

<b>KEY DATA ON ENSAPLV Ecole Nationale Supérieure d'Architecture de Paris La Villette</b> <b>Edited in February 2018 Academic year 2018/2019</b>	
<b>NAME OF YOUR INSTITUTION</b> <b>Address</b> <b>Postal Code and City</b> <b>Country</b>	Ecole Nationale Supérieure d'Architecture de Paris - La Villette 144 avenue de Flandre 75019 Paris FRANCE web-site : <a href="http://www.paris-lavillette.archi.fr">www.paris-lavillette.archi.fr</a>
<b>ERASMUS ID CODE</b>	<b>FPARIS 126</b>
<b>Director</b>	<b>Bruno Mengoli</b>

**Key data on International Office : Service des relations internationales (same address as above)**

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<b>Responsible FOR <u>INCOMING</u> STUDENT MOBILITY</b>	Justine SIMONOT justine.simonot@paris-lavillette.archi.fr Ph : + 33 1 44 65 23 27
<b>INFORMATION for incoming students on web site</b>	<a href="http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students">http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students</a>
<b>Academic tutors for incoming students</b>	ENSAPLV academic tutors have been designated for each partner university. See this list on <a href="http://www.paris-lavillette.archi.fr">www.paris-lavillette.archi.fr</a> , International on the left search bar, then download Incoming exchange student List : <a href="http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students">http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students</a>

**General information on didactics:**

<p><b>DIDACTICS CALENDAR:</b> <b>Academic year 2018/2019</b></p>	<p><b>Provisional calendar which will be confirmed later</b> Intensive French courses will be organised from September 4th, 2018, before the beginning of the architecture courses. A financial participation of 50 € will be required. <u>1st semester 2018/2019 : Winter semester</u> Orientation activities from September 17th to 21st, 2018. Welcome meeting for incoming students and meeting with professors of ENSAPLV : September 20th, 2018 Presentation by professors of first semester classes from September 24th to September 27th, 2018 Registration to courses : from September 24th to September 27th 1<sup>st</sup> semester (Winter semester) : From October 1st, 2018 to beginning of February 2019 <u>2nd semester 2018/2019 : Summer semester (precise dates to be confirmed)</u> Intensive French courses will be organised from February 11th, 2019 (precise date to be confirmed). Administrative welcome meeting for incoming students : February 27th, 2019 Meeting with professors of ENSAPLV for incoming students : February 28th, 2019 2nd Semester (Summer semester) : from March 4th, 2019 to beginning of July 2019</p>
<p><b>PERIOD OF STAY :</b></p>	<p>The exchange students are advised to stay during the whole academic year from September to July. It is more difficult to get integrated in ENSAPLV when arriving on second semester.</p> <p>But it is possible for students to arrive on second semester. During the 1st semester (Winter semester) : exchange students have access to courses of semester 5 (Licence 3), 7 (Master 1) and 9 (Master 2). During the 2nd semester (Summer semester) : exchange students have access to courses of semester 6 (Licence3) and 8 (Master 1).</p> <p>The last semester of Master 2 (semester 10) is devoted to the individual final work of the student, leading to the ENSAPLV Master diploma. As a consequence there is no collective classes during this last semester of Master 2. Exchange students may work on their final thesis if one professor of ENSAPLV has agreed to tutor them.</p>
<p><b>LANGUAGE OF DIDACTICS (programs, courses, exams):</b></p>	<p>French is the teaching language. <b>All theoretical courses are French speaking courses.</b> The description in English of courses (academic year 2017/2018) can be found on following link : <a href="http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2017-2018/Courses-17-18-eng.pdf">http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2017-2018/Courses-17-18-eng.pdf</a>  A minimum <b>B1 level in French abilities is strongly recommended to be able to understand and attend classes</b> : an official certificate of language ability level obtained by the student must be sent with the application package : <b>it has to be signed by the home university</b>. It indicates the</p>

	<p>student's language ability at the application period. For Erasmus + SMS students it can be the OLS certificate.</p> <p><b>Students who can't speak French fluently enough will of course be limited in their choice of courses..</b></p> <p>If general instructions are given in French, another language may be used in the individual correction in some courses, particularly in design studios, according professors' and students' linguistic abilities, some professors being native from other countries than France (details can be found on the catalogue of courses : <a href="http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2017-2018/Courses-17-18-eng.pdf">http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2017-2018/Courses-17-18-eng.pdf</a>).</p> <p><u>French courses organised during the academic year</u></p> <p>French courses may be organised (to be confirmed) during the first semester for foreign exchange students, awarding 2 ECTS. These courses will preferably concern students who did not reach B2 level.</p>
<b>PORTFOLIO</b>	<p>The admittance of the student is not subordinate on the assessment of a portfolio ; however, a portfolio may be useful for the student on his/her arrival in ENSAPLV to be shown to the professors.</p>
<p><b>APPLICATION PROCEDURE</b></p> <p><b>For incoming students for academic year 2018/2019</b></p>	<p>We accept the students who have been selected and nominated by their home university, according to bilateral exchange agreements. The home university selects and nominates its students for ENSAPLV exchange program via Email in which following information must be specified for each nominated student :</p> <ul style="list-style-type: none"> <li>- FAMILY NAME</li> <li>- First name</li> <li>- Gender</li> <li>- Date of birth</li> <li>- Nationality</li> <li>- Study level in ENSAPLV (First cycle or Second cycle)</li> <li>- Exchange period (academic year)</li> <li>- Start semester (1st Semester = September to end January, 2d Semester = end of February to end of first week of July)</li> <li>- Duration (number of semesters)</li> <li>- Email</li> </ul> <p>The selected student will receive from ENSAPLV a link so he can apply online.</p> <ol style="list-style-type: none"> <li>1) Complete the online application form.</li> <li>2) <b>Upload</b> all the required documents : <ul style="list-style-type: none"> <li>- Photo of the student</li> <li>- Copy of passport</li> <li>- Draft learning agreement signed by applicant and home university representative</li> <li>- Certificate attesting French ability level at the moment of the application</li> <li>- Confirmation signed by the home university</li> </ul> </li> </ol>

	<p>representative</p> <ul style="list-style-type: none"> <li>- We <b>do not need</b> the letter of intent and transcripts of records</li> </ul> <p><b>Do not send your application package by post.</b></p> <p>The letter of acceptance will be sent directly to the International Office of the home university at the end of May if the student's mobility in ENSAPLV concerns the first semester or the whole academic year and at the beginning of December if the student's mobility concerns the second semester.</p> <p><b>CAUTION :</b> Exchange students at ENSAPLV are not allowed to enroll as regular student of the school the year following their mobility. They can not apply for admission during their mobility and only be able to apply the following year.</p> <p>For instance, a exchange student during 2018/2019 academic year will not be able to enroll as a regular student in 2019/2020 academic year. At the end of his/her mobility period, he/she will have to continue to study in his/her home university and will only be able to apply for an admission for 2020/2021 academic year.</p>
<b>DEADLINE FOR Online application</b>	<ul style="list-style-type: none"> <li>• <b>May 15th, 2018</b> for a study stay during <b>1<sup>st</sup> semester or whole year</b></li> <li>• <b>November 12th, 2018</b> for a study stay during <b>2<sup>nd</sup> semester</b></li> </ul> <p><b>Please respect these deadlines</b></p>
<b>LEARNING AGREEMENT</b>	<p>The draft learning agreement will be prepared and signed before arrival of student on basis of 2017-2018 program.</p> <p>The definitive learning agreement will be determined after the registration of classes occurring at the beginning of each semester</p> <p>An English presentation of the course Catalogue can be found on the page see link <a href="http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2017-2018/Courses-17-18-eng.pdf">http://www.paris-lavillette.archi.fr/uploads/international/anglaisprog/2017-2018/Courses-17-18-eng.pdf</a></p> <p>The exchange student has access to <b>any course of Bachelor 3rd year and Master 1st year and Master 2nd year (except M86S seminar courses and M910S Seminar courses)</b> with a maximum of 30 ECTS for one semester mobility. <b>He has no access to the courses of Bachelor 1st and 2nd year.</b></p> <p>The exchange student can only be registered in <b>ONE studio class pro semester.</b></p> <p>In the interest of the student it is advised that he/she respects his/her level of studies regarding the choice of design studio classes. For instance a student who achieved 5 semesters of architecture in his/her home university, before his/her arrival in ENSAPLV, should choose a studio class in Licence third year, that means a group of L.6.16 – PA (in the 6th semester).</p> <p>The student is allowed to attend :</p> <ul style="list-style-type: none"> <li>- <b>a single plastic expression course L5-15 DP and L6.16 DP in the 1st or the 2d semester.</b></li> <li>- <b>a maximum of 2 construction courses pro semester (M7.2 CT8... and M87 CT8...)</b></li> </ul>

	<p>- a maximum of 2 Technical Representation courses during the first semester (M72 TR..)</p> <p><u>Seminar, initiation to research</u></p> <p>The Master program offers an initiation to research to students in 6 themes, see <a href="http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students">http://www.paris-lavillette.archi.fr/index.php?page=foreign-exchange-students</a> and click on "organisation du Master". The seminars accompany them to write a research paper or dissertation (thesis work). This work is conducted in semesters 7, 8 and 9 in seminar courses (M7.4S, M8.6S and M9.10S).</p> <p><b>If the foreign student does not need to write this research paper during his mobility period in ENSAPLV, seminars of semesters 8 and 9 (M8.6S and M9.10S) are not open to him/her.</b></p> <p>However, he will be allowed to register in the seminar of Semester 7 (M7.4S) if the professor allows him not to produce the required elements for the first step of this research paper.</p> <p>Moreover, if the foreign student does not need to write this research paper during his mobility period in ENSAPLV, he is not allowed to register in the course called "Introduction to Research elective" : M7.4SoIR...</p> <p>Apart from these constraints, the student may choose as many project electives (M85 Po8...), as many Seminar electives (M86 So8..) as they wish, Idem for history, human sciences courses</p>																		
<b>CREDIT SYSTEM</b> <b>ECTS</b> <b>Marks</b>	<p>30 ECTS maximum for one semester (no more)</p> <p>The French grading scale runs from 0 (lowest grade) to 20. A minimum of 10 points (Pass grade) is necessary to obtain the corresponding ECTS of the attended class.</p> <p>ECTS grading scale for an obtained grade of 10 points and upper.</p> <table><tr><th>Definition</th><th>ECTS grade</th><th>Distribution</th></tr><tr><td>EXCELLENT – Outstanding performance with only minor errors</td><td>A</td><td>10%</td></tr><tr><td>VERY GOOD – above the average standard with some errors</td><td>B</td><td>25%</td></tr><tr><td>GOOD – generally sound work with a number of notable errors</td><td>C</td><td>30%</td></tr><tr><td>SATISFACTORY – fair but with significant shortcomings</td><td>D</td><td>25%</td></tr><tr><td>SUFFICIENT – performance meets the minimum criteria</td><td>E</td><td>10%</td></tr></table>	Definition	ECTS grade	Distribution	EXCELLENT – Outstanding performance with only minor errors	A	10%	VERY GOOD – above the average standard with some errors	B	25%	GOOD – generally sound work with a number of notable errors	C	30%	SATISFACTORY – fair but with significant shortcomings	D	25%	SUFFICIENT – performance meets the minimum criteria	E	10%
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<b>Placement /internship</b> <b>Work experience</b>	<p>Students who want to have a work experience through an internship must bring from their home university a letter indicating that this internship is <u>compulsory</u> during his/her studies to get their diploma. This letter is compulsory to have an agreement signed by ENSAPLV with the employer. The internship must take place during the Erasmus period. Besides, the student must comply with ENSAPLV regulations internship (tutoring by ENSAPLV teacher, requirement of a written report). The student will then receive 8 ECTS.</p>																		

Special facilities for disabled persons	No
WHAT OUR STUDENTS MUST ABSOLUTELY KNOW:	<p>Students from UE must bring their <b>European health insurance card, valid till the end of their stay in France.</b></p> <p>Non UE students have to pay when they arrive, 217€ (base 2017/2018 academic year) for French health insurance (“Sécurité sociale étudiant”).</p> <p>We inform you that <b>this is a National compulsory requirement for Non UE students, even for students who already purchased an international health insurance in their home country.</b></p> <p>Each student must have contracted a <b>third person liability insurance.</b> The student must bring a document giving evidence of this insurance or can purchase one in France for around 15 €.</p>
ACCOMODATION	ENSAPLV doesn't provide rooms in university residences ; the question of accommodation is very difficult in Paris and rather expensive ! (minimum 600€ pro month)
TRANSCRIPTS OF RECORDS	The transcript of records is sent to the international office of the partner university before the end of July.
CERTIFICATE OF ATTENDANCE	<p>At the end of his/her stay, the student will be given a certificate of attendance indicating the day of his/her arrival in ENSAPLV and the day of his/her departure.</p> <p>Please note</p> <ol style="list-style-type: none"> <li>1) This certificate is personal and cannot be delivered to any other person than the student himself or herself</li> <li>2) The arrival date refers to the welcome meeting or the beginning of Intensive French courses at soonest.</li> <li>3) The day of departure is the day of the last exam that the student passes. The length can be extended up to September 30<sup>th</sup> if the student is doing an internship during summer.</li> </ol>