



Dear Colleague,

Greetings from the Universitat de les Illes Balears. We would like to inform you of the procedure for incoming students who wish to study at our University during academic year 2016-17.

Students nomination: Universities must send an e-mail to erasmus.incoming@uib.es specifying: name, studies, period of exchange and e-mail address. Deadlines:

* Annual or first semestre exchange: **before 30th April 2016**

* Second semestre exchanges: **before 30th September 2016**

Students will then receive an e-mail from the UIB with information on how to apply on-line application. with an username and a password.

Students must do the following **procedure**:

1. Access the on-line application in the website www.uib.es/servei/sri "Studying at the UIB" (available in spanish and english).
2. Complete the onl-line application, confirm and print all the documents. The hard copy application should then be signed by both student and home institution.
3. You can send the hard copy by e-mail to erasmus.incoming@uib.es
4. Note that applications will only be officially accepted once we have received the fully signed paper copy with all the supporting documents.

LANGUAGES RECOMMENDATION: We recommended that prospective incoming exchange students to the UIB will have minimum **A2* level** (or equivalent) of **Spanish, Catalan or English** in order to ensure the candidates' smooth integration to life in Mallorca.

Students interested in the pathway in English of the bachelor degrees in Economics, Business Administration and Tourism should have a minimum **B1* level of English** language proficiency.



* Common European Framework of Reference (CEFR)

ACCOMODATION: The UIB cannot guarantee accommodation for exchange students. You can consult some accommodation options in the following link (available in Spanish and Catalan):

<http://estudis.uib.es/es/informacioperalumnes/Serveis/Alojamiento.cid160446>

<http://anunciospalmajove.com/>

Hoping this information will be useful, I look forward to receiving your nominations very soon.

Best regards from Palma

International Relations Office