in simple paper, of the titles submitted in attachment to the application. The undersigned expresses their consent/refusal to the dissemination and communication of their personal data to parties unrelated to the competition process.

Date, _____ Signature_____

Contact information to which any communications should be directed (the candidate agrees to report any subsequent changes to it):

_____

*In this regard, attach an unstamped photocopy of an identity document.

for which they are provided and will be used exclusively for that purpose and, in any case, within the institutional activities of the University of Naples Federico II, in accordance with the provisions of the Code regarding the protection of personal data, containing provisions for adapting the national system to Regulation (EU) No. 2016/679 (Legislative Decree 30.6.2003, No. 196, amended and supplemented by Legislative Decree 101/2018) and the Regulation of the University of Naples Federico II regarding the processing of Personal Data, issued by the Rector's Decree No. 1226 of 19/03/2021. The rights referred to in Articles 15 - 22 of the EU Regulation belong to the interested party. The Data Controller is the University, represented by the Rector and the General Director, in relation to their specific competencies. Solely for the purpose of reporting any violations in the processing of personal data, it is possible to contact the Data Controller at the following address: ateneo@pec.unina.it; or the Data Protection Officer: rpd@unina.it; PEC: rpd@pec.unina.it. For information and/or any clarifications regarding this procedure, please write to the following address: dist@unina.it.

ATTACHMENT 2

SUBSTITUTIVE DECLARATION OF THE ACT OF NOTORIETY
(Arts. 19 and 47 of DPR 445 of 28/12/2000)

The undersigned :

Surname

Name

Cod. fisc. **Sesso** **F** **M**

Born_ in **Prov.**

at / /

For foreign citizens, also indicate the country.

declares*

under their own responsibility, aware of the criminal penalties provided for by art. 76 of D.P.R. no. 445/2000 for cases of false statements and misleading declarations, that the photocopies related to the documents indicated below and attached to this substitute declaration are in compliance with the original:

1) curriculum vitae prepared in European format, updated, dated, and signed (on every single page).
2) document of identification.
3) scientific publications.
4) master's degree thesis.

_____

_____

_____

_____

_____

Date

Signe

_____

Information pursuant to Article 13 of Regulation (EU) 679/2016 regarding the processing of personal data. The data collected with this form are processed for the purpose for which they are provided and will be used exclusively for that purpose and, in any case, within the institutional activities of the University of Naples Federico II, in accordance with the provisions of the Code regarding the protection of personal data, containing provisions for adapting the national system to Regulation (EU) No. 2016/679 (Legislative Decree 30.6.2003, No. 196, amended and supplemented by Legislative Decree 101/2018) and the Regulation of the University of Naples Federico II regarding the processing of Personal Data, issued by the Rector's Decree No. 1226 of 19/03/2021. The rights referred to in Articles 15 - 22 of the EU Regulation belong to the interested party. The Data Controller is the University, represented by the Rector and the General Director, in relation to their specific competencies. Solely for the purpose of reporting any violations in the processing of personal data, it is possible to contact the Data Controller at the following address: ateneo@pec.unina.it; or the Data Protection Officer: rpd@unina.it; PEC: rpd@pec.unina.it. For information and/or any clarifications regarding this procedure, please write to the following address: dist@unina.it.

ATTACHMENT 3

SUBSTITUTIVE DECLARATION OF THE ACT OF NOTORIETY
(Arts. 19 and 47 of DPR 445 of 28/12/2000)

The undersigned :

Surname | | | | | | | | | | | | | | | | | | | | | | | | |

Name | | | | | | | | | | | | | | | | | | | | | | | | |

Cod. fisc. | | | | | | | | | | | | | | | | **Sex** **F** **M**

Born_ in | | | | | | | | | | | | | | | | | **Prov.** | | |

at | | | / | | | / | | | | |

For foreign citizens, also indicate the country. | | | | | | | | | | | | | | | | | |

declare*

to be in possession of the following assessable titles, pursuant to Article 6 of the call for applications in question:

1) EDUCATION

1a) Bachelor's degree_____from _____, with grades _____;

1b) Master's degree_____from _____, with grades _____;

1b) additional educational qualification (e.g. PhD):

_____

_____

_____

PROFESSIONAL AND SERVICE EXPERIENCE
work experiences relevant to the advertised position:

from_____to_____as _____at_____
from_____to_____as _____at_____
from_____to_____as _____at_____
from_____to_____as _____at_____

Date

Signature

_____