



HELLENIC REPUBLIC

**National and Kapodistrian
University of Athens**

EUROPEAN AND INTERNATIONAL RELATIONS
DEPARTMENT

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Dear Partners,

Kindly find below the updated information regarding your outgoing students coming to the National and Kapodistrian University of Athens (NKUA) for the academic year 2017-2018.

All information needed by the students can be found at our website which is constantly updated (<http://en.interel.uoa.gr/erasmus.html>).

NOMINATIONS FOR ACADEMIC YEAR 2017/2018

Please see below our nomination deadlines. If you are not able to nominate your students in time, please inform us **before the end of the deadline**.

For Winter Semester

- **May 15th, 2017**

For Full Year Exchange

- **May 15th, 2017**

For Spring Semester

- **October 15th, 2017**

Attached please find the **Nomination Form** which has to be sent by email to: **erasmus@uoa.gr**

SPECIFIC CONDITIONS:

- ✓ Please be aware that it is possible to nominate students only for the field of study previously agreed and mentioned in our bilateral agreement.
- ✓ Nominated students should fulfil the **language requirements** (minimum requirement in Greek or in English language: Level B2) as defined in the bilateral agreements.

*We would like to underline that the **courses at the University of Athens are normally taught in Greek language**. However, there are also courses in other languages, especially at the Foreign Languages Departments and the School of Law which offers specialized programs in English, French, German and Italian. Also the Department of Economics and the Department of Communication and Media Studies offer some courses in English. A few postgraduate courses are also taught in other languages (mainly in*

English). In all other Departments there are special arrangements for Erasmus+ students. The most common one is the assignment of essays in English with the use of English bibliography.

APPLICATIONS FOR ACADEMIC YEAR 2017/2018

Your students nominated for a period of study at NKUA are kindly requested to fill in our Application Form according to the following deadlines.

- ✚ For Winter Semester and for Full Year Exchange the application period is from **April 15th, 2017 to June 15th, 2017**.
- ✚ For Spring Semester the application period is from **September 15th, 2017 to November 15th, 2017**.

The nominated students should:

- **Submit** the online Application Form (<http://en.interel.uoa.gr/erasmus/application-procedure.html>)
- **Send** by email to the Erasmus office the Learning agreement approved by the Home Institution.
*Applications are only processed on receipt of these two documents. In due time, after the approval of the documents, each student will receive an **Acceptance Letter** from our University.*
- **Send** by email to the Erasmus office a copy of their passport or ID.
- **Send** by email to the Erasmus office a copy of their European Health Insurance Card [<http://ec.europa.eu/social/main.jsp?catId=509&langId=en>].

ACADEMIC CALENDAR

The academic year at the NKUA runs from the end of September to the beginning of July of each year.

During the summer months indicative dates for the academic year 2017-18 will be announced. However, the dates will not have significant deviation from the 2016-17 dates (en.interel.uoa.gr/fileadmin/interel.uoa.gr/uploads/Academic_Calendar_of_Faculties.pdf).

ACCOMMODATION

Students are responsible for securing their own accommodation. However, our Department in collaboration with the Greek Students' Organization ESNKAPA, give access to a list of persons who rent apartments or rooms to students, upon request.

ORIENTATION DAY

At the beginning of each semester (September and February) the Department of European and International Relations organizes an Orientation Day. It is strongly suggested that all incoming students should participate in this event

since they will obtain the necessary documents and information for their registration at the Departments.

VISA PROCESS

The incoming students who are coming from non-EU countries or need to apply for visa due to their citizenship, have to take the necessary steps prior to their arrival in Greece. For information on students of which nationalities need a VISA in order to come to Greece they can check the website of the Ministry of Foreign Affairs: <http://www.mfa.gr/en/visas/visas-for-foreigners-traveling-to-greece/countries-requiring-or-not-requiring-visa.html>.

RESIDENCE PERMIT

Students from Non-EU countries who will stay for a period longer than 3 months, as soon as they arrive in Athens have to apply for a residence permit at the competent Aliens and Immigration Department (<http://en.interel.uoa.gr/erasmus/visa-and-residence-permit.html>).

The Aliens and Immigration Department will need:

- ✚ a document in Greek stating that the students are registered for Erasmus studies and that the University offers to them full medical care. **This document will be provided to the students during the Orientation Day.**
- ✚ a document stating that the Home University provides the students with an Erasmus (EU) Scholarship as well as the amount of the Scholarship. **Students should obtain this document from their Home University before their departure.** The document should be submitted to the Aliens and Immigration Department translated into Greek.

If you need further information/clarifications, you are most welcome to contact us on dvelin@uoa.gr or erasmus@uoa.gr.

We are looking forward to welcome your students.

Best regards,

Erasmus team
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