



**UNIVERSITY OF NICOSIA
(UNIC)
CY NICOSIA14**

FACT SHEET 2024/2025

Meet UNIC Erasmus Team...

Head of Erasmus Officer
Ms. Marianna Michael, Tel. +357 22841979 Email: Michael.mar@unic.ac.cy
Erasmus Institutional Coordinator-International Credit Mobility (ICM)-Staff Mobility
Mr. Anthos Shekeris, Tel. +357 22841656 Email: Shekeris.a@unic.ac.cy
Erasmus Officer-Student Traineeship Mobility
Ms. Stella Stylianou, Tel: +357 22841726 Email: stylianou.st@unic.ac.cy
Erasmus Officer-Incoming and Outgoing Study Mobility
Ms. Eleni Alexandrou, Tel: +357 22841563 Email: Alexandrou.e@unic.ac.cy
Inter-Institutional Agreements (IIA)
Contact Details: Tel. +357 22841979 Email: erasmus@unic.ac.cy

Important Dates

	Fall Semester and/or Full Academic Year	Spring Semester
Nomination Deadlines	May 15	October 20
Nomination Submission	For Nominations click HERE	For Nominations click HERE
Application Deadlines	May 30	October 30
Orientation Sessions	A week prior the classes start	A week prior the classes start
Beginning of Classes	Last week of September	First week of February
Exam Period	Last two-three weeks of January	End of May until early June
Course List Announcement	2 months prior the semester starts	2 months prior the semester starts

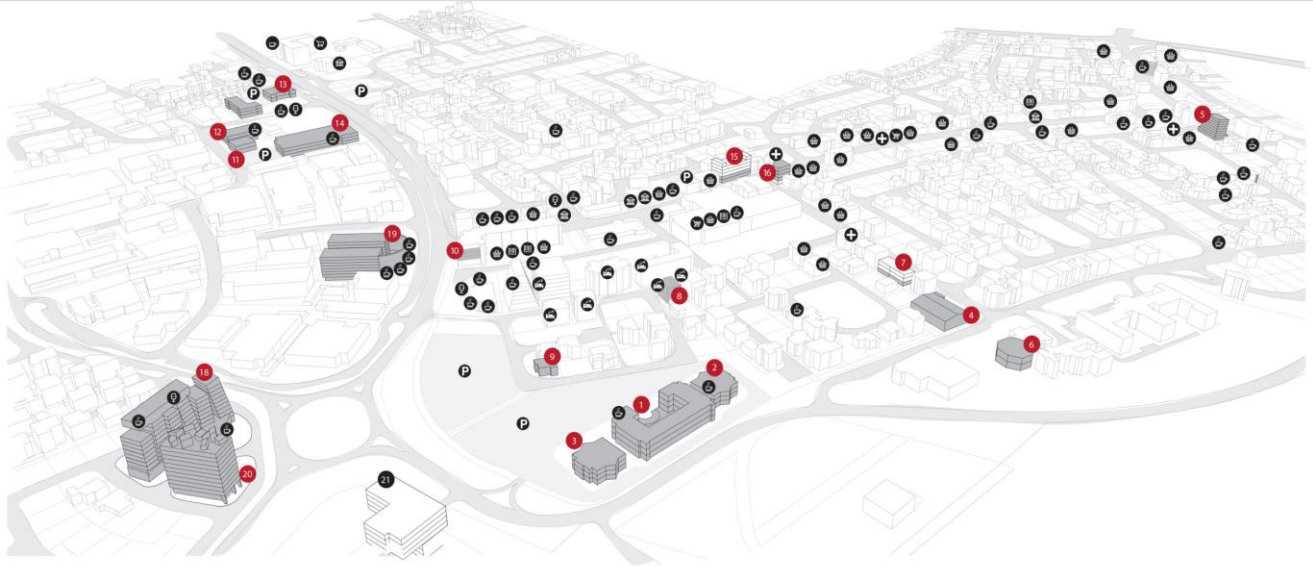
Useful Information for Incoming Students

Level/Courses/Programs offered for exchange students	<ul style="list-style-type: none"> 1st cycle (Undergraduate/Bachelor) 2nd cycle (Graduate/Master) 3rd cycle (PhD)
Language Requirements	<p>→ https://www.unic.ac.cy/admission-requirements/</p>
Online Application Procedure	<p>→ Nominated students should apply through this link: https://www.unic.ac.cy/apply/</p> <p>→ Information of how to complete the online application form can be found on this Guide (“Guide for Online Application Process”)</p> <p><u>Supporting Application Documents in detail:</u></p> <ol style="list-style-type: none"> 1. Official Transcript of Records/Progress Report in English (from Home institution) 2. Small photo in JPEG or PNG format 3. Official Certificate/Proof of English Language Proficiency (If no official certification is in place (i.e., IGCSE, IELTS, TOEFL, etc.), you may send us a confirmation from your Home University stating your English level). (UNIC English Requirements can be found here) 4. Copy of the identity page of passport or ID 5. Consent for the Personal Data Processing Form (CPD Form). The form can be found here. <p>**Complete only your name/surname, ID, signature, and date. DO NOT complete anything on “Guardian/Sponsor” part and “Authorized third party” part.</p> <ol style="list-style-type: none"> 6. Copy of European Health Insurance Card or Private Health Insurance that covers your entire mobility period at UNIC. 7. Health History Form (document can be found here) 8. Other Files: Provisional Online Learning Agreement (OLA)/Learning Agreement (LA). For more information, please see here (“OLA-LA Information Guide”).

Course Information/Syllabus	https://www.unic.ac.cy/academic-calendar/university-syllabi/
Course Selection/Procedure	<p>Courses are selected by the sending institution, with the help of our Director of Academic Advisor and Erasmus Officer.</p>
Course load per semester	<p>Maximum 30 ECTS</p>
Language of Instruction	<p>English, Greek</p>
Course Lists	<p>→Students may complete their provisional Online Learning Agreement (OLA)/Learning Agreement (LA) by choosing courses from the previous Academic Year 2023/24 here</p> <p>*The final course list for each respective semester, will be announced 2 months before the semester starts and will be sent to all accepted students via email.</p>
VISA	<p>Non-EU Student coming from a Non-EU country</p> <p>All non-EU students have to contact the International Admissions office at int.admissions@unic.ac.cy, the soonest, regarding the <u>STUDENT ENTRY PERMIT</u> application guidelines and deadlines.</p> <p>Non-EU students will NOT be allowed to enroll for Erasmus at UNIC if they do not apply for a student Entry permit through the International Admissions office at UNIC prior to traveling to Cyprus.</p> <p><u>Please do NOT use your Schengen visa for study purposes.</u></p> <p>Non-EU Students coming from an EU country with an EU permit</p> <p>Based on the latest information we had from our Civil Registry and Immigration Authorities, Non-EU students coming from an institution in an EU-Country who already have an EU permit, in order to get their residence permit they need to follow a procedure and submit all supporting documentation.</p> <p>Detailed information can be found here (“Information for Non-EU students coming from EU unis”).</p>

<p>Approximate Expenses, per month in Euros</p>	<p>Accommodation: € 400-€700</p> <p>Food: € 250 - € 350</p> <p>Public Transport Prices: https://www.publictransport.com.cy/cms/page/cash-tickets</p> <p>Books (if needed): € 100-200 per semester /Library facilities</p> <p>Other: electricity, water, gas and heating may have to be paid separately, depending of the accommodation arranged.</p> <p style="text-align: center;">-----</p> <p>Total: € 750 - 1350 per month (prices are subject to change)</p>
<p>Accommodation Contact Person</p>	<p>On campus or private accommodation</p> <p>Mr. Charalambos Tzyrkas - Accommodation Officer (Tzyrkas.c@unic.ac.cy), +357 22841982</p> <p>Ms. Charis Iacovidou - Accommodation Officer (Iacovidou.c@unic.ac.cy)</p>
<p>Arrival Information</p>	<p>Students that may require pick-up assistance from the airport, they should send an email to Alexandrou.e@unic.ac.cy</p> <p>Taxi prices:</p> <p>Upon request. ≈50-60 € per ride (From Larnaca Airport), ≈100-120€ (From Paphos Airport)</p>
<p>Campus Facilities</p>	<p>Cafeteria, Restaurant (The Block) Gym (UFIT), Cinema, Library, Computer labs, Roof Restaurant at SIX Residences (The Loft).</p>
<p>Miscellaneous</p>	<p>The University organizes a number of intercultural events, lectures and useful seminars attractive to students, lecturers and staff.</p> <p>Students are also encouraged to become members of a wide range of societies and clubs and benefit from interesting extra-curricular activities, excursions and events.</p>
<p>ESN Nicosia</p>	<p>Contact details:</p> <p>Email: infoevents.esnnicosia@gmail.com</p> <p>Facebook 1: ESN Cyprus.</p> <p>Facebook 2: ESN Nicosia</p> <p>Instagram: @ESNnicosia</p>

UNIC Campus City



- UNIC PREMISES:**
- 1 CENTRAL BUILDING
 - 2 MILLENNIUM BUILDING
 - 3 EUROPA BUILDING
 - 4 LIBRARY & STUDENT AFFAIRS
 - 5 MEDICAL SCHOOL BLOCK C / DISTANCE LEARNING UNIT
 - 6 SPORTS CENTRE / DANCE STUDIO 1
 - 7 DANCE STUDIO 2

- 8 EDUCATION BUILDING
- 9 HUMANITIES BUILDING
- 10 FACULTY OFFICES / GLOBAL SEMESTERS
- 11 FINE ART BUILDING
- 12 ARCHITECTURE RESEARCH CENTRE (ARC)
- 13 MEDICAL SCHOOL BLOCKS A & B / UNIC HEALTH LIBRARY
- 14 RESEARCH & TECHNOLOGY BUILDING / MEDICAL CENTRE / VETERINARY LABS
- 15 URFIT FITNESS CENTRE / RECRUITMENT UNIT

- 16 INSIGHTS MARKET RESEARCH (IMR)
- 17 CENTRE FOR THERAPY, TRAINING AND RESEARCH (KESYP)
- UNIC STUDENT RESIDENCES:**
- 18 SIX RESIDENCE
- 19 U RESIDENCE
- 20 TRIANGLE RESIDENCE
- COLLABORATIVE INSTITUTE
- 21 CYPRUS INSTITUTE OF NEUROLOGY & GENETICS

- PRIVATE RESIDENCES
- RETAIL
- CAFES & RESTAURANTS
- CLUBS & BARS
- BANKS
- SUPERMARKETS & BAKERIES
- PHARMACIES
- ELECTRONICS

University of Nicosia

Erasmus Code: CY NICOSIA14

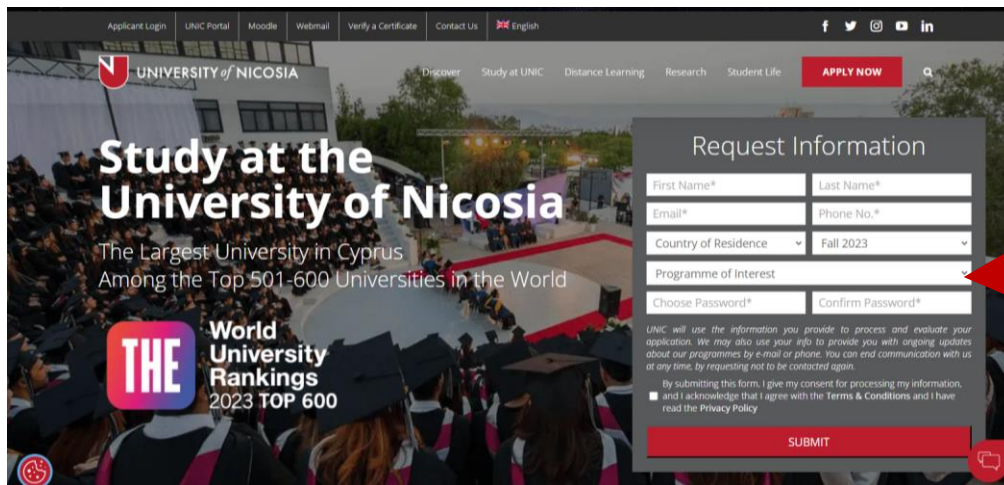
Online Application Guide for Erasmus+ Incoming Students

Step 1: Apply through this link: <https://www.unic.ac.cy/apply/> (screenshot 1)

→ **Programme of interest:** Select “Erasmus”.

DO NOT select the programme of studies of which you are studying at your Home University (i.e. Business Administration), choose “Erasmus”!

(Screenshot 1)



Applicant Login UNIC Portal Moodle Webmail Verify a Certificate Contact Us English

Discover Study at UNIC Distance Learning Research Student Life APPLY NOW

Study at the University of Nicosia

The Largest University in Cyprus
Among the Top 501-600 Universities in the World

THE World University Rankings 2023 TOP 600

Request Information

First Name*	Last Name*
Email*	Phone No.*
Country of Residence	Fall 2023
Programme of Interest	
Choose Password*	Confirm Password*

UNIC will use the information you provide to process and evaluate your application. We may also use your info to provide you with ongoing updates about our programmes by e-mail or phone. You can end communication with us at any time by requesting not to be contacted again.

By submitting this form, I give my consent for processing my information, and I acknowledge that I agree with the Terms & Conditions and I have read the Privacy Policy

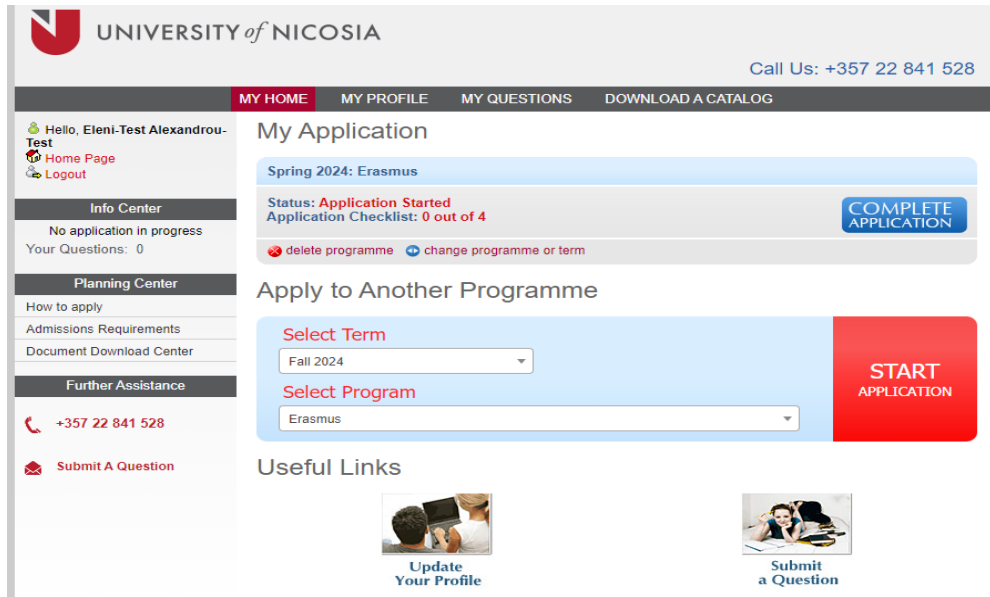
SUBMIT

Step 2: Once you complete the requested information and create a Password (step 1), please press “Submit”. In a few seconds you will automatically be transferred and have access to “CRM platform” to complete the rest of your online application. (screenshot 2)

Direct link: <https://apply.unic.ac.cy/login.html>

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 2)



The screenshot shows the 'My Application' page for a user named Eleni-Test Alexandrou-Test. The page is titled 'My Application' and displays the following information:

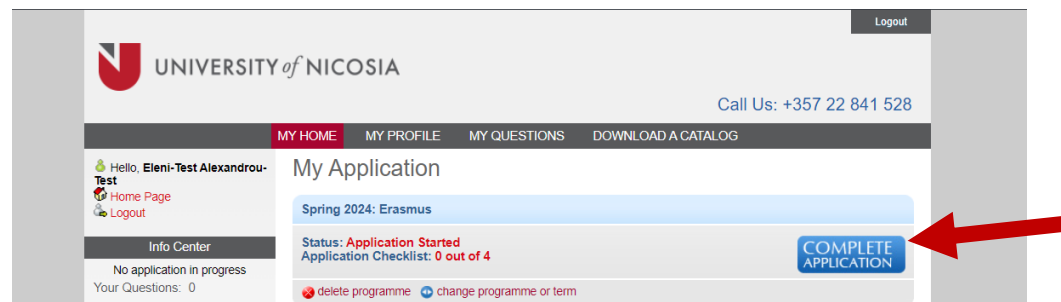
- Spring 2024: Erasmus**
- Status: Application Started**
- Application Checklist: 0 out of 4**
- COMPLETE APPLICATION** button
- Links: [delete programme](#), [change programme or term](#)

Below this, there is a section for 'Apply to Another Programme' with two dropdown menus: 'Select Term' (set to 'Fall 2024') and 'Select Program' (set to 'Erasmus'). A red 'START APPLICATION' button is positioned to the right of these dropdowns.

At the bottom, there are two 'Useful Links' with icons: 'Update Your Profile' and 'Submit a Question'.

Step 3: Click on “Complete Application” (Screenshot 3)

(Screenshot 3)

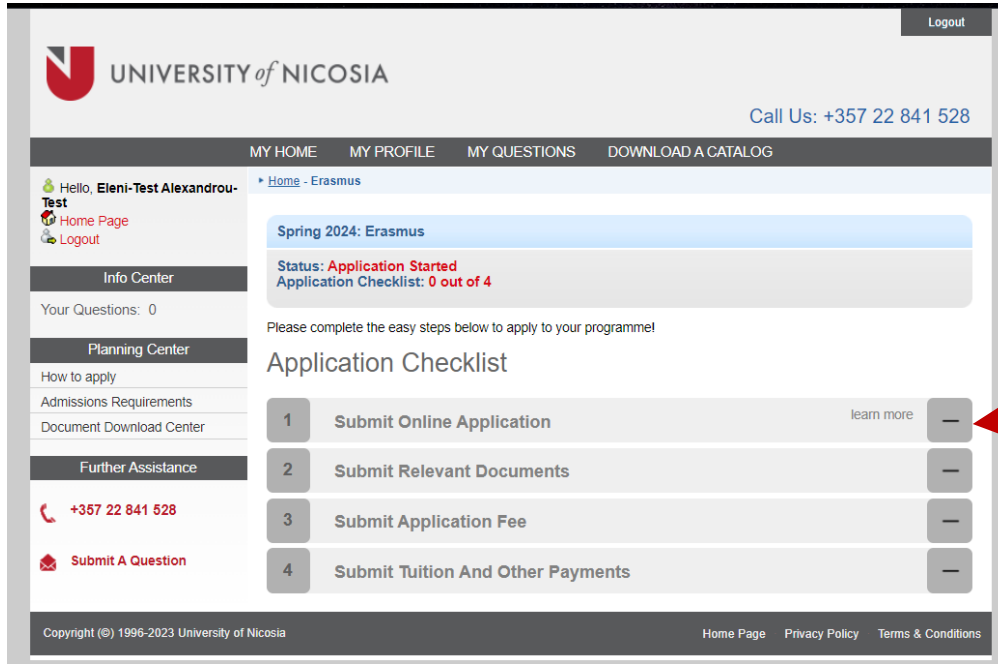


This screenshot is identical to Screenshot 2, but with a red arrow pointing to the 'COMPLETE APPLICATION' button, indicating the next step in the process.

Once you click on “Complete Application” the “Application Checklist” will appear (Screenshot 4).

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 4)



***Note:** As an Erasmus Incoming student, you should ONLY complete No1 and No2 on the “Application Checklist”.

No 3 and No 4 DOES NOT apply to Erasmus incoming students, therefore, please ignore it!

Step 4: Once you click “Submit Online Application” (screenshot 4) the below “Personal Information” page, will appear (Screenshot 5), which you are requested to complete.

You should **ONLY complete:** Tab 1: “Personal Information” (screenshot 5) and Tab 2: “Programme Information” (screenshot 6).

On “Personal Information” it is important to upload your photo, as it will be used to create your UNIC Student ID card later on!

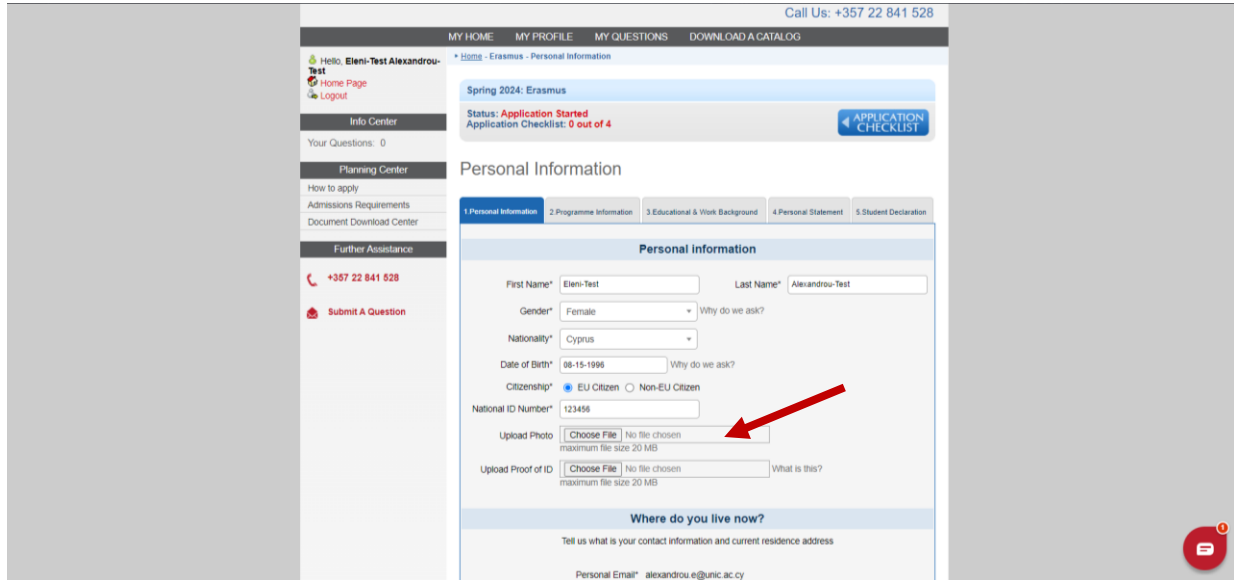
***NOTE:** When writing your personal information, please use the US Keyboard and avoid accents on your names (i.e. instead of Méline, Ondřej, write Meline, Ondrej) or letters that may cause spelling mistakes or confusions on the registration system.

University of Nicosia

Erasmus Code: CY NICOSIA14

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 5)



Call Us: +357 22 841 528

MY HOME MY PROFILE MY QUESTIONS DOWNLOAD A CATALOG

Hello, Eleni-Test Alexandrou-Test
Home Page Logout

Info Center
Your Questions: 0

Planning Center
How to apply
Admissions Requirements
Document Download Center

Further Assistance
+357 22 841 528
Submit A Question

Spring 2024: Erasmus
Status: Application Started
Application Checklist: 0 out of 4 APPLICATION CHECKLIST

Personal Information

1 Personal Information 2 Programme Information 3 Educational & Work Background 4 Personal Statement 5 Student Declaration

Personal Information

First Name* Eleni-Test Last Name* Alexandrou-Test

Gender* Female Why do we ask?

Nationality* Cyprus

Date of Birth* 08-15-1996 Why do we ask?

Citizenship* EU Citizen Non-EU Citizen

National ID Number* 123456

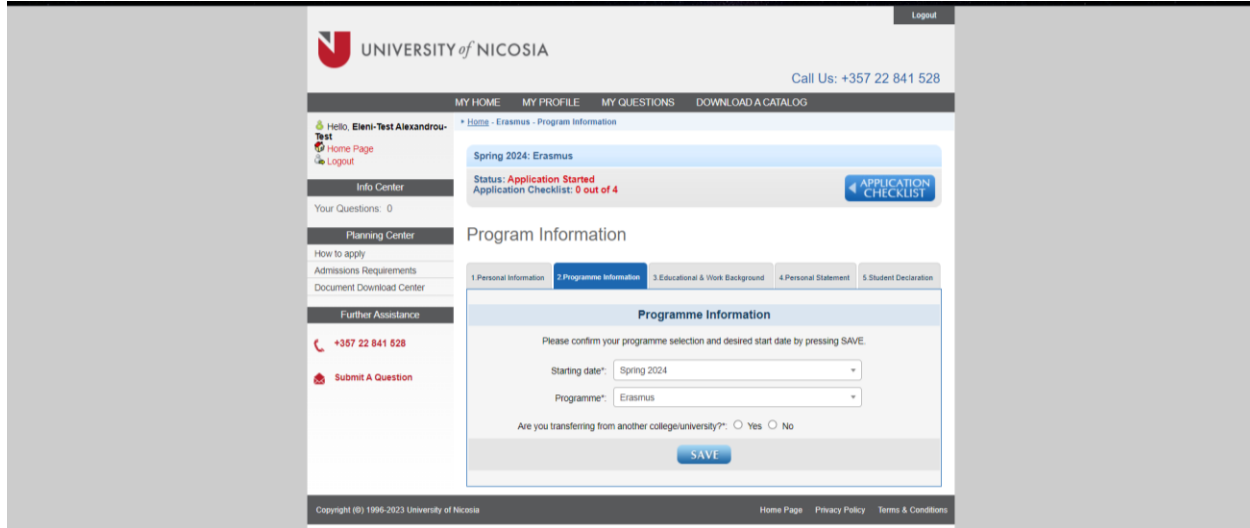
Upload Photo No file chosen
maximum file size 20 MB

Upload Proof of ID No file chosen
maximum file size 20 MB What is this?

Where do you live now?
Tell us what is your contact information and current residence address

Personal Email* alexandrou.e@unic.ac.cy

(Screenshot 6)



UNIVERSITY of NICOSIA

Call Us: +357 22 841 528

MY HOME MY PROFILE MY QUESTIONS DOWNLOAD A CATALOG

Hello, Eleni-Test Alexandrou-Test
Home Page Logout

Info Center
Your Questions: 0

Planning Center
How to apply
Admissions Requirements
Document Download Center

Further Assistance
+357 22 841 528
Submit A Question

Spring 2024: Erasmus
Status: Application Started
Application Checklist: 0 out of 4 APPLICATION CHECKLIST

Program Information

1 Personal Information 2 Programme Information 3 Educational & Work Background 4 Personal Statement 5 Student Declaration

Programme Information

Please confirm your programme selection and desired start date by pressing SAVE.

Starting date* Spring 2024

Programme* Erasmus

Are you transferring from another college/university? Yes No

SAVE

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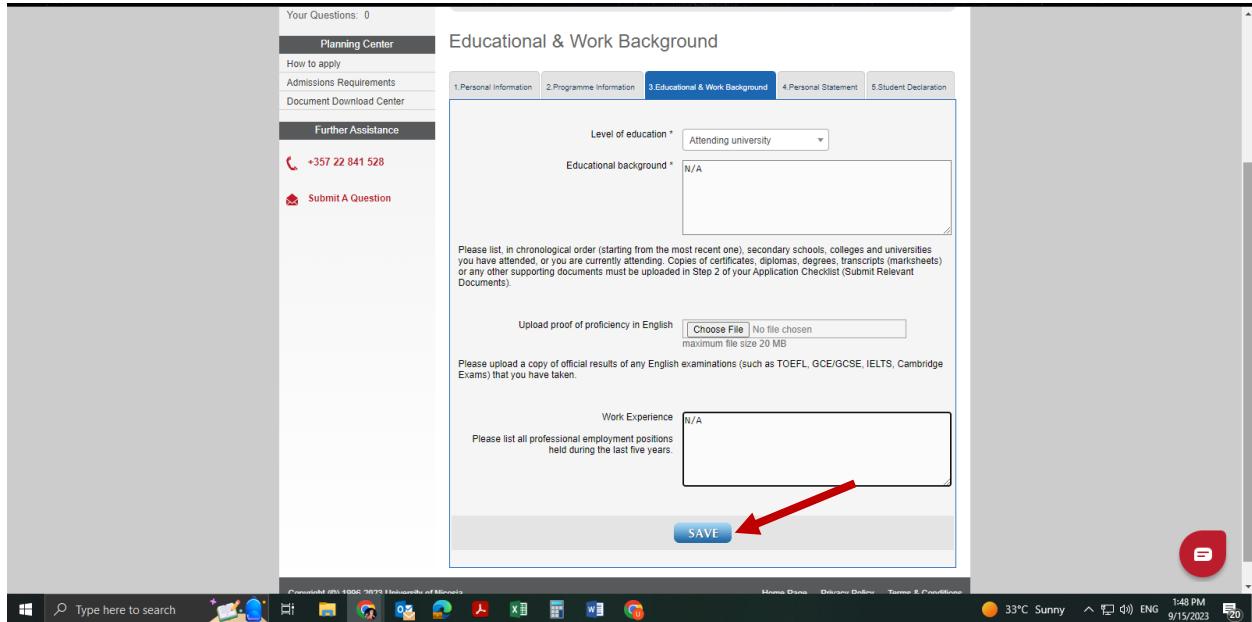
On Tab 3: “Educational & Work background” and Tab 4: “Personal Statement”, please include the information as provided to you on screenshots 7 and 8 below and then click “Save” at the end of each page.

University of Nicosia

Erasmus Code: CY NICOSIA14

Online Application Guide for Erasmus+ Incoming Students

(Screenshot 7)

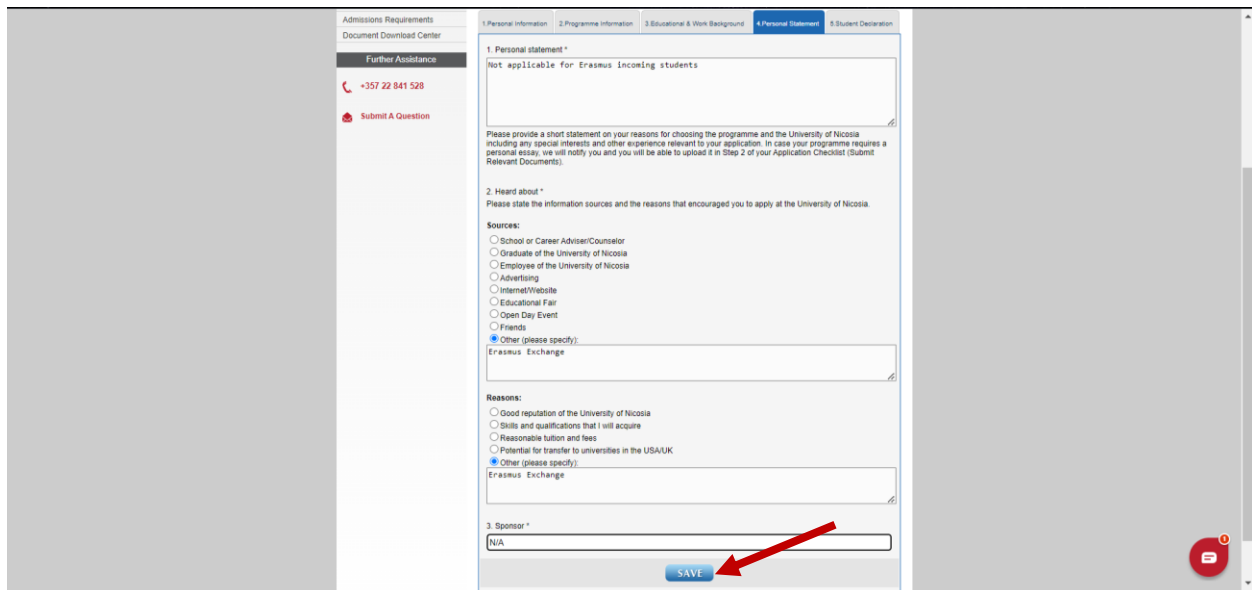


This screenshot shows the 'Educational & Work Background' section of the application form. The form is divided into five tabs: 1. Personal Information, 2. Programme Information, 3. Educational & Work Background (active), 4. Personal Statement, and 5. Student Declaration. The 'Educational & Work Background' tab contains the following fields:

- Level of education ***: A dropdown menu with 'Attending university' selected.
- Educational background ***: A text area containing 'N/A'. Below it, a note states: 'Please list, in chronological order (starting from the most recent one), secondary schools, colleges and universities you have attended, or you are currently attending. Copies of certificates, diplomas, degrees, transcripts (marksheets) or any other supporting documents must be uploaded in Step 2 of your Application Checklist (Submit Relevant Documents)'.
- Upload proof of proficiency in English**: A file upload button labeled 'Choose File' with the text 'No file chosen' and 'maximum file size 20 MB'.
- Work Experience**: A text area containing 'N/A'. Below it, a note states: 'Please list all professional employment positions held during the last five years.'

A red arrow points to the 'SAVE' button at the bottom of the form. The left sidebar includes 'Your Questions: 0', 'Planning Center', 'How to apply', 'Admissions Requirements', 'Document Download Center', and 'Further Assistance' with a phone icon and '+357 22 841 528' and a 'Submit A Question' button. The Windows taskbar at the bottom shows the date and time as 1:48 PM on 9/15/2023.

(Screenshot 8)



This screenshot shows the 'Personal Statement' section of the application form. The form is divided into five tabs: 1. Personal Information, 2. Programme Information, 3. Educational & Work Background, 4. Personal Statement (active), and 5. Student Declaration. The 'Personal Statement' tab contains the following fields:

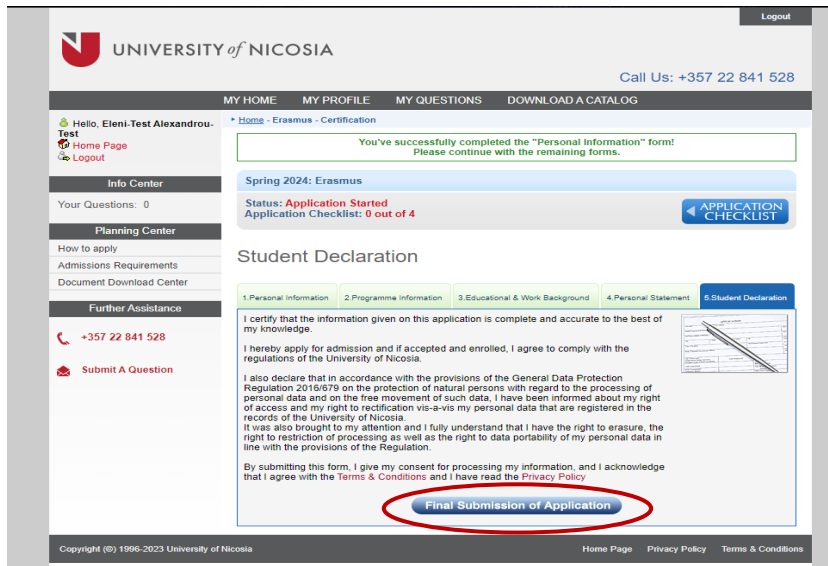
- 1. Personal statement ***: A text area containing 'Not applicable for Erasmus incoming students'.
- 2. Heard about ***: A section for stating information sources and reasons for applying. It includes:
 - Sources:** Radio buttons for 'School or Career Adviser/Counselor', 'Graduate of the University of Nicosia', 'Employee of the University of Nicosia', 'Advertising', 'Internet/Website', 'Educational Fair', 'Open Day Event', and 'Friends'. The 'Other (please specify):' option is selected, with 'Erasmus Exchange' entered in the text area below.
 - Reasons:** Radio buttons for 'Good reputation of the University of Nicosia', 'Skills and qualifications that I will acquire', 'Reasonable tuition and fees', and 'Potential for transfer to universities in the USA/UK'. The 'Other (please specify):' option is selected, with 'Erasmus Exchange' entered in the text area below.
- 3. Sponsor ***: A text area containing 'N/A'.

A red arrow points to the 'SAVE' button at the bottom of the form. The left sidebar is identical to Screenshot 7. The Windows taskbar at the bottom shows the date and time as 1:48 PM on 9/15/2023.

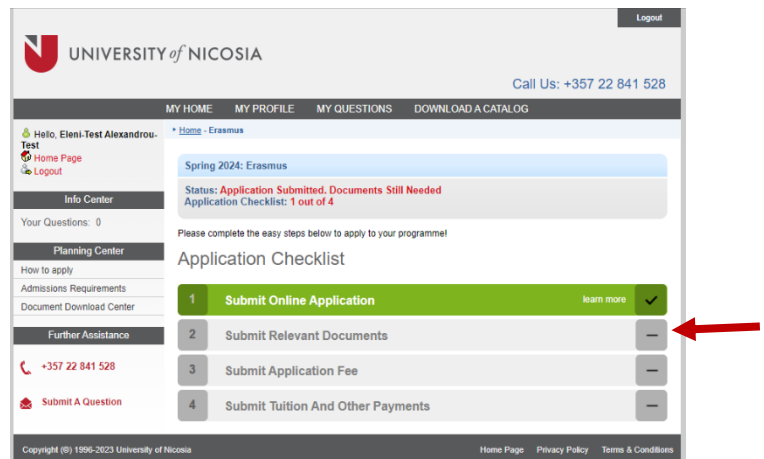
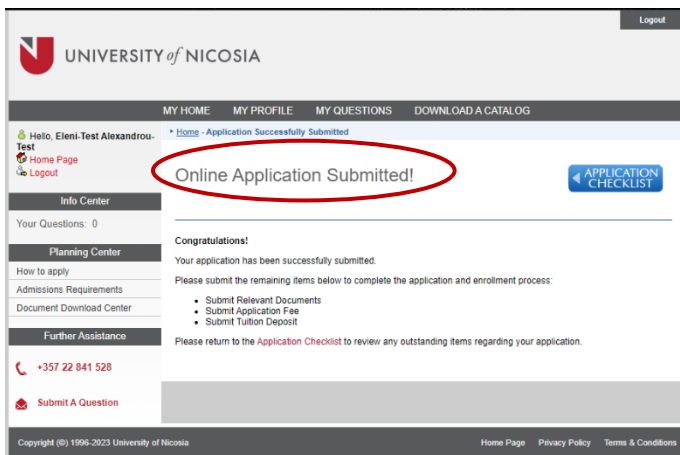
Step 5: Once you complete Tabs 1-4, you are requested to click on “Final Submission of Application” on Tab 5: “Student Declaration” as shown on screenshot 9 below:

Online Application Guide for Erasmus+ Incoming Students

(screenshot 9)



Once you click on "Final Submission of Application" then the Online Application will be shown as Submitted. Go back to the Application Checklist to proceed with the "Relevant Documents" section, as shown below:



***Remember: No 3 (Application Fee) and No 4 (Tuition and Other Payments deposit) on the "Application Checklist" DOES NOT apply to Erasmus incoming students, please ignore it!**

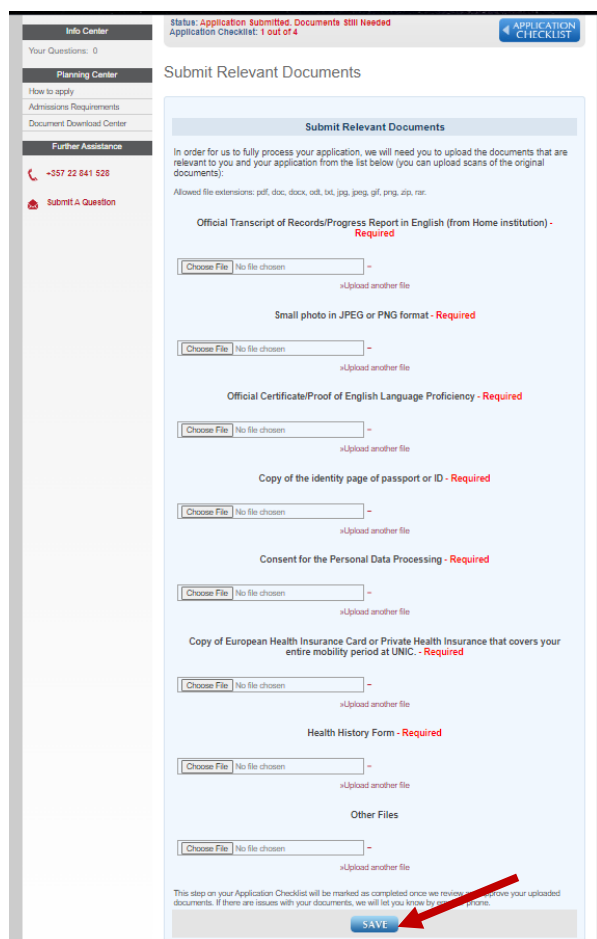
Online Application Guide for Erasmus+ Incoming Students

Step 6: Now you are ready to proceed with section 2 on “Application Checklist” and submit all “Relevant Documents” as shown on screenshot 10.

More information about the supporting application documents are shown on page 8.

Once you upload all required documents, then you should click “Save”.

(Screenshot 10)



Info Center
Your Questions: 0

Planning Center
How to apply
Admissions Requirements
Document Download Center

Further Assistance
+357 22 841 528
Submit a Question

Status: Application Submitted, Documents Still Needed
Application Checklist: 1 out of 4

APPLICATION CHECKLIST

Submit Relevant Documents

In order for us to fully process your application, we will need you to upload the documents that are relevant to you and your application from the list below (you can upload scans of the original documents):

Allowed file extensions: pdf, doc, docx, odt, txt, jpg, jpeg, gif, png, zip, rar.

Official Transcript of Records/Progress Report in English (from Home institution) - Required

No file chosen -
Upload another file

Small photo in JPEG or PNG format - Required

No file chosen -
Upload another file

Official Certificate/Proof of English Language Proficiency - Required

No file chosen -
Upload another file

Copy of the identity page of passport or ID - Required

No file chosen -
Upload another file

Consent for the Personal Data Processing - Required

No file chosen -
Upload another file

Copy of European Health Insurance Card or Private Health Insurance that covers your entire mobility period at UNIC - Required

No file chosen -
Upload another file

Health History Form - Required

No file chosen -
Upload another file

Other Files

No file chosen -
Upload another file

This step on your Application Checklist will be marked as completed once we review and approve your uploaded documents. If there are issues with your documents, we will let you know by email or phone.

SAVE

University of Nicosia

Erasmus Code: CY NICOSIA14

Online Application Guide for Erasmus+ Incoming Students

Supporting Application Documents details:

1. Official Transcript of Records/Progress Report in English (from Home institution)
2. Small photo in JPEG or PNG format
3. Official Certificate/Proof of English Language Proficiency (If no official certification is in place (i.e., IGCSE, IELTS, TOEFL, etc.), you may send us a confirmation from your Home University stating your English level). (UNIC English Requirements can be found [here](#))
4. Copy of the identity page of passport or ID
5. Consent for the Personal Data Processing Form (CPD Form). The form can be found [here](#).

Complete only your name/surname, ID, signature, and date. DO NOT complete anything on “Guardian/Sponsor” part and “Authorized third party” part.

6. Copy of European Health Insurance Card or Private Health Insurance that covers your entire mobility period at UNIC.
7. Health History Form (document can be found [here](#))
8. Other Files: Provisional Online Learning Agreement (OLA)/Learning Agreement (LA). For more information, please see [here](#) (“OLA-LA Information Guide”)

Finally, once you submit all supporting documents, then on the “Application Checklist” sections 1 and 2 will become **“Orange”**.

Once your documents will be reviewed by our Office, sections 1 and 2 will become **“Green”** and you will be notified via email, that your online application is complete. If anything is missing we will notify you via email.

****Deadlines to submit your Online Application****

→Fall Semester or/and Full Academic Year: May 30th

→Spring Semester: October 30th

***Late applications will not be accepted.**

***The Letters of Acceptance will be sent via email two-three weeks after the application deadline.**

Should you have any questions, please do not hesitate to contact Ms. Eleni Alexandrou at Alexandrou.e@unic.ac.cy

Thank you for choosing UNIC for your Erasmus+ Experience! 😊