



## INFORMATION SHEET

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### Address

**Tampere University of Technology (TUT)**

P.O. BOX 1001, 33101 TAMPERE, FINLAND

Mailing address for courier express service / visiting address:

Korkeakoulunkatu 1, 33720 TAMPERE, FINLAND

### Erasmus Code

SF TAMPERE02

## Contact Details

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### Head of International Relations

Ms Minna Haka-Risku

Tel: + 358 40 849 0483, [minna.haka-risku@tut.fi](mailto:minna.haka-risku@tut.fi)

### Coordinator of International Affairs/ Incoming exchange students

Ms Merita Sipola (starting 1.4.2016) and Ms Heidi Ojanperä

Tel: +358 40 849 0351, [merita.sipola@tut.fi](mailto:merita.sipola@tut.fi)/  
[heidi.ojanpera@tut.fi](mailto:heidi.ojanpera@tut.fi)

### Coordinator of International Affairs/ Outgoing exchange students

Ms Mira Kauppinen

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### Student Affairs Office

[interoff@tut.fi](mailto:interoff@tut.fi)

## Webpages

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### University homepage

<http://www.tut.fi/en>

### Information for exchange students

<http://www.tut.fi/en/admissions/applying-to-tut/index.htm>

### Studying at TUT

<http://www.tut.fi/en/admissions/studying-at-tut/index.htm>

### City of Tampere

<http://www.visittampere.fi/>



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## Application Periods

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<b>Autumn semester (or whole academic year)</b>	15 April-15 May
<b>Spring semester</b>	1 September – 15 October

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## Application Procedure

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Teaching periods 1 and 2 are during autumn semester (August- December) and teaching periods 3 and 4 during spring semester (January-May).

- 1) Applications are to be delivered on-line only. The link to the on-line system and the instructions on how to apply will be sent to nominated students after receiving nominations from our partner universities.
- 2) Official transcripts of university records and their English translations and a soft copy of the applicant's photo are to be scanned and delivered online.
- 3) Students of architecture are also required to attach a portfolio (pdf) to the online application. Students of architecture should also have finished their bachelor's degrees and be at least in their 4th year of studies when coming at TUT.

The link to the online application is not published on our web pages.

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## Course Catalogue

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Courses listed in the Course Catalogue are available for exchange students (<http://www.tut.fi/en/admissions/exchange-studies/index.htm>). Exchange students can take courses from all the departments, exceptions in the School of Architecture (courses for Architecture major students only, portfolio required when applying). Majority of courses lectured in English are of advanced level and may require previous studies in the field concerned. Students are responsible by themselves about the prerequisites of the courses. Students need to prepare a flexible study plan, places in the courses, especially in the language courses, cannot be guaranteed.

Thesis or any kind of project work is always a special arrangement as they are not a part of the ECTS curriculum. Students cannot be guaranteed to be accepted for a thesis/ project work.

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## Facilities and Services

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- Orientation week in the beginning of both semesters
- Trained and helpful student tutors.
- Finnish language courses, free of charge, are available during the academic year.
- Campus restaurants offering quality food at affordable student prices.
- University library services and computer class rooms.
- Sports facilities at campus are excellent.
- Free basic medical treatment from the National Student Health Service (YTHS).
- Student activities arranged by a multitude of clubs; trips and excursions organized by International Student's Club and student tutors.



## Accommodation

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**Student housing in the Tampere area is mainly administrated by the Tampere Student Housing Foundation (TOAS)**, which maintains and rents out student accommodation. Many of the exchange students coming to TUT will be designated accommodation within a walking distance from TUT. The deadline for making TOAS housing reservation for students commencing studies in autumn is 30 June and for students commencing studies in spring 30 November. TOAS makes only fixed tenancy agreements, which cannot be terminated in the middle of the semester.

TOAS web page (<http://www.toas.fi/>) gives more detailed information about the application procedure, rules and regulations. The rent in a student apartment varies between EUR 250-400 per month. Student apartments are usually two-or three-bedroom apartments, where the student has a single study-bedroom and shares a kitchen and a bathroom with the other students in the apartment. The laundry facilities are located in the basement of each building. Student apartments are equipped only with basic furniture including a bed with a mattress, a desk and a chair, a shelf and a kitchen table with chairs.

TOAS Student Housing Office P.O. Box 423 FI-33101 Tampere, FINLAND, Tel: 0800 95560  
email: [toasoffice@toas.fi](mailto:toasoffice@toas.fi)

## Residence Permit/ Health Insurance

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The Schengen countries have agreed on what countries are free of visa requirements and what countries are under visa obligations.

**Students coming from outside of EU/EEA countries** need to apply for a residence permit. The residence permit must be applied for at the nearest Finnish embassy or consulate well in advance before leaving for Finland. The reason for entry must be stated clearly (studies) in the residence permit application form. The application can be submitted electronically. A student needs to present a proof of funds of 560 euros a month or 6 720 euros for one year in order to apply for a residence permit.

Students need also an appropriate health insurance when applying for a residence permit. Health insurance should be valid for the whole duration of student's stay in Finland.

For more information on visas and residence permits, please visit the web pages of Finnish Immigration Service: <http://www.migri.fi> > In English > Studying.

**Students from EU/EEA and Switzerland:** Obtain a European Health Insurance Card from your home country before your departure to Finland.



## Estimated Living Expensed

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<b>Rent in student accommodation (TOAS)</b>	EUR 250-400 per month
<b>Food/ meals</b>	Approximately EUR 300 per month. Lunch at the university restaurant costs approximately EUR 3 per meal .
<b>Local transportation</b>	EUR 30-40 per month
<b>Personal Expenses</b>	Approximately EUR 150 per month
<b>Other administrative fees</b>	Student Union membership is compulsory for all students except for doctoral students to whom the Student Union membership is optional. Student union membership fee was (2015-2016) EUR 55,50 for a semester and EUR 111 per academic year .

All members of the Student Union will get a Student Card. By showing the Student Card, student will get various services and benefits, such as discounts at the student restaurants, free basic medical treatment from the National Student Health Service (YTHS) and 50% discount on train and coach tickets. In addition, the student will get discounts on pharmacies, museums, theatres, concerts and several shops.

## Academic Calendar 2016-2017

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### Autumn 2016

Orientation for new students	week 34	22.08.2016 - 26.08.2016
1st period	week 35-41	29.08.2016 - 14.10.2016
Exams	week 42	17.10.2016 - 21.10.2016
2nd period	weeks 43-49	24.10.2016 - 09.12.2016
Exams	weeks 50-51	12.12.2016 - 22.12.2016
Christmas break		23.12.2016 - 05.01.2017

### Spring 2017

Orientation for new exchange students	week 1	03.01.2017 - 05.01.2017
3rd period	weeks 2-8	09.01.2017 - 24.02.2017
Exams	week 9	27.02.2017 - 03.03.2017
4th period	weeks 10-17	06.03.2017 - 28.04.2017
Easter break		12.04.2017 - 18.04.2017
Exams	weeks 18-19	03.05.2017 - 12.05.2017

<b>Summer 2017</b>	weeks 20-33	15.05.2017 - 18.08.2017
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