

2018/19 INFO SHEET FOR STUDENTS

GENERAL INFORMATION

Institution	Universidad Europea de Madrid	
Erasmus Code	E Madrid18	
PIC Code	998597056	
Campus Villaviciosa de Odón	Calle Tajo, s/n 28670 Villaviciosa de Odón Madrid - SPAIN	
Institution Website	http://madrid.universidadeuropea.es/	
Contact	International Office	international@universidadeuropea.es +34 912115569

SCHOOLS

	International Academic Coordinator	Subject area
School of Social Sciences and Communication	Luis Fernando Gracia luisfernando.gracia@universidadeuropea.es	Business
	Miguel Ángel Alonso miguelangel.alonso@universidadeuropea.es	Communication Law
School of Architecture, Engineering, Arts and Design	Andrés Abasolo andres.abasolo@universidadeuropea.es	Architecture Arts and Design Engineering
School of Biomedical and Health Sciences	Cristina Bamond cristina.bamond@universidadeuropea.es	Medicine Dentistry Pharmacy and Biotechnology Nursing Psychology
School of Sports Sciences and Physical Therapy	Cristina Bamond cristina.bamond@universidadeuropea.es	Sports and Sports Management Physical Therapy

COURSE INFORMATION

Shared Folder	You will find all you need to know about your stay at Universidad Europea de Madrid in this link	
Course Catalogue	Find the course catalogue for 2018-19 in the Shared Folder .. You can also find a website to simulate your own Timetable . Make sure to review the information regarding semester, language of instruction and prerequisites. The International Office has created a video explaining how it works.	
Language of Instruction	Spanish/English	
Language Requirements	General programs	Spanish B2 / English B2
	Medicine, Nursing and other health related programs involving placements	Spanish B2

Language Courses	UEM's Language Center offers language courses during all terms including Spanish language courses at various levels (language.center@universidadeuropea.es).
Academic Calendar	Semester 1 (S1) 10 th September, 2018 -25 th January, 2019 Semester 2 (S2) 28 th January, 2019 -14 th June, 2019 * Please check the official calendar in the following link: Academic calendar .

ONLINE APPLICATION

Application Online	Nominated students need to complete the online application: Online application Find here a short video with a demo on how to complete your application: Video <i>* Only the applications from students previously nominated will be valid.</i> Deadline for online applications: Semester 1 and full academic year: 1 st to 31 st May, 2018 Semester 2: 1 st to 31 st October, 2018
Stay Extensions	Students may request to extend their stay once they have arrived at UEM. Extension type: Stays planned just for S1, extensions to S2: 30 th September, 2018 Stays planned to end in S2 2018/19, extensions to S1 2019/20: 26 th April, 2019 The student's home university should request the extension contacting us at international@universidadeuropea.es before the deadline.

ENROLLMENT

Specific conditions	In their online application forms , students are required to choose one subject area (please, see the list of subject areas in the box Schools). They will also be required to choose a tentative course list, which will be confirmed by UEM at a later stage. All enrolled courses must belong to the chosen subject area. <ul style="list-style-type: none"> • Students may choose courses according their mother tongue • Students will not be allowed to enroll courses from a different subject areas or schools. Important exceptions! <ul style="list-style-type: none"> • School of Architecture, Engineering, Arts and Design: All students in this school will be able to enroll courses from any subject area in this school, provided they meet the prerequisites. <p>*Final enrollment will always need approval from the International Academic Coordinator at UEM. **Note that availability of courses is limited. Enrollment will be done under a "first come first served" basis. ***Information about enrollment and requests for changes will be detailed in the Incoming Students Guide for all accepted students.</p>
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<p>Maximum ECTS</p>	<p>There is a maximum number of ECTS credits that can be selected depending on the duration of stay at UE Madrid</p> <p style="text-align: center;"> 1 Semester: 30 ECTS 2 Semesters: 60 ECTS </p> <p>Important exception! Students will be able to sign up for a fee-paying, 6ECTS Spanish Course on top of this. There will be Spanish Courses during all two semesters. More information will be available in the <i>Incoming Students Guide</i> , which will be in the Shared Folder.</p>
<p>Study Abroad Program</p>	<p>Institutions are also welcomed to nominate students outside our existing Bilateral Agreements. Please find here information about our Study Abroad program.</p>

TRAVEL INFORMATION

<p>Visa Requirements</p>	<p>Compulsory for non-EU students, please check your student's visa requirements at the Spanish Embassy or Consulate in your home Country.</p>
<p>Residence Permit</p>	<p>Students are strongly recommended to register at the Immigration Service in order to get the residence permissions https://sede.administracionespublicas.gob.es/icpplus/index.html</p>
<p>Health Insurance</p>	<p>Universidad Europea does not offer health insurance; students are responsible for obtaining International health insurance valid throughout their stay in Spain/Europe. One option can be the following: www.aonstudentinsurance.com</p>
<p>Accommodation</p>	<p>UE offers on-campus accommodation. Please visit the following link: http://madrid.universidadeuropea.es/alumno-uem/soy-nuevo/alojamiento It is not mandatory to apply for housing through UE. Please visit this page for alternative options: http://www.aluni.net/es/ http://www.citylifemadrid.com/housing/</p>