

Dear Partner,

The Erasmus application process at the Faculty of the Arts, Design and Media at Birmingham City is now officially open!

We look forward to receiving your Erasmus nominations for the academic year 2020/21!

Please find below some useful information for you and your students:

APPLICATION PROCESS

- 1. Partner to nominate students for the exchange**
- 2. Students to submit their application**

A full application should include the following documents:

- Application form (please find attachment)
- CV/Resume
- Covering letter
- Electronic portfolio with samples of course related work (not CD or USB keys)
(Student applying to the Birmingham Institute of Media and English do not need to send a portfolio)

PLEASE RETURN APPLICATIONS TO: Michela.Reghellin@bcu.ac.uk

DEADLINE to submit application:

PHASE 1 (September to January) – 31st May 2020

PHASE 2 (January-February to June) – 31st October 2020

(Please note that we cannot guarantee that late applications will be accepted. So please encourage your students to submit their forms and documents before the deadline).

On receipt of above information, we will respond to all students.

We require students to have a good standard of English (IELTS 6.0 or equivalent). Please contact Michela Reghellin for any enquiries.

All accepted students will receive an induction letter stating first day, time of arrival, and place to report in due course.

For course information, please visit www.bcu.ac.uk/arts-design-and-media

For accommodation, please visit www.bcu.ac.uk/student-info/accommodation

For general information, please visit www.bcu.ac.uk/student-info/why-study-at-bcu/go-abroad/erasmus
www.bcu.ac.uk/student-info/why-study-at-bcu/living-in-birmingham

For any further information, please do not hesitate to contact us on Michela.Reghellin@bcu.ac.uk

We do recommend incoming students to attend the Erasmus induction and stay on site until the end of the exams session in order to get the marks. Otherwise, a complete transcript of records will not be guaranteed.

CORRESPONDENCE ADDRESS:

Michela Reghellin
Erasmus Manager
Room 3.44 The Parkside building
Faculty of the Arts, Design and Media
Birmingham City University
B4 7BD
Birmingham (UK)

ERASMUS

STUDENT APPLICATION FORM

(Incoming)

ACADEMIC YEAR 2020-21

Please complete this form in **CAPITAL LETTER**

Surname:	First name(s):
Gender:	Nationality:
Date of Birth: DD/MM/YYYY	
Country of Birth:	
Address:	Postcode:
City:	Country:
Home Telephone:	Mobile:
Email:	
Do you have any Disability/Special Needs:	

Title of the Course you wish to study at Birmingham City University, Faculty of the Arts, Design and Media:			
Home Institution: Field of study at home institution:			
Reasons for wishing to study abroad:			
Period of intended study abroad:	Winter term	Spring/summer term	Whole year

Native tongue:
Competence in other languages:

Any relevant work experience:	
Signature:	Date:

Erasmus Manager: Michela Reghellin	
Tel: +44 (0) 121 331 5804	Email: Michela.Reghellin@bcu.ac.uk

Please return to Michela Reghellin, Erasmus Manager, Faculty of Arts Design and Media, Birmingham City University, The Parkside building, 5 Cardigan street, Birmingham, United Kingdom B4 7BD
Michela.Reghellin@bcu.ac.uk