

# UNIVERSITÀ DEGLI STUDI DI NAPOLI FEDERICO II



## PHD PROGRAM IN

### CARDIOVASCULAR PATHOPHYSIOLOGY AND THERAPEUTICS

– 33<sup>rd</sup> CYCLE – ACADEMIC YEAR 2017/2018

CALL FOR APPLICATIONS OF NON-ITALIAN CITIZENS WHO ARE NOT RESIDENT IN ITALY

DEADLINE FOR PRESENTATION OF APPLICATIONS:

12:00 H, SEPTEMBER 5<sup>th</sup> 2017 (ITALIAN TIME)

*This document cannot be used for legal purposes and is only meant to provide information in English on the call for applications*

The *Università degli Studi di Napoli Federico II* has opened the call for application to the PhD program in **Cardiovascular Pathophysiology and Therapeutics** - 33<sup>rd</sup> cycle (2017-2018). The Admission to the PhD Program will be competitive. Below are detailed the following information: the number of positions available with scholarship; the duration of the PhD program, the agreed Institutions, the Department responsible of the administrative functions, and the Coordinator of the PhD program; the e-mail address where applicants must send their documents and qualifications (e.g. CV, publications, certification of Academic degree, presentation and motivation letters) and timetable of the examination process; the website address informative of the PhD program.

Duration: 3 years

Total positions with scholarship : No. 6

**n. 2 Università degli Studi di Napoli Federico II**

**n. 4 Casa di Cura Montevergine S.p.A.**

Agreed Institutions:

- **Cardiovascular Research Center Aalst – OLV Hospital – Belgium;**
- **University of Bern – Switzerland.**

Administrative site: Dipartimento di Scienze Biomediche Avanzate

Ph.D. Coordinator: Prof. Bruno Trimarco

Curricula:

1. Hypertension, heart failure and arrhythmias;
2. Non-invasive diagnostic imaging of cardiovascular diseases;

3. Interventional cardiology;

Website address of the PhD program:  
<http://www.cardiopath.eu>

**E-mail address where the documents and qualifications must be sent:**

[secretariat@cardiopath.eu](mailto:secretariat@cardiopath.eu)

**Timetable and place of the examinations:**

**Results of the assessment of the qualifications – notification:** 08/09/2017

**Place:** website <http://www.cardiopath.eu>

**Oral exam:** 11/09/2017 hr.: 8:30 a.m.

The candidates passing the assessment of the qualifications are expected to attend the oral exam, held in Aula Multimediale M. Condorelli - Edificio 2 - Via S. Pansini, 5 - Napoli (Italy).

The timetables reported in the announcement should be considered as an official notification to applicants.

### **REQUIREMENTS FOR THE ADMISSION**

To apply to the PhD Program in Cardiovascular Pathophysiology and Therapeutics (CardioPaTh) the candidates (with no restriction of age and citizenship) should have obtained one of the following degrees, **by the deadline of this call**:

- master degree, according to the Italian Ministerial Decree nr. 509/1999 and its subsequent modifications and integrations ("laurea specialistica" or "laurea magistrale");
- academic degree, according to the Italian previous academic system ("laurea"), where the legal course lasted for at least four years;
- an equivalent degree obtained from a non-Italian university.

Candidates who will obtain their degree by October 31, 2017 may apply too. In such a case, applicants will be admitted pending demonstration of the final acquisition of the degree (by the means of certification of degree) by November 10, 2017.

The equivalence of the degree of the candidates graduated outside Italy will be ascertained on the basis of the documents attached by the candidate to the application form.

This requirement is not needed if the degree has been already declared equivalent to an Italian academic degree by virtue of agreements between Italy and the foreign Country where the degree was obtained.

### **APPLICATIONS**

**In order to access the procedure in its English version, foreign applicants are kindly invited to set their browser in a language different from Italian: in such a way all the information will appear in English.**

**Candidates, who are not resident in Italy, and not possessing Italian citizenship, are exempted from the payment of the examination fee.**

The application form must be filled in exclusively on-line no later than 12.00 a.m. (Italian time) of September 5<sup>th</sup>, 2017.

After this deadline, the access to the on-line form will be no longer possible.

Having not filled and/or sent the application form within the deadline and according to the correct procedures will cause exclusion from the competitive examinations.

Candidates resident in Italy or possessing Italian citizenship are kindly requested to refer to the Italian version of the announcement, published in the University Website <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione> (see also the Italian D.M. nr. 45/2013).

**To fill in the application form on line, candidates who are not resident in Italy, and do not possess Italian citizenship (exempted from the payment of the examination fee) must comply with the following two different phases:**

- A) First of all, the candidate must register her/himself as a user (steps 1 - 6)
- B) Second, the application form must be filled, printed, signed and sent by e-mail to [secretariat@cardiopath.eu](mailto:secretariat@cardiopath.eu) (steps 7 - 14)

A) How to proceed with the first phase:

- 1) login to the webpage [www.unina.it](http://www.unina.it)
- 2) on the left side of the main webpage, under the section " **IN PRIMO PIANO** " ...
- 3) ... click on the link "Presentazione domanda dottorato di ricerca"
- 4) at the first access, select "Foreign user registration"

Once the form is open, applicants have to:

- 5) fill in all the required data
- 6) take note on a separate sheet of the user key and the password automatically assigned by the procedure, to be used later.

B) How to proceed with the second phase:

- 7) repeat all the steps 1 – 3, as already done in the first phase
- 8) click on "System access"
- 9) insert user key and password
- 10) click on "Insert a new application" (on the top of the menu, left side)
- 11) select the PhD program **Cardiovascular Pathophysiology and Therapeutics**
- 12) fill therein all the requested data
- 13) check the inserted data; to confirm the inserted data and to send the form, click on "Enter application";
- 14) click on "Print application" to print the filled form;
- 15) sign the application form and send it together with all qualifications and related documents to [secretariat@cardiopath.eu](mailto:secretariat@cardiopath.eu)

**Applicants are required to deliver their undersigned form, together with the CV, qualifications and related documents**

Candidates are requested to send all their documents by e-mail to the following address: [secretariat@cardiopath.eu](mailto:secretariat@cardiopath.eu) (where applicable the undersigned application form, the CV and the other documents must be previously scanned and converted in .pdf files).

Applicants with a master degree conferred by a non-Italian University (and which was not yet declared equivalent - by virtue of agreements between the foreign Country and Italy - to the Italian master/specialist degree) are requested - for the sole purpose of the admission to the doctorate – that this equivalency must be declared. The applicants must deliver the certificate of the master degree

issued from their University, with the corresponding final grade, the list of the examinations passed and their marks and syllabi, and any other related useful documents. Should the certificate be written in a language other than Italian, English, French, Spanish or German, the applicant must also submit its translation into one of the aforesaid languages: this translation must be certified for conformity to the original by the cognizant Italian representative bodies. Also these documents must be delivered, by the deadline of the call, by e-mail (pdf version of the documents) to [secretariat@cardiopath.eu](mailto:secretariat@cardiopath.eu) .

**Lack of presentation of these documents will cause exclusion from the application.**

In case the documents are sent by mail, the University Administration declines any responsibility for applications arriving beyond the term stated in the call.

### **EXAMINATIONS FOR ADMISSION TO RESEARCH DOCTORATE PROGRAMS**

The examinations are aimed to attain a comparative evaluation of the candidates, and to assess their knowledge and attitude for scientific research.

Selections will be based on assessment of the qualifications, and oral examination.

Moreover, all candidates must prove a good knowledge of English language.

Required qualifications and subjects of the exams must pertain the frame of scientific interest of Doctorate program: they could differ depending on the fields of interest of the Doctorate program itself.

The Board of Examiners can assign a total amount of 100 marks.

The marks will be assigned as here stated: a maximum of 20 marks for the assessment of the qualifications, and a maximum of 80 marks for the oral examination. Qualifications will be assessed by following the rating here below reported:

- Academic career: final degree grade (provided they are pertaining to the required qualifications) or grade point average (based on the formative credits) of the marks of the passed examinations: a maximum of 12 marks;
- Scientific publications and other qualifications: a maximum of 8 marks (there, no more than 1 can be awarded on the base of recommendation letters by teachers/experts, or for other pertaining qualifications such as prizes, patents, fellowships)

To be admitted to the oral exam, the candidate must obtain at least 8/20 marks in the assessment of his/her qualifications.

To pass the oral exam, the candidate must obtain at least 48/80 marks.

The final score will correspond to the sum of the marks assigned in the assessment of the qualifications and oral examination.

## Candidates will be interviewed on site

To take the examinations, candidates will produce one of the following legally valid identity document: identity card, passport, driving license.

The candidate will be considered as a renouncer, if she/he, for any reason, will be absent on the day, place and time scheduled for the examinations.

## ADDITIONAL INFORMATION

### MERIT RANKING LISTS

Candidates will be ordered in the final lists by following the decreasing order of the sum of their marks. In case of equal marks between two or more candidates, precedence is given to the youngest candidate.

Selected candidates will be admitted to the Doctorate Program on the basis of their standings in the ranking list until all the positions available have been filled.

If a candidate - eligible for the enrolment in the PhD Program – does not submit her/his acceptance within 10 days from the date of the publication of the final results of the competition or, in case of renouncement within 60 days from the beginning of the doctorate courses, the position will be assigned to the candidate who follows her/him in the ranking list.

### ENROLMENT PROCEDURE

Competition deeds are approved by the Rector who decrees the results of the selection within 30 days from the date of the oral examinations. These lists will be published in the *Official Register of the Università degli Studi di Napoli Federico II* – University Website <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione> and on the Website <http://www.cardiopath.eu>.

Such a publication represents an official notification of the results to the admitted candidates.

Within and not later than **10 days** following the date of publication of the Rector Decree of approval, the admitted candidates must deliver to the

*“Ufficio Dottorati, Assegni e Borse di Studio”  
Università degli Studi di Napoli “Federico II”  
Palazzo degli Uffici  
Via Giulio Cesare Cortese, 29 – 1st floor (Napoli)*

on Monday – Wednesday – Friday, hrs 9.00 – 12.00 a.m.

on Tuesday – Thursday, hrs. 9 – 12.00 a.m; and 14.30 – 16.30 p.m.

e-mail [dottrici@unina.it](mailto:dottrici@unina.it)

the enrolment form, duly filled in: the form is available on the University Website:

<http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>;

That form will include the following documents:

- a) a substitute self-certificate confirming the awarding of a master degree, and its final grade;
- b) a substitute self-certificate where the admitted candidate declares she/he is not (and that even in the past she/he has not been) a recipient of other PhD scholarships; the enrolling PhD students must also declare they are not attending any other academic course: should this not correspond to their position, candidates must undersign a declaration confirming the suspension of this attendance
- c) a declaration where the candidate confirms she/he is informed on the prohibition to attend – all over the duration of the PhD course – any other academic course.

If their academic degree has not been already declared equivalent to the Italian one, admitted candidates which are non-italian citizens and did graduate abroad, must also deliver to the PhD offices a certificate of the master degree, which must be previously translated and legalized (with an attached “dichiarazione di valore” / *statement of value*) by the Italian Embassy/Consulate with competencies on the Country where the University which conferred that degree is located.

Further information are available at the MIUR (Italian Ministry for University and Research) website:  
<http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>.

All the self declarations above mentioned could be reported, in a unique form, which can be downloaded from the University of Naples website:  
<http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione>.

Together with the enrolling form, a photocopy of an identity document (duly undersigned) and one passport-size photography must be attached.

## **STUDENT GRANTS**

The scholarships will be conferred following the order of the final ranking, until full coverage of the available positions.

For the sole purpose of the assignment of scholarships, in case of parity in marks between two or more candidates, priority will be given to the candidate with a lower income (the economical status of the candidates will be evaluated with the same procedures adopted for the enrolment fees of the students.)

Scholarships have a yearly duration: they will be renewed at the premises that the PhD student has completed the program scheduled for the previous year, and that he has been admitted to the following one.

The annual scholarship is of 13.638,47 Euros, including social welfare charges. The grant covers the entire duration of the doctorate program.

The instalments will be credited monthly, by postponed payments. PhD students with a personal income exceeding 13.638,47 Euros (counted out the scholarship itself) cannot be the recipients of the grant.

The amount of the scholarship is increased, to a maximum extent of 50%, for periods the PhD student spends abroad, for no more than 18 months. This increase will be not supplied for periods the PhD student will spend in her/his own Country, or in the Country in which she/he has the residence.

Scholarships already credited to PhD students exceeding the aforesaid yearly income must be given back to the University. The same if the PhD student does not fulfil the requirement stated below (see section on “Rights and Obligations of Doctorate Students”).

Whoever has already received a student grant for a Research Doctorate Program, even for one half of the total duration of the PhD course, cannot apply for a new grant a second time.

The grants cannot be added up to other scholarships, except those ones from national or foreign institutions, to integrate training or research activities abroad.

Scholarships will be credited according to the actual periods of attendance to study and research activities.

Starting from the second year of the PhD course, in addition to the scholarship (and limited to the availability of resources in the financial budget of the university) an extra- budget will be assigned to the PhD student, to support her/his research activities in Italy and abroad: this budget will be dependent on the type of the PhD program, and anyhow it will be no less than the 10% of the PhD scholarship amount.

In the act of enrolling, those candidates eligible for a grant must present a declaration about presumed gross personal income and absence of the above-mentioned incompatibilities. Such a declaration must be reaffirmed at the beginning of each subsequent academic year of attendance of the Research Doctorate Program. Moreover, students supported with grants must provide themselves with a “Gestione separata” position, to be registered at INPS (the *Italian National Social Security Institute*).

To comply with the enrolment at INPS, refer to the website <http://www.inps.it>

### **FEES AND CONTRIBUTIONS**

Students enrolled at PhD Programs are required to pay, for each year of course, the contribution to the Regione Campania.

### **RIGHTS AND OBLIGATIONS OF DOCTORATE STUDENTS**

Attending a PhD course implies an exclusive and full time engagement. Doctorate students are obliged to attend and undertake all the scheduled activities, to present all the oral and written reports required, and carry out what is established by the Academic Board of the Research Doctorate Program.

At the end of each academic year the Academic Board, on the basis of a detailed report of the activities and research carried out by each doctorate student, will deliberate upon admission to the next year, or will propose to the Rector her/his exclusion from the Research Doctorate Program.

At the end of the Doctorate program, the PhD students must submit to the Academic Board a report concerning all the activities they attended to, and their publications, if any.

Contemporary attendance at the Research Doctorate Program and at any other university course is forbidden.

Students enrolled in a Research Doctorate Program may request suspension from attending the courses for maternity, serious illness, civil service (for this last occurrence, no more than 1 year). The Academic Board will take note of these suspensions.

Suspension with a duration more than 30 days obliges the PhD students to recover all the time corresponding to the interruption of their academic activities; additionally, for PhD students granted with scholarship, this suspension entails the cessation of the grant payment for the period involved.

The entire duration of the PhD course cannot be reduced due to these suspensions: thus, the completion of the course will be deferred for a corresponding time.

PhD students are allowed to carry out her/his activities abroad, for a period no longer – as a whole - than 18 months. In such a case, the authorization by the Academic Board will be needed, and the previous consent by their supervisors. For periods no longer – as a whole – of 6 months, it will be sufficient the authorization by the PhD coordinator, and the previous consent by the supervisor.

### **DEGREE OF RESEARCH DOCTOR AND PHD THESIS**

The degree of “Research Doctor” (in its shorted Italian form “Dott. Ric.”, corresponding to “Ph.D.”) is obtained by passing the final examination, i.e. defending a PhD thesis at the end of the Research Doctorate Program. The Rector confers it in conformity with the university regulations.

The final thesis can be written in English, or in a different language, with the previous approval of the Academic Board.

By 30 days after the discussion of the PhD thesis, the University will record them – as electronic files – in the MIUR (Italian Ministry for University and Research) database.

The University of Naples Federico II uploads the full text of the PhD theses on its Open Archive, with a free internet access. The University also provides to transfer the PhD theses to the National Libraries of Rome and Florence.

If duly justified by the PhD student, the Academic Board could allow to inhibit parts of the PhD thesis to the open access, so that data covered by industrial secret can not be consulted – for a certain period - by third parties.

### **ACCESS, TREATMENT OF PERSONAL DATA AND RESPONSIBLE OF THE PROCEDURE**

All the candidates are allowed to access to the procedures related to the competitive examinations, within the frame of rules and criteria stated in the University Regulation about the right to be informed on its administrative acts.

The University will take care to respect the privacy on the personal data of the candidates.

The Chief of the Office for Doctorate programs, Fellowships and Scholarships at the University of Naples Federico II is the responsible about any fulfilment of the here announced competitive examinations, apart those acts, which are competence of the Boards of Examiners.

### **ADVERTISING OF THE CALL**

This call is published in an electronic format on the website of the University of Naples Federico II, on the European website “Euraxess”, on the MIUR (Italian Ministry for University and research) website.

All the documents related to this call will be exclusively published on the Official register of the University of Naples ([www.unina.it](http://www.unina.it)) and on the website of the PhD program ([www.cardiopath.eu](http://www.cardiopath.eu)).

The electronic publication must be considered as an official notice to all the interested candidates: no personal communication will be sent to them.

All the acts and documents here above cited will be also posted up in the Office for Doctorate programs, Fellowships and Scholarships at the University of Naples “Federico II”, in Via G. Cesare, 29 – Napoli.

### **REFERENCE**

As for what not specified in the present summary, one must refer to the announcement published in the University Website <http://www.unina.it/didattica/post-laurea/dottorati-di-ricerca/bandi-di-ammissione> (see also the Italian D.M. nr. 45/2013).