



## Information sheet EM Normandie 2018-2019

### Name of institution

<b>Ecole de Management de Normandie (EM Normandie)</b>
Erasmus Code : F-LEHAVR04      PIC number : 949299328
5 campuses in Le Havre, Caen, Paris, Oxford and Dublin

### Our campuses

Address	<b>Caen Campus</b> 9 rue Claude Bloch 14052 CAEN Cedex 4
FRANCE	<b>Le Havre Campus</b> 30 rue de Richelieu 76087 LE HAVRE Cedex
	<b>Paris Campus</b> 64 rue du Ranelagh 75016 PARIS
UK	<b>Oxford Campus</b> JERICHO BUILDING Oxpens Road Oxford OX1 1SA
IRELAND	<b>Dublin Campus</b> 19-21 Aston Quay Temple Bar Dublin 2
Director of International Development	Mrs Claudia SAMPEL <a href="mailto:csampel@em-normandie.fr">csampel@em-normandie.fr</a>
Contact for incoming & outgoing students	<a href="mailto:incoming@em-normandie.fr">incoming@em-normandie.fr</a> <a href="mailto:outgoing@em-normandie.fr">outgoing@em-normandie.fr</a>
	<b>Coordinators :</b> - Mrs Luisa HEBERT - Mrs Héloïse LARRET - Mrs Fabienne PELTIER-MAHU - Mrs Virginie DELMOTTE



<p>Contact for partnerships agreements</p>	<p><b>Europe (including Georgia, Kazakhstan, Turkey and Russia) :</b></p> <ul style="list-style-type: none"> <li>- Mrs Alexandra LAASRI <i>International development manager</i> <a href="mailto:alaasri@em-normandie.fr">alaasri@em-normandie.fr</a></li> <li>- Mrs Séverine GROULT <i>International development manager</i> <a href="mailto:sgroult@em-normandie.fr">sgroult@em-normandie.fr</a></li> </ul> <p><b>Outside Europe :</b></p> <p><b>Americas, Australia, New Zealand</b></p> <ul style="list-style-type: none"> <li>- Mrs Alexandra FROGER <i>International development manager</i> <a href="mailto:afroger@em-normandie.fr">afroger@em-normandie.fr</a></li> </ul> <p><b>Asia</b></p> <ul style="list-style-type: none"> <li>- Mrs Hélène PILET <i>International development manager</i> <a href="mailto:hpilet@em-normandie.fr">hpilet@em-normandie.fr</a></li> </ul> <p><b>Africa &amp; Middle East (including India and Nepal)</b></p> <ul style="list-style-type: none"> <li>- Mrs Dorota LICHMIRA <i>International development manager</i> <a href="mailto:dlichmira@em-normandie.fr">dlichmira@em-normandie.fr</a></li> </ul>
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### General web sites

<p>Business School web site</p>	<p><a href="http://www.ecole-management-normandie.fr/uk/">http://www.ecole-management-normandie.fr/uk/</a></p>
<p>Information for Incoming students</p>	<p><a href="http://www.ecole-management-normandie.fr/uk/international6/exchange-students/exchange-students-application-form.html">http://www.ecole-management-normandie.fr/uk/international6/exchange-students/exchange-students-application-form.html</a></p>
<p>Welcome guide for exchange students</p>	<p><a href="http://www.ecole-management-normandie.fr/uk/international6/exchange-students/welcome-guide-for-international-students2.html">http://www.ecole-management-normandie.fr/uk/international6/exchange-students/welcome-guide-for-international-students2.html</a></p>





## Academic calendar

Autumn term (lecture period)	From September to December
Spring term (lecture period)	From January to April/May
Examination period(s):	Autumn: mid-December (until 23 <sup>rd</sup> ) and on Le Havre Campus, Undergraduate year 3 also in January Spring: April/May (depending on programme)

## Nomination and application procedure

Nomination form available online :	<a href="#">ONLINE nomination form</a>
Nomination deadline	8th of April (Winter term and full year) 8th of October (Spring term)
Application form available online :	<a href="#">ONLINE application form</a>
Deadlines for application:	Winter : 15th of April Spring : 15th of October

## Course offer for exchange students

Website for undergraduate and graduate courses	<a href="#">Undergraduate and graduate courses</a>
Number of credits exchange students need to register for	30 ECTS credits per semester
French as a foreign language	Each course also offers the opportunity to take classes of French as a foreign language

## Summer School/Short term programmes

Offer and contact	See our <a href="#">website</a> Contact person : Ms. Séverine GROULT <a href="mailto:sgroult@em-normandie.fr">sgroult@em-normandie.fr</a>
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## Language requirements

Language of instruction depends on the programme and can be French or English.
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**For students participating in the programmes taught in English:**

UNDERGRADUATE :

B2 , TOEIC 700 (Oxford Campus : TOEIC 750), TOEFL IBT 79–CBT 210, IELTS 5.5

GRADUATE :

B2, TOEIC 790 (also for Oxford), TOEFL IBT 88 –CBT 230, IELTS 6.0

**For students participating in the programmes taught in French:**

UNDERGRADUATE & GRADUATE :

B2 , DELF, DALF, TCF scores

For both languages of instruction, we also accept:

- A letter of recommendation from the home university attesting that the student’s level meets our requirements
- A letter confirming that the student is completing or has completed studies in the language of instruction

Exempt: students for whom English or French is the native language

**Accommodation**

Does the school provide help in finding accommodation?	Yes, please refer to the <a href="#">Welcome Guide for International students</a>
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**Living expenses**

Average living cost per month ( in Euros)	800 to 900 euros (including accommodation)
Other expenses	See the <a href="#">Welcome Guide for International students</a>

**Welcome Service**

Welcome event / orientation week (dates)	Orientation Days are organised at the beginning of each semester
Airport pickup	Yes (depending on the number of registrations)

**Other useful information / Comments**

Visa procedures / Insurance required	Yes, please refer to <a href="#">Welcome Guide for International students</a>
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