uc3m | Universidad **Carlos III** de Madrid

| GETAFE CAMPUS | LEGANÉS CAMPUS | COLMENAREJO CAMPUS | PUERTA TOLEDO (MADRID CAMPUS) |
|---|---|---|---|

| UNIVERSITY | |
|---|---|
| Name | Universidad Carlos III de Madrid |
| Erasmus University Code | E MADRID14 |
| Website | www.uc3m.es/Inicio (Spanish version) <br> www.uc3m.es/Home (English version) |
| **Vice-Rector for Internationalization and European University** | **Matilde Sánchez -** vr.internacionalizacion@uc3m.es |
| **Director of International Relations Service** | **Ana Acebrón** - vr.internacionalizacion@uc3m.es |

## INTERNATIONAL EXCHANGE AGREEMENTS/NOMINATIONS – Contacts for Universities

### ERASMUS + PROGRAM

| **Head of Erasmus+ Mobility** | | **Goyo Celada -** morgan@di.uc3m.es |
|---|---|---|
| - School of Law and Social Sciences <br> - School of Humanities, Communication and Library Science <br> - Tourism Studies <br> - School of Engineering | AGREEMENTS | erasmus_partners@uc3m.es |
| | OUTGOING NOMINATIONS | Carmen Sánchez-Beato - erasmusplus@uc3m.es |
| | INCOMING NOMINATIONS | Susana Bello - pcserint@uc3m.es |

### NON EUROPEAN PROGRAM

| **Head of Non European Mobility** | | **David Gil** - email: dgil@pa.uc3m.es |
|---|---|---|
| - School of Law and Social Sciences <br> - School of Humanities, Communication and Library Science <br> - School of Engineering | AGREEMENTS/OUTGOING NOMINATIONS | Raquel del Pozo - rpozo@pa.uc3m.es <br> Veronica Maroto - vemaroto@pa.uc3m.es <br> Alberto Lozano -alblozan@pa.uc3m.es |
| | INCOMING NOMINATIONS | Oficina internacional – Getafe/Incoming - incoming@uc3m.es |

## INTERNATIONAL STUDENTS OFFICES – Contacts for students

### International Offices Coordination

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|---|---|
| **Postal Address** | C/ Madrid, nº 126  Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España |

### GETAFE Campus: School of Law and Social Sciences & School of Humanities, Communication and Library Sciences

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|---|---|
| **Postal Address** | C/ Madrid, nº 126  Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España |
| **Coordination** | **Rosario Ronda** - rronda@pa.uc3m.es  +34 91 624 9550 |
| **Incoming** | Contact - incoming@uc3m.es +34 91 624 9550<br><br>Erasmus+:  Austria, Denmark, Finland, Germany, Iceland, Ireland, Netherlands, Norway, Sweden, Switzerland and United Kingdom.  / Non-European Countries: Australia and New Zealand, Canada and USA.<br>Lidia Gutiérrez - ligutier@pa.uc3m.es<br><br>Erasmus+: Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Estonia, France, Greece, Hungary, Italy, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia and Turkey. / Non-European Areas: Puerto Rico (USA) and Latin America; Asia; Israel, Lebanon and United Arab Emirates.<br>Ricardo Checa  - rcheca@pa.uc3m.es +34 91 624 8422 |
| **Outgoing** | Contact - outgoing-getafe@uc3m.es +34 91 624 9550<br><br>Pilar Grima - pgrima@pa.uc3m.es<br>International Double Degrees, Postgraduate Programs, Yufe<br><br>Susana Martín-Romo - susmarti@pa.uc3m.es<br>SICUE, Web and communication<br><br>Olga Rosa - orosa@pa.uc3m.es **/** Daniel Romano - dromano@pa.uc3m.es<br>Erasmus+ and Non-European Mobility Program Universities |

### LEGANÉS Campus: School of Engineering

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|---|---|
| **Postal Address** | Avda. Universidad, nº 30, Edificio 2, 28911 Leganés – Madrid – España |
| **Coordination** | **Carmen Trigo** - mtrigo@pa.uc3m.es +34 91 624 5928 |
| **Incoming** | internationaleps@uc3m.es |
| **Outgoing** | movilidadeps@uc3m.es |

### COLMENAREJO Campus: Law, Business and Computer Engineering Studies

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|---|---|
| **Postal Address** | Avda. de la Universidad Carlos III,  nº 22 – Edificio 1 - 28270 Colmenarejo–Madrid – España |
| **Coordination** | **Mª Jesús Marcos** - mmarcos@pa.uc3m.es +34 91 856 1355 |
| **Incoming** | mmarcos@pa.uc3m.es |
| **Outgoing** | movilidadcolme@uc3m.es |

## NOMINATION AND APPLICATION PROCEDURE

### TO BE DONE BY PARTNER UNIVERSITIES

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| **Nomination procedure for Universities** | www.uc3m.es/studies/international-exchange-students-in-UC3M-/bachelor-degrees/nomination |

### TO BE DONE BY NOMINATED STUDENTS

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| **Application procedure for nominated students** | Students who have been nominated by their home institutions and accepted by UC3M will receive an e-mail with the steps to follow.<br><br>It is not required to complete an online application form.<br><br>Information on how to submit the compulsory documents after acceptance (copies of passport + student visa, if necessary + European health insurance card):<br>www.uc3m.es/studies/international-exchage-students-in-UC3M/bachelor-degrees/admission |
| **Accommodation** | www.uc3m.es/studies/international-exchage-students-in-uc3m/bachelor-degrees/Accommodation |
| **Pick up service** | UC3M doesn't provide this service. |

## ACADEMIC INFORMATION

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| **Academic Calendar 2023/2024** | Check the Academic Calendar. Find the Key dates for exchange students (right menu).<br><br>**Exams are on-site. Distance exams are not allowed.**<br><br>**First semester students from Erasmus+ and Non European Universities** will have all their final exams anticipatedly in December, before Christmas. Full academic year students must take their Fall exams in January.<br>More information |
| **Orientation and Welcome Event** | www.uc3m.es/studies/international-exchange-students-in-uc3m/bachelor-degrees/welcome-days |
| **Minimum GPA requirement** | Not applicable. We rely on our partners' selection process. |
| **Language Requirements** | UC3M requires **Spanish** or **English** language skills equivalent to level **CEFR B2**.<br>A language certificate is not necessary, as we expect that our partner universities guarantee the required language skills. |
| **Spanish Language Courses** | UC3M offers fee-paying Spanish Courses prior and during the semester<br>www.uc3m.es/languages/spanish-courses<br><br>Contact: idiomasuc3m@fund.uc3m.es |

**Courses offer**

Check the **general courses** offer at: www.uc3m.es/bachelor-degree/studies

Select the desired Degree using filters and click on ´**study program**´ to see the list of courses. You can click on each course to find the **course description**.

Humanities short courses: (short courses about culture, history, Politics… Most of them are taught in Spanish and you can take a maximum of 3 of these courses).

www.aplicaciones.uc3m.es/horarios-web/humanidades/humanidadesGrado.page?vision=ASIG

Please **note** that some courses might not be offered to exchange students:
www.uc3m.es/studies/international-exchage-students-in-UC3M/bachelor-degrees/course-offer

Some general rules must be taken into account when choosing your courses:

● Most courses are ONLY OFFERED in one Semester
● Minimum: 6 ECTS for Semester / Maximum: 30 ECTS for Semester
● Erasmus+ students can only select courses from the School that they have been admitted to.
● Non European students can select any of the courses from ALL the Schools

**Most in-demand courses or most impacted courses:**

Although our offer in English-taught courses is very wide, there are some of them which are **highly demanded**. We recommend partner institutions to emphasize course flexibility to their students and bring some additional courses approved in case their first options are not always available. They should agree these reserve choices with their home academic advisors:

### *School of Social Sciences and Law*

✓ Artificial intelligence for humanities*
✓ Consumer behavior*
✓ Corporate Governance and social Responsibility*
✓ Culture and Identity in Globalization*
✓ Digital Marketing*
✓ Digital Business*
✓ Economic History*
✓ Family Business Management*
✓ Financial Economics*
✓ Global environmental challenges*
✓ Global Health*
✓ Globalization and society*
✓ Human rights*
✓ Inequality*

✓ Innovation & Technological Change*
✓ International Business Management*
✓ International Financing*
✓ International Organizations*
✓ Introduction to gender studies*
✓ International public law*
✓ Labor Law and Social Security*
✓ Marketing Management*
✓ Origins of the modern firm*
✓ Regional and urban economics*
✓ Strategic management*
✓ Supply change management*
✓ World Politics*

## **School of Humanities, Communication and Library

✓ Advertising & Communication**
✓ American Cinema**
✓ Camera Directing**
✓ Communication and Participation of Civil
✓ Film narrative**
✓ Fundamentals of Film and TV Direction II
✓ History of Journalism**
✓ History of Spain**
✓ Information and conflict I: the media and violence**

✓ Media landscape**
✓ Political philosophy**
✓ Radio Workshop**
✓ Society in the Internet**
✓ Social networks and virtual communities**
✓ Spanish History: 20th Century**
✓ Television Studies**

## ***School of Engineering (Spring Semester)

✓Artificial Intelligence
✓Data protection & cybersecurity
✓Energy and Water
✓Energy in transport
✓Files and Databases
✓Logic
✓Microprocessor based digital systems

✓Principles of economics: markets and financials failures
✓Software development projects management
✓Solar Energy
✓Statistics
✓Strength of Materials
✓Wind Energy

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|---|---|
| **Course registration** | www.uc3m.es/studies/international-exchange-students-in-uc3m/bachelor-degrees/course-registration<br>Course registration is based on "first come first served" for students in the same study area. |
| **Institutional Grading System** | NO PRESENTADO = **ABSENT**. The student registered for the subject but did not sit the final exam<br>FAIL (**FROM 0 TO 4.9**) Considerable further work is required. The student must resit the exam.<br>PASS (**FROM 5 TO 6.9**) Satisfactory knowledge of the contents.<br>GOOD (**FROM 7 TO 8.9**) Students who demonstrate a thorough knowledge of the course contents.<br>EXCELLENT (**FROM 9 TO 10**) Outstanding performance.<br>HONOURS MH (**+9**) Exceptional performance. * This grade is quite rare and can only be granted to a limited number of students per group (typically to up to 5% of the students). |

## PRACTICAL INFORMATION

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| **International Student Support** | **UC3M Student Support Center**: sports, championships & cultural activities. In addition, psychological and psycho pedagogical orientation, volunteer work. www.uc3m.es/studentsupport/home <br><br> **Incoming students- Facebook group:** www.facebook.com/incoming.uc3m <br> **Incoming uc3m Twitter:** www.twitter.com/in_serint_uc3m <br><br> **ESN (Erasmus Student Network):** www.esnuc3m.org (Non-European students welcome as well) <br> **Chinese Students Association:** www.sites.google.com/site/aecuc3m <br> **BEST:** www.bestuc3m.es/ carlos3@best.eu.org <br><br> **ANUDI:** www.anudi.org uc3mun@anudi.org |
| **Buddy program** | Buddies are regular UC3M students assigned to small groups of new students to help them with practical issues upon arrival and during their stay. <br><br> **Program registration:** www.uc3m.es/studies/international-exchage-students-in-UC3M/bachelor-degrees/buddy-program |
| **Students with special needs** | The university provides direct assistance for the students who require special support: www.uc3m.es/studentsupport/disability-special-educational-needs <br><br> The on-line form must be completed necessarily by the student prior to its arrival to the University <br> **Program registration:** https://www.uc3m.es/studentsupport/disability-special-educational-needs |
| **Psychological and Psychopedagogical Orientation** | UC3M offers psychological and psych pedagogical Orientation in English and Spanish: www.uc3m.es/studentsupport/psychology-educational-psychology |
| **Immigration and visa** | www.uc3m.es/studies/international-exchange-students-in-UC3M-/bachelor-degrees (on the right menu) |
| **Housing/ Living cost in Madrid** | https://www.uc3m.es/studies/international-exchage-students-in-uc3m/bachelor-degrees/Accommodation <br><br> Please check our document on the website regarding how to avoid rental scams. <br><br> We strongly recommend you to assure your housing before arriving in Madrid. <br><br> Living expenses in Madrid (including sharing an apartment, food and transportation) would be around 700/800 €/month. |
| **Transportation** | How to get to UC3M: www.uc3m.es/about-uc3m/how-to-get-here |
| **Other resources** | Living in Madrid https://www.uc3m.es/vivir-madrid/inicio |