



U.E+ M.I.

THE RECTOR

- HAVING REGARD TO** the invitation to submit proposals 2023 EAC/A10/2022 in relation to the Erasmus + Programme.
- HAVING REGARD TO** the ECHE 2021-27 attributed to the university by the European Commission.
- HAVING REGARD TO** the beginning of the selection procedure for the awarding of scholarships to allow for - pending approval of the 2023-24 academic year candidacy presented by the university following the indications provided by the Erasmus + National Agency – the creation of learning mobility opportunities, where possible and compatible with the deadlines of foreign universities, starting from the first semester of the academic year 2023/24.
- WHEREAS** the publication of this Selection Notice is subject to the pending approval of the application for funding and the subsequent signing of the Erasmus + 2023/2024 funding agreement between the Agenzia Nazionale Indire/Erasmus + and the Università degli Studi di Napoli Federico II.
- WHEREAS** all the activities and related funding provided for in this Selection Notice are subject to change in compliance with the provisions of the Erasmus + 2023/2024 funding agreement.
- WHEREAS** the introduction of the Erasmus Without Paper initiative has generated delays and difficulties for most European universities in signing bilateral agreements, many of which are still being defined and finalized.

DECREES

ARTICLE 1 – OBJECT

The call for applications is hereby published - subject to the pending approval of the application for funding and the final signatures of all the Inter Institutional Agreements - for the 2023/2024 academic year to award Erasmus+ mobility grants to study/make research at universities in countries associated with the Erasmus+ programme (*programme countries*) as well as for countries not associated with the programme (*international mobility - non-EU countries*); this call is addressed to PhD and Specialisation Schools students attending the following departments:

- ADVANCED BIOMEDICAL SCIENCES
- ARCHITECTURE
- CHEMICAL, MATERIALS AND PRODUCTION ENGINEERING
- CIVIL, BUILDING AND ENVIRONMENTAL ENGINEERING
- CHEMICAL SCIENCES
- ELECTRICAL AND INFORMATION TECHNOLOGY ENGINEERING
- EARTH, ENVIRONMENT AND RESOURCES SCIENCES
- HUMANITIES
- INDUSTRIAL ENGINEERING
- LAW



- MATHEMATICS
- MOLECULAR MEDICINE AND MEDICAL BIOTECHNOLOGIES
- PHARMACY
- PHYSICS
- SOCIAL SCIENCES
- ECONOMIC AND STATISTICS
- STRUCTURES FOR ENGINEERING AND ARCHITECTURE
- VETERINARY MEDICINE AND ANIMAL PRODUCTION

The lists of all exchanges activated for each department for the 2023/2024 academic year are published on the Erasmus page of UNINA website.

It should be noted that the new Erasmus + programme stipulates the digital signing of all bilateral agreements on the Erasmus Without Paper platform - which is still in the technical implementation phase - therefore, although the International Relations Office is working on their confirmation, the tables may be updated and/or certain destinations may be cancelled.

It must be stressed that this selection, as all activities and related funding in this notice, is subordinate to the approval of the application mentioned in the recitals and the signing of the Erasmus+ 2023/2024 funding agreement between the university and the Agenzia Nazionale Erasmus+.

Mobility to Switzerland and the UK

With the entry into force of the new Erasmus + Programme, the United Kingdom and Switzerland are identified as non-EU countries. Students who are selected to study on campuses in these countries must comply with the same requirements set out in this Notice of Selection for programme countries and will receive the contributions referred to in group 1 (TAB 1).

Students wishing to apply for UK campuses will need to consider that:

6. it is necessary to comply with the entry rules set out by the United Kingdom and, consequently, to enquire as to the necessary entry visa requirements and health insurance needs,
7. the costs associated with a visa, health insurance and any other costs required for entry to the United Kingdom or any other expenses cannot be covered by the University of Naples Federico II,
8. Some British universities require ad hoc language certifications in order to issue an invitation letter for the purpose of obtaining a visa, based on the duration of the exchange. Therefore, it is strongly recommended to check the website of the host university carefully and, if necessary, contact them directly for more information.
9. **E+ National Agency Transition page** (<https://erasmusplus.org.uk/>);
10. **VISAs** (<https://www.gov.uk/browse/visas-immigration>);

Mobility to countries not associated with the programme (international mobility for non-EU countries)

The Erasmus+ Programme allows a period of mobility to a university (affiliated with UNINA) located in some of non-EU.

All requirements set out in this call also apply to students applying for exchanges with universities in Partner Countries ("general eligibility requirements", "language requirements", "selection procedures"). As established by the Erasmus+ Programme, however, specific financial contributions are envisaged for these locations.



ARTICLE 2 – APPLICATION SUBMISSION REQUIREMENTS

All students enrolled in the current academic year in a Specialisation School and PhD at the University of Naples Federico II are admitted for selection. All candidates need to have an active career (it not allowed to achieve the PdD or Specialisation title abroad) and to have paid all tuition fees due.

The Erasmus+ Programme allows a student to receive the Erasmus grant several times for a maximum of 12 months for each study cycle, regardless of the number and type of mobility (for study and/or internship purposes). The calculation of the Erasmus study period previously done also includes any extension for which no grant has been received.

It is mandatory for each candidate to activate their institutional e-mail address _____@unina.it which will be the only official means of communication.

ARTICLE 3 – SUBMISSION OF APPLICATION

The application form must be completed on the appropriate form starting from the date of publication of this notice and **no later than 12.00 (midday) on 21st april 2023.**

- 4) **Fill-i the form**
- 5) **Sign it**
- 6) **Upload in a single pdf file**
 - g. **The application form duly signed;**
 - h. **ID or passport;**
 - i. **CV in european format;**
 - j. **Tha language knowledge certification/statement (FACULTATIVE);**
 - k. **The study/research project you intend to carry out in the institution abroad (free text max 1000 words)**
 - l. **last ISEE (facultative)**

NO LATER THAN midday of 21st april 2023

https://forms.office.com/pages/designpagev2.aspx?lang=it-IT&origin=OfficeDotCom&route=Start&subpage=design&id=auLPL2K7sEax4yj52gxF_ZLgAxRI7pFCtfDZGgbmMXJURVAXNDdSRzRFUkNIVVc1SVBDN0haNzdYTy4u

ARTICLE 4 – SELECTION

Departments/Schools are competent for the selection according to the roles that each Department will publish on its website.

ARTICLE 5 – PUBLICATION OF RANKINGS – ACCEPTANCE OF ERASMUS SCHOLARSHIP

Rankings will be published on each Department's website starting from **22nd May 2023.**

With further notice the international office will provide instructions for selected candidates concerning the acceptance/refusal of the DESTINATIONS ASSIGNED. It will be up to students to contact the host universities to fulfil all application procedures.



ARTICLE 6 – OTHER CANDIDATES IN RANK ORDER AND ASSIGNMENT OF REMAINING SCHOLARSHIPS

Possible further changes to the ranking list and/or the relative allocation of residual scholarships **exclusively for the second semester, no later than 28-09-2023.**

ARTICLE 7 – LANGUAGE REQUIREMENT

It is essential that successful candidates have a good knowledge of the foreign language in which the courses will be taught at the host university. Proof of language proficiency **MUST BE PROVIDED IN THE FORM OF A LANGUAGE CERTIFICATE AT THE TIME OF SIGNING THE ERASMUS CONTRACT BY ALL STUDENTS AWARDED ERASMUS SCHOLARSHIPS.**

ARTICLE 8 – DURATION OF THE ERASMUS PERIOD

The study period abroad, whose duration may vary from 5 to 30 days – for short mobility - and from 2 to 3 months, will have to take place between **1st June 2023 and 30th September 2024.**

The departure date and the duration of the period to spend abroad must be established at the moment of accepting the scholarship and depend on the starting and ending dates of courses and/or other activities held at the different hosting destinations, as well as on the expiration date of bilateral agreements (as reported in the tables attached).

ARTICLE 9 – ERASMUS AGREEMENT

Selected candidates, before leaving, will have to sign the Erasmus financial agreement following instructions which will be provided at a later moment.

The award of grants depends on the confirmation of all agreements by partner universities.

In addition, students will have to ensure they fit the admission requirements set by the partner university, such as proof of proficiency in the language of the lectures. The Erasmus-grant candidate, during his stay at the host university, will not be allowed to benefit from other EU funded programmes and is obliged to regularly pay university fees in compliance with the methods and times set out by the University of Naples Federico II.

ARTICLE 10 - FUNDING

- a) The grant for students travelling for study reasons to countries associated to the programme as well as the UK and Switzerland (tab. 1), is comprised of the following:
1. EU contribution: this is a monthly allowance adjusted according to the destination country and to the number of days of stay abroad (tab. 1).
 2. EU monthly contribution for students in disadvantaged socio-economic conditions, based on the valid ISEE certification uploaded in the candidature (tab. 1). This shall be without prejudice to the possible further provisions that might come from the MUR or by the Erasmus+ National Agency.
 3. Integration to the Erasmus scholarship from the Ministry of University and Research (MUR), supplied on the basis of the valid ISEE certification uploaded in the candidature (Tab.2). This shall be without prejudice to the possible further provisions that might come from the MUR or by the Erasmus+ National Agency.
 4. Integration to the Erasmus scholarship from the University Federico II, for all students on mobility programmes, based on the number of days of stay abroad and supplied after the



student has returned to Italy based on the valid ISEE certification uploaded in the candidature (Tab. 3).

ERASMUS+ Programme countries, UK and Switzerland

TAB. 1 - EU Monthly contribution

GROUP 1 HIGH cost of life	Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Lichtenstein, Norway Paesi partner della Regione 14: Faer Oer Islands, Switzerland, UK	€ 350,00
GROUP 2 MEDIUM cost of life	Austria, Belgium, Cyprus, France, Germany, Greece , Spain, , Netherlands, Malta, Portugal	€ 300,00
GROUP 3 LOW cost of life	Bulgaria, Croatia, Estonia, Latvia, Lithuania, Northern Macedonia, Poland, Romania, Slovakia, Serbia, Slovenia, Czech Republic, Turkey, Hungary,	€ 250,00
ALL	ISEE ≤ € 15.000,00	€ 250,00

TAB. 2 – Integration MUR – monthly contribution

ISEE	IMPORTO MENSILE PER INTEGRAZIONE BORSA Erasmus+
≤ 24.000	€ 500
24.001 < ISEE ≤ 40.000	€ 350
40.001 < ISEE ≤ 65.000	€ 150

TAB. 3 – UNINA monthly contribution

ISEE	IMPORTO MENSILE INTEGRAZIONE BORSA Erasmus+
< 24.000	€ 300 (€10/day)
24.001 < ISEE < 40.000	€ 240 (€8/day)
40.001 < ISEE < 65.000	€ 150 (€5/day)
OLTRE 65.000	€ 90 (€3/day)

- b) The grant for students on mobility programmes for study purposes towards countries **not** included in the programme international mobility – non EU countries , is comprised of:
- EU contribution: a monthly allowance adjusted according to the number of days of stay abroad (tab. 4);
 - flat-rate travel contribution:** based on geographical distance (measured in kilometres) (tab. 5).



ASSOCIATED COUNTRIES (INTERNATIONAL MOBILITIES) –EXTRA UE COUNTRIES

TAB. 4 - EU Monthly contribution

ALL COUNTRIES NOT INCLUDED IN TABLE 1	REGIONS 1-12 (PROGRAMME GUIDE 2022)	€ 700,00
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TAB. 5 – flat-rate travel contribution

Distance	TRAVEL CONTRIBUTION	GREEN TRAVEL CONTRIBUTION
10 – 99 km	23 EUR	
100 – 499 km	180 EUR	210 EUR
500 – 1.999 km	275 EUR	320 EUR
2.000 – 2.999 km	360 EUR	410 EUR
3.000 – 3.999 km	530 EUR	610 EUR
4.000 – 7.999 km	820 EUR	
8.000 km o più	1.500 EUR	

SHORT MOBILITY

ERASMUS+ Programme countries, UK and Switzerland

TAB. 6 – DAILY CONTRIBUTION

Duration	Daily contribution
Short Mobility from 5 to 14 days	<u>70 EURO</u>
Short Mobility from 15 to 30 days	<u>50 EURO</u>

TAB. 7 – Integration MUR – daily contribution

ISEE	Daily contribution
≤ 24.000	€ 17/day
24.001 < ISEE ≤ 40.000	€ 12/day
40.001 < ISEE ≤ 65.000	€ 5/day

TAB. 8 – UNINA monthly contribution

ISEE	Daily contribution
< 24.000	€10/day
24.001 < ISEE < 40.000	€8/day
40.001 < ISEE < 65.000	€5/day
OLTRE 65.000	€3/day



The 2021-27 Erasmus programme includes a Green Travel contribution for students who choose to travel by means of transport other than airplanes, such as buses and trains, with low emissions for the main part of the journey. Eligible students will receive a single contribution of 50€ for individual support and up to 4 days of additional individual support to cover travel expenses – if applicable and properly documented (nominative proof of purchase ticket to be kept and shown upon return, together with any documentation requested by the International Relations Office).

In order to be eligible for the scholarship, the student must have passed/completed at least one of the activities listed in the Learning Agreement (exams, internship, final dissertation) for each semester spent abroad. Otherwise, the entire scholarship must be returned if already received. The Transcript of Records will be proof of validation. Alternatively, for the internship and the final dissertation, validation must be provided by the teacher who will have followed the student's activities.

It should be noted that the amounts due will be paid into the current accounts of the students - whose IBAN codes must be included in the application.

The communication of a wrong IBAN code and the subsequent change of it will cause a student's charge of 11 euros.

Where complying requirements, Erasmus students can participate in the selection for supplementary grants announced by the Regional Agency for the Right to University Education (ADiSURC), according to the deadlines and methods provided by the institution (www.adisufederico2.it).

Students with disabilities will have the opportunity to participate in the selection for supplementary grants on the basis of the Circular of the National Agency which will be published in the Erasmus Section of the website.

ARTICLE 11 – ACADEMIC RECOGNITION

Before leaving, the selected student shall agree with the Federico II University and the host University upon a clearly defined study program (**learning agreement for studies**). At the end of the study period abroad, the host University must issue the student with an official certificate detailing the results achieved (**transcript of records**). The Federico II University will guarantee the student the complete academic recognition of the learning activities carried out at the host institution, as indicated in the learning agreement, as an integral part of his course.

ARTICLE 12 – STUDENT DUTIES

The student is required to comply with the provisions of the European Commission AND of the Federico II University indicated on the Erasmus page of the University website and of the partner universities, particularly as regards the requirements, modes and terms of enrollment. Finally, the student must regularly pay the tuition fees in the manner and within the time limits provided by the University of Naples Federico II.

ARTICLE 13 – PUBLICITY OF ADMINISTRATIVE PROCEDURES

This call for applications, all further notices and all useful information will be published in the Erasmus Section of the University of Naples Federico II website.

Any specific evaluation requirements and merit rankings are published on the respective Departments' websites.

All further publications on the University of Naples Federico II website will have the value of formal notification to students.

ARTICLE 14 – PROCEDURE SUPERVISOR



UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II
UFFICIO SEGRETERIA DEL DIRETTORE GENERALE
DR/2023/981 del 20/03/2023
Firmatari: LORITO Matteo

The Head of the International Relations Office of the University of Naples Federico II is responsible for any fulfillment related to this call for applications which does not fall under the responsibility of the Examining Boards. The aforementioned may assign in writing to another employee of the organizational unit the responsibility for the procedural requirements.

ARTICLE 15 – RECOMMENDATION

Students are recommended to consult the Foreign Affairs Ministry www.viaggiaresicuri.it where all information and emergency situations about the country of destination are available.

Students are strongly advised to

- get information about the country of destination (social context, politics, uses, religions) through the Foreign Affairs Ministry portal
- download the app Unità di Crisi della Farnesina
- register on <https://www.dovesiamonelmondo.it/home.html>
- consult the list of countries so called “at risk” and all the information available on <http://www.viaggiaresicuri.it/>

ARTICLE 16 – DATA PROCESSING

Information on the processing of personal data pursuant to art. 13 of Regulation (EU) 679/2016 laying down rules on the processing of personal data and the code regarding the protection of personal data, Legislative Decree No. 196/2003 supplemented and amended by Legislative Decree No. 101/2018

By filling in, delivering and transmitting the forms required for participation in this selection notice, the student provides his personal data to the University of Naples Federico II and assumes the quality of “interested party” to the processing of such data pursuant to art. 4, 1) of the EU Regulation.

PURPOSES AND MEANS OF PROCESSING: The personal data provided during the application for participation or acquired subsequently during the relationship with the University will be processed for institutional purposes, in particular for administrative and accounting obligations related to the agreement. To this end, personal data such as name, surname, residence, personal data, tax code, contact details, address, email, data relating to the qualifications held, to the school career may be collected.

Personal data will be processed by authorised personnel both electronically, through the computerized management of the data, and in paper mode, through the collection, storage and use of documents in files, dossiers and archives.

MANDATORY PROVISION OF DATA AND CONSEQUENCES OF ANY REFUSAL: the processing of personal data is mandatory for the purpose of assessing the requirements for participation in the aforementioned call. Particular categories of data (judicial data and particular state of health) are provided voluntarily to allow the University to carry out the procedure and/or the provision of the related services for participation. For these reasons, consent to the processing of data is not required. Any refusal will make it impossible for the University to fulfill these purposes and participation in the program.

COMMUNICATION AND DISSEMINATION OF DATA: Personal data will be processed for the performance of institutional activities according to the principles of lawfulness, necessity, non-excess, relevance and correctness, in accordance with European and national legislation and the University Regulations on the subject; the data may be disclosed in particular to the following subjects (Erasmus+ National Agency - INDIRE; European Commission, Ministry of Education, University and Research; University; Host company; Affiliated banking institution).



In compliance with the provisions on Transparent Administration (Legislative Decree No. 33/2013 and subsequent amendments) personal data, with the exception of the particular categories – referred to in articles 9 and 10 of the EU Regulation – are disseminated through publication on the university's institutional website for the period provided for by law.

RIGHTS OF THE INTERESTED PARTY: At any time the student may exercise his rights pursuant to articles 15-22 and 77 of the EU Regulation, where the conditions are met. The contact details of the Data Controller and the Data Protection Officer and the complete information for the interested party are published on the University website: <http://www.unina.it/ateneo/statuto-e-normativa/privacy>

The RECTOR

Prof. Matteo Lorito

Research, Internationalization and Third Mission Area
Interim Manager Department *Alessandro Buttà*
Organisational unit responsible for the procedure:
Erasmus+ and International Mobility office
Responsible for the procedure:
The Head of the Office *Fernanda Nicotera*