(Erasmus code: F PARIS007)

CONTACT INFORMATION

INTERNATIONAL RELATIONS OFFICE

Physical address:

Université Paris Diderot Bâtiment des Grands Moulins Aile A – 2^{ème} étage 5, rue Thomas Mann 75013 Paris - France

Mailing address:

Université Paris Diderot Case courrier 7140 5, rue Thomas Mann 75205 Paris cedex 13 **FRANCE**

Fax: + 33 1 57 27 55 07 https://www.univ-paris-diderot.fr/

DEAN OF THE INTERNATIONAL OFFICE

Prof. Antoine CAZE: vice.presidentbri@univ-paris-diderot.fr

HEAD OF THE OFFICE

Fatou ESTEOULE	responsablebri@univ-paris-diderot.fr + 33 1 57 27 55 35		
PARTNERSHIPS			
International Cooperations – International Agreements: Fatou ESTEOULE	responsablebri@univ-paris-diderot.fr + 33 1 57 27 55 35		
European Agreement Administrator - Erasmus: Jan DOUAT - BRUSTON	erasmusadministration@univ-paris-diderot.fr + 33 1 57 27 59 53		
International Project Manager: Cécile DERBOIS	cecile.derbois@univ-paris-diderot.fr + 33 1 57 27 55 09		
Programmes Sorbonne Paris Cité: Floriane THOREZ	spc-idex-bresil@univ-paris-diderot.fr + 33 1 57 27 55 30		
INCOMING MOBILITY			
Incoming Student Manager - International programs: Naoko KRONGELB	accueilentrants@univ-paris-diderot.fr + 33 1 57 27 57 36		
Incoming Student Manager - European programs: Anicet QUENTIN	accueilentrants@univ-paris-diderot.fr + 33 1 57 27 55 05		
Incoming Visitors and Incoming Guest Professors: Anna MARTINS	visiteuretranger@univ-paris-diderot.fr + 33 1 57 27 55 06		
Joint-thesis Agreement Manager: Daisy MORANGA-BOULA	cotutelles@univ-paris-diderot.fr +33 157 27 59 26		
Specific programs: Marine LE ROY	marine.leroy@univ-paris-diderot.fr +33 1 57 27 59 79		
OUTGOING MOBILITY			
Outgoing Student Manager – International programs: Safia DIOUANI	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 55 34		
Outgoing Student Manager – European programs: Ramla MARCHAL	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 53 97		
Outgoing Student Manager (Internships-Summer programs): Nolwenn BEAUCHESNE	accueilsortants@univ-paris-diderot.fr + 33 1 57 27 53 96		
Budget – scholarships: Aurélie LAVILLONNIERE	aidemobilite@univ-paris-diderot.fr + 33 1 57 27 59 51		

ACADEMIC INFORMATION



Université Sorbonne Paris Cité

(Erasmus code : F PARIS007)

Academic	FIRST SEMESTER	SECOND SEMESTER		
calendar 2018/19 – 2019/20 calendar available in May 2019	Official dates of mobility: 3 September 2018 to 31 January 2019	Official dates of mobility: 7 January 2019 to 29 June 2019		
	Classes begin: 3 September 2018 Classes end: 15 December 2018 Exam period: 17 to 22 December 2017 and 7 to 12 January 2018	Classes begin: 14 January 2019 Classes end: 13 April 2019 Exam period: 15 to 19 April and 6 to 17 May 2019 Retake exams (for both semesters): 18 to 29 June 2019		
	Online academic calendar 2018-2019: https://formation.univ-paris-diderot.fr/calendrier-universitaire-2018-20			
Course lists	Field of study			
	You will find the list of courses for each degree on our website: https://formation.univ-paris-diderot.fr/offre-formation-par-domaine . They are indicated in documents called <i>brochures</i> . We remind you that students have to respect the field of study and the department or school (UFR) indicated on the signed agreement. Students have to choose at least 2 courses per semester in their field of study, if the agreement is specific to one department or school (UFR). Students have to make sure they choose courses from Université Paris Diderot in order to earn the credits (ECTS). Level of studies on the agreement:			
	"F level"(First cycle) = undergraduate level	= Licence in French higher education		
	"S level" (Second cycle) = postgraduate level	= Master in French higher education		
	"T level" (Third cycle) = doctorate level	= Doctorat in French higher education		
Course restrictions	 Courses in Film studies are restricted to students in Film studies at their home institution. Workshops cannot be attended. Courses from the Psychology Department are restricted to students enrolled in Psychology studies at their home institution. Workshops cannot be attended. Workshops of Lettres pour l'écrit in the French Literature Department cannot be attended. Medical studies are available only for students coming on a Medical agreement. Engineering studies are only available if there is an agreement with the Engineering School. 			
Courses in English	Some courses are available in English in the following departments: - Department of English Studies - Department of Intercultural Studies and Applied Languages			
Food	INTENSIVE FRENCH CLASSES (SILC)	SEMESTRIAL CLASSES		
French classes	Intensive French classes (SILC) are available for exchange students before each semester (beginning of September and January): https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-son-francais	French as a foreign language (FLE) classes are available during the semester: https://international.univ-paris-diderot.fr/etudier-paris-diderot/perfectionner-son-francais Students will be allowed to follow a maximum of 2		
	Fees: €250 for 7 days A certificate and 2 ECTS will be provided at the end	classes per semester, subject to changes (3 hours per week). One class can earn them 3 ECTS.		
	of the SILC. Students who want to apply need to tick the box on their Moveon application form if they want to receive information.	If students choose to follow two classes they will have to choose one grammar course and one workshop. If students choose only one class, they can choose either a grammar course or a workshop. Registration is made online and information is given by		
		the International Office at the beginning of each semester.		
	ERASMUS STUDENTS	INTERNATIONAL STUDENTS		
Enrollment	Students must register to their courses directly within each department or School (UFR) after the	Students must register to their courses directly within each department or School (UFR) after the		



USPC Université Sorbonne Paris Cité

(Erasmus code : F PARIS007)

	International Office gives them their student card.	International Office gives them their student card.
Required Level of French Proficiency	ERASMUS STUDENTS	INTERNATIONAL STUDENTS
	All courses are taught in French except for some courses within the department of English studies and Language courses.	All courses are taught in French except for a few within the departments of English Studies and Applied Languages.
	French level B1 (Common European Framework of Reference for Languages) is required to attend courses at the Université Paris Diderot. A certificate is required in the application form. If the students don't have any official certificate, ask your home coordinator/French professor to fill in and sign the form on our website: https://international.univ-paris-diderot.fr/programmes-dechanges-erasmus N.B. : For the students in a Joint Degrees taught in English, the certificate can be waived. For medical studies, a B2 French level is required. An official certificate is required (DELF B2 – DALF C1 and C2, TCF Level 4, TEF Level 4)	French level B2 (Common European Framework of Reference for Languages) is required to attend courses at Université Paris Diderot. A French language proficiency certificate is required in the application form: DELF B2 - DALF C1/C2 - TCF B2 or above - TEF Level 4 or above . N.B: For students exclusively studying in English, this certificate can be waived. However, they will not be allowed to take courses in French (except for French as a Foreing Language (FLE) courses) and they must provide an English proficiency certificate with their application: IELTS 5.5, TOEFL iBT 71, TOEFL ITP 527 .
Grading scale	The grading system in France is based on a numbered scale from 0 to 20, with 20 as the highest possible grade. 10 is the minimum passing grade.	
T	FIRST SEMESTER MOBILITY	SECOND SEMESTER OR FULL YEAR MOBILITY
Transcript of records	For students ending their mobility on the 1st semester, official transcripts will be sent to the International Office of their home university at the end of February and to the student at his/her home address for Erasmus students. Please note that the official transcripts cannot be issued before the designated dates. N.B: The transcripts of records of students in Joint Degree/Master will be sent directly by the department.	For students ending their mobility on the 2 nd semester, official transcripts will be sent to the International Office mid-July and to the student at his/her home address for Erasmus students. Please note that the official transcripts cannot be issued before the designated dates. N.B: The transcripts of records of students in Joint Degree/Master will be sent directly by the department.

APPLICATION		
Deadlines	FIRST SEMESTER OR FULL YEAR APPLICATION Students in a Mobility for Studies (SMS): Nomination: April 15 th Application: April 30 th	SECOND SEMESTER APPLICATION Students in a Mobility for Studies (SMS): Nomination: October 15 th Application: October 30 th
Application step by step	ERASMUS and JOINT DEGREE students	INTERNATIONAL STUDENTS
	Step 1: Nominations	
	Selected students must be officially nominated by the International Office of the home institution to this address : accueilentrants@univ-paris-diderot.fr	



(Erasmus code: F PARIS007)

Please include the students':

- Last name
- First name
- Date of birth
- Email address
- Field of study
- · Level of study during mobility
- Period of study

The International Office of Paris Diderot will then send the detailed application procedure to the students.

Step 2: Online registration

Social security

(health

Students must register online and print the Moveon application form (.pdf) and attach an ID photo (used for the student card – no staples): https://paris7.moveonfr.com/form/58cf8d4f8b811b4d41000000/eng.

Students must indicate a valid e-mail address in the form (avoid Hotmail, live, qq.com and 163.com accounts). We will mostly communicate information through emails.

Step 3: Complete application with additional documents		
ERASMUS and JOINT DEGREE students	INTERNATIONAL STUDENTS	
- Moveon application form with ID photo - Learning agreement N.B: only one version of the LA is required: If the home university requires his own, it is unnecessary to use the one of Paris Diderot French language proficiency certificate - Accommodation application form (if applying for CROUS residences) - Copy of the European Health Insurance Card	- Moveon application form with ID photo - Learning agreement - French or English language proficiency certificate - CV (in French) - Cover letter (in French) - Diplomas and school grades (translated in French or English) - Copy of passport - Accommodation application form (if applying for CROUS residences)	
A different procedure concerns students in Training/Internships: Link for Medical studies: https://international.univ-paris-diderot.fr/stage-erasmus-en-laboratoire Link for an internship in a laboratory: https://international.univ-paris-diderot.fr/stage-erasmus-en-laboratoire		
Step 4: Send the completed application		
Send the original completed application to our International Office before the deadline by postal services (neither scan nor fax will be accepted). Reminder: The application process is also on our website: https://international.univ-parisdiderot.fr/programmes-dechanges-erasmus	Send a copy of the completed applications to the International Office before the deadline by email at accueilentrants@univ-paris-diderot.fr. NB: please make sure to send only one file per student and not exceed 5Mo per file.	
ERASMUS and JOINT DEGREE students	INTERNATIONAL STUDENTS	



(Erasmus code: F PARIS007)

insurance)

Students must get their **European Health Insurance Card before coming** for their mobility. It must be valid for the entire mobility period.

<u>N.B</u>: For non-European students, if they do not have access to the European card, they will have to proceed as international students unless they have private social security insurance (a copy is required).

The **French social security** is now free for international students.

However, only students on a VLS-TS (visa long séjour valant titre de séjour) can register in 2018/19.

More information about 2019/20 should be available in April/May 2019.

GENERAL INFORMATION

Housing

CROUS student residences

Université Paris Diderot only has a few rooms in several CROUS residences in Paris.

As a consequence, we cannot guarantee housing for all students. We advise them to look on their own as well. Accommodations are either on campus or off campus, near metro stations, with kitchenette, bathroom facilities and internet access.

For more information: https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris

Application

- 1- Students must tick the box on their Moveonline application form
- 2- Students must fill in the housing application form
- 3- Students must send their housing form with their application.
- 4- A commission will decide about the placement (end of May for the 1st semester/mid-November for the 2nd semester).

Online platform

Students can look for housing through our Paris Diderot online platform. They will receive information about how to register with the application process.

For more information: https://international.univ-paris-diderot.fr/etudier-paris-diderot/se-loger-paris

Mentorship, student groups

Buddy Program

To help exchange students adapt to their new environment and life in Paris, Paris Diderot offers a buddy program. Students from Paris Diderot offer to help and assist Erasmus and international students during their mobility in cultural, administrative and sometimes academic aspects.

Students who are interested in this program must send an email to: community.manager@univ-paris-diderot.fr. They will receive information about this program by e-mail in July for 1st semester and full-year students and in January for 2nd semester students.

A meeting will be organized between students from Paris Diderot and exchange students at the beginning of each semester and during the semester to stay in touch.

For more information: https://international.univ-paris-diderot.fr/faites-vous-parrainer

Facebook page: https://fr-fr.facebook.com/diderotinternational

There is also plenty of student groups or associations on our website: https://international.univ-paris-diderot.fr/associations

Visas

The university does not provide visa services. All matters regarding visa should be settled before coming on mobility with the French Consulate or Campus France Center of your country.



USPC Université Sorbonne Paris Cité

(Erasmus code: F PARIS007)

Overview of living costs in Paris per month (€)

Information on student visa: https://france-visas.gouv.fr/web/france-visas/accueil (available in several languages)

Rent (€): around €800/month for a room (in Paris)

Transport fares (€): around €75/month for Paris (zones 1-5 = unlimited in all the Parisian area) N.B. A student discount pass can be purchased ("Imagin'R"). For more information, please check the website: http://www.imagine-r.com/

Food (€): €250/month

Cinema tickets (€): around €10 (possibility of student discounts)

Note that it is very difficult for exchange students to get a part-time job. It is important that students have enough funding to cover the expected cost of their stay in Paris, which should be at least €1000 per month (or equivalent in the student's currency) for the expected period of stay.

N.B: Please note that Université Paris Diderot does not provide scholarships for incoming exchange students.



U^SPC Université Sorbonne Paris Cité