

# ISTRUZIONI PER LA COMPILAZIONE DELL'ONLINE LEARNING AGREEMENT



ABOUT FAQ ELDER OLA FOR TRAINEES

LOG IN

Accedere a <https://learning-agreement.eu/>

## Online Learning Agreement

Prepare your Learning Agreement **online within a few steps** and share it with both home and host universities.

This platform has been developed by the Aristotle University of Thessaloniki, the European University Foundation and the Erasmus Student Network for the 21st century mobile student.



LOGIN TO ACCESS YOUR LEARNING AGREEMENT

# My account

Log in with MyAcademicID

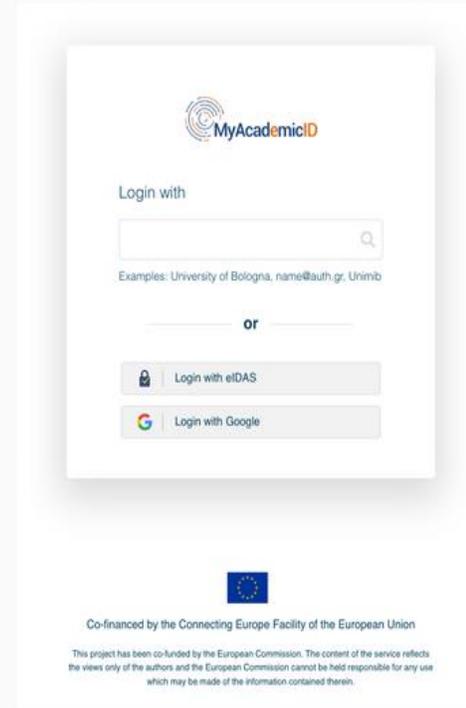


Your OLA just a click away!

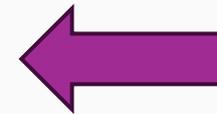
The login options available to access the Online Learning Agreement platform are the following:

- eduGAIN (your academic credentials)
- eIDAS (national ID)
- Google login

All three options will be accessible when clicking "login" which will lead you to the MyAcademicID platform that supports all three of the pathways and after the authentication procedure will bring you back to the Online Learning Agreement platform to access your OLA!



Accedere con le credenziali Unina e seguire le istruzioni.



Please **select your mobility type**. Choose carefully, if you pick the wrong one you'll have to start over.

## Selezionare Blended Mobility with Short-term Physical Mobility

### Semester Mobility

Discover a new culture and gain new experiences by going on **traditional academic mobility of between 2 and 12 months** at another higher education institution! Be sure to check out the possibility to upgrade your mobility experience with optional virtual components (e.g. online courses) next to your academic experience on campus.

### Blended Mobility with Short-term Physical Mobility

In case regular semester mobility is too long or otherwise inappropriate for you, experience short-term blended mobility! This format foresees between **5 and 30 days of physical mobility** at another higher education institution **combined with a compulsory virtual component**.

### Short-term Doctoral Mobility

Develop your skills and find contacts by going on **short-term doctoral mobility of between 5 and 30 days** at another higher education institution! To enhance the synergies with Horizon Europe, doctoral mobilities can also take place in the context of Horizon Europe funded research projects.

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## Inserire le informazioni richieste

Academic year \*

2024/2025

Mobility Type \*

Blended mobility with short-term physical mobility

### Student

First name(s) \*

Last name(s) \*

Email \*

Date of birth \*



Gender \*

Female



Nationality \*

Italy (313)



Field of Education \*

Field of Education (clarification)

Study cycle \*



Academic year \*

2024/2025

Mobility Type \*

Blended mobility with short-term physical mobility

## Sending

### Sending Institution

Country \*

Italy x



Name \*

UNIVERSITA DEGLI STUDI DI NAPOLI FEDERICO II x



Faculty/Department \*



Address \*

Napoli | Naples

Erasmus Code \*

I NAPOLI01

Inserire i dati relativi al docente firmatario dell'OLA. L'elenco dei docenti abilitati a firmare gli OLA è disponibile al link: [http://www.unina.it/documenti/11958/54342505/ER\\_24-25\\_resp\\_OLA.pdf](http://www.unina.it/documenti/11958/54342505/ER_24-25_resp_OLA.pdf)



### Sending Responsible Person

First name(s) \*

Last name(s) \*

Position \*

Email \*

Phone number

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

### Sending Administrative Contact Person

First name(s)

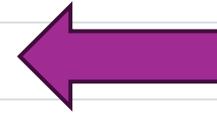
Last name(s)

Position

Email

Phone number

Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.



In questo campo va inserito esclusivamente il nominativo della **Dott.ssa Marta Maciocia**, Capo dell'Ufficio Erasmus + e Mobilità Internazionale

## Receiving

### Receiving Institution

Country \*

Portugal x

Name \*

UNIVERSIDADE DE LISBOA x

Faculty/Department

Address \*

Lisboa | Lisbon

Erasmus Code \*

P LISBOA109



Selezionare l'università, il paese di destinazione e la struttura.

Lisboa | Lisbon

P LISBOA109

### Receiving Responsible Person

First name(s) \*

Last name(s) \*

Position \*

Email \*

Phone number

Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

### Receiving Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

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Per quanto riguarda il firmatario dell'OLA per conto dell'ateneo ospitante, richiedere questa informazione al docente di riferimento, salvo diversa comunicazione



Blended mobility with short-term physical mobility

### Preliminary LA

Planned start of the mobility \*

gg / mm / aaaa



Planned end of the mobility \*

gg / mm / aaaa



Study Programme at Receiving Institution Date (e.g. 2025-01-09) Institution at the Sending Institution

No Component added yet.

Add Component

The main language of instruction at the Receiving Institution \*

- Select a value -



The level of language competence \*

- Select a value -



Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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Inserire le date in cui si svolge la mobilità

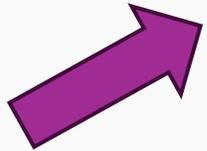


Cliccare su Add Component



## Preliminary LA

Completare i campi.  
Alla voce  
“Component Code”,  
se non è stato  
precedentemente  
comunicato  
dall’università  
ospitante, inserire n/a  
(not applicable)



Planned start of the mobility \*

13/01/2025



Planned end of the mobility \*

17/01/2025



### Study Programme at Receiving Institution and recognition at the Sending Institution

Remove

Component title or description at the Receiving Institution \*

xxxxxxxx

Component Code \*

n/a

Number of ECTS credits (or equivalent) to be recognised by the Sending Institution \*

3

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Short description of the virtual component

Automatically recognised towards student degree

Automatically recognised towards student degree

Automatic recognition comment

Add Component

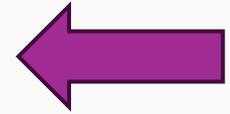
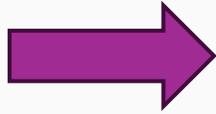
The main language of instruction at the Receiving Institution \*

The level of language competence \*

Level of language competence: a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

*By clicking on "Sign and send" you also give express consent for your personal data contained herein to be transmitted to the HEI or Organisation of destination.*

[Previous](#) [Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review](#)



Firmare l'OLA una volta completata la compilazione.