



POLITÉCNICA

UNIVERSIDAD POLITECNICA DE MADRID  
ESCUELA TECNICA SUPERIOR DE ARQUITECTURA



**Key data ETSAM (2017/18)**

NAME	Universidad Politécnica de Madrid
ERASMUS ID CODE	E MADRID05
CONTACT for BILATERAL AGREEMENT and address  Institutional Coordinator	Escuela Técnica Superior de Arquitectura Prof. Héctor Fernández Elorza Avda. Juan de Herrera, 4 28040 Madrid – Spain  ☎ 00 34 91 336 52 49    📠 00 34 91 336 65 21 <a href="mailto:intercambio.arquitectura@upm.es">intercambio.arquitectura@upm.es</a>

**Key data on Erasmus Office and Erasmus Tutor**

NAME AND ADDRESS OF ERASMUS OFFICE	Dpto. de Relaciones Externas e Internacionales Escuela Técnica Superior de Arquitectura Avda. Juan de Herrera, 4 Ciudad Universitaria 28040 Madrid - Spain
CONTACT OFFICER FOR INCOMING STUDENT MOBILITY	Lorena Rodríguez / Alicia Romero
Telephone (incl. country code)	0034 91 336 52 49
Fax (incl. country code)	0034 91 336 65 21
e-mail	<a href="mailto:intercambio.arquitectura@upm.es">intercambio.arquitectura@upm.es</a>
Co-Ordinator responsible for Learning Agreement	Prof. Graziella Trovato  <a href="mailto:graziella.trovato@upm.es">graziella.trovato@upm.es</a>
Information for incoming students on the web site	<a href="http://www.upm.es/institucional/Estudiantes/Movilidad/Programas_Internacionales/Erasmus">http://www.upm.es/institucional/Estudiantes/Movilidad/Programas_Internacionales/Erasmus</a>  <a href="http://etsamadrid.aq.upm.es/int/internacional/incoming">http://etsamadrid.aq.upm.es/int/internacional/incoming</a>

**General information on didactics:**

DIDACTICS CALENDAR:	<b>1<sup>st</sup> SEMESTER</b>		<b>2<sup>nd</sup> SEMESTER</b>	
	Start date	End date	Start date	End date
	First week of September	22- December	First week of February	Last week of May
	1 <sup>st</sup> semester exams		2 <sup>nd</sup> semester exams	
	2 <sup>nd</sup> and 3 <sup>rd</sup> week of January		1 <sup>st</sup> and 2 <sup>nd</sup> week of June	
PERIOD OF ARRIVAL: Are there problems for Erasmus students arriving in the 2 <sup>nd</sup> semester?	There are no problems in respect of this; however we recommend that the student comes for the whole year.			
SUBJECT LIST	<a href="http://etsamadrid.aq.upm.es/sites/default/files/2015-2016/plan2010/listado_asignaturas_p2010.pdf">http://etsamadrid.aq.upm.es/sites/default/files/2015-2016/plan2010/listado_asignaturas_p2010.pdf</a> <b>All our subjects are given in Spanish</b> so it is appropriate that the students have a basic level of the language.			



SPANISH COURSES	<a href="http://www.upm.es/Estudiantes/Movilidad/LenguasInternacionalizacion/AreaEspanol">http://www.upm.es/Estudiantes/Movilidad/LenguasInternacionalizacion/AreaEspanol</a>  <a href="mailto:programa.lenguas@upm.es">programa.lenguas@upm.es</a>
PORTFOLIO	Is admittance based on the assessment of the portfolio? yes <input checked="" type="checkbox"/> no
On what level/year do you accept incoming students?	We accept students enrolled to all years/levels.
Documents to submit for the admittance:	Have you a particular form for Incoming students ? to reduce the bureaucracy the student only has to send:  -Foreign Students Register: <a href="http://www.upm.es/sfs/Rectorado/Vicerrectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios:%20movilidad%20de%20estudiantes/Erasmus/Extranjeros/FORMULARIO%20ALTA%20EXTRANJEROS%202013-2014.pdf">http://www.upm.es/sfs/Rectorado/Vicerrectorado%20de%20Alumnos/Extension%20Universitaria/Intercambios:%20movilidad%20de%20estudiantes/Erasmus/Extranjeros/FORMULARIO%20ALTA%20EXTRANJEROS%202013-2014.pdf</a>  - 4 pictures  - One Photocopy of your passport or national ID  - And a copy of your Learning Agreement <b><u>singed by your coordinator</u></b>  It is <b><u>not</u></b> necessary send these documents: <ul style="list-style-type: none"> <li>- The letter of attendance</li> <li>- The Application form</li> <li>- Your transcript of records</li> <li>- your portfolio</li> </ul>
DEADLINE FOR APPLICATIONS (1 <sup>st</sup> and 2 <sup>nd</sup> semester):	When is your deadline for receiving application forms? 1st SEMESTER: <b>01/06/2017</b> for students wishing to study a full academic year. 2nd SEMESTER: <b>01/12/2017</b>
ASSESSMENT SYSTEM	ECTS: at the ETSAM, a European Credit (ECTS) is equivalent to 27 hours of student's work, of which 12 hours are in-person classes and 15 hours are non-presence.
SPECIAL FACILITIES FOR DISABLED PERSONS	The buildings are conditioned for people with disability. Wheelchairs access and elevators.
TRANSCRIPTS OF RECORDS	The transcript of records will be send to the international office of the partner university: <ul style="list-style-type: none"> <li>- During March: to the student who study only during the winter semester</li> <li>- During September: to the student who study the whole year or only during the spring semester.</li> </ul>
HEALTH INSURANCE:	It is <b><u>mandatory</u></b> that all exchange students contract an international insurance that covers civil liability during their stay. UPM offers the possibility of contracting this insurance policy: <a href="http://www.oncampus.es">www.oncampus.es</a> (at a 35€ annual cost),
ACCOMODATION	We do not have accommodation service but you can check some information at: <a href="http://www.upm.es/Estudiantes/Movilidad/Programas_Internacionales/Erasmus/ArticulosRelacionados?fmt=detail&amp;prefmt=articulo&amp;id=cfcc476c91212210VgnVCM10000009c7648a">http://www.upm.es/Estudiantes/Movilidad/Programas_Internacionales/Erasmus/ArticulosRelacionados?fmt=detail&amp;prefmt=articulo&amp;id=cfcc476c91212210VgnVCM10000009c7648a</a>